



CITY OF HAM LAKE MULTIPLE DOG LICENSE APPLICATION PROCEDURES

The following shall be required with a Multiple Dog License application:

- Application forms completed
- \$400.00 Deposit
- Complete legal description of property (for publication of public hearing)
- Detailed site plan of property – include kennel area or fencing
- Written narrative regarding the number and types of dogs
- Copy of the Certificate of Rabies for each dog

Following receipt of this information, a public hearing will be scheduled and a notice of the public hearing will be published as a legal notice in the City's legal newspaper not less than 10 days prior to the hearing date. The notice of public hearing will also be mailed to all property owners within 750 feet of the subject property.

The applicant will receive notice of the public hearing and their presence is required at the public hearing meeting. The Planning Commission will make a recommendation and the City Council will take final action at its next City Council meeting, or when otherwise noted. The applicant's presence shall also be required for the City Council meeting.

A \$50.00 license fee will be required with annual renewals.

The Ham Lake City Code is available on the City's website at:
www.hamlakemn.gov/government/city-code

ARTICLE 5 - ANIMAL CONTROL

5-100 Dogs

The following provisions shall govern the keeping and maintaining of dogs:

5-110 Reserved

5-120 Running at Large Prohibited

No dog shall be permitted to run at large within the City. The police officers and Animal Control Officer of the City or anyone else designated by the City Council to do so shall take up and impound any dog so running at large in violation of this provision, and such dog shall thereafter be handled in the same manner as provided herein for other impounded dogs. The restriction imposed by this Article shall not prohibit the appearance of any dog upon the streets, roads, or public property, or on property owned, leased or where permission is granted for such presence by the owner of such dog and such dog is on a leash and accompanied by, and under the immediate control of a competent person or is, if not so leashed, under the immediate control of a competent person charged with its care.

5-130 Barking Dogs

No Person shall own, harbor, keep, or have in their possession or on their premises any dog which barks, cries, howls excessively, continuously or in an untimely manner, The phrase “barks, cries, or howls excessively, continuously or in an untimely manner” includes, but is not limited to, the creation of any noise by any dog which can be heard by any person, including a law enforcement officer or animal control officer, from a location outside of the building or premises where the dog is being kept, and which noise occurs repeatedly over at least a five minute period of time, with a thirty second or less lapse of time between each animal noise during the five minute period.

5-140 Reserved

5-150 Multiple Dog License

A Multiple Dog License shall be required at a residence which five or more dogs are kept as pets, bred for show, hunting, field trials or pleasure. The licensing requirement herein shall only apply for dogs six months of age or older.

5-151 License Required A license shall be required for any residence with five or more dogs as outlined above. All licenses shall be for a period of one year from the date of issuance.

5-152 Procedure for Issuance No Multiple Dog License shall be issued until after a public hearing is held before the Planning Commission. Written notices of the public hearing shall be mailed to all residences within 750 feet of the outside perimeter of any location where dogs will be kept outside. Published notice of the public hearing shall also occur. Publication and mailing of notices shall occur not less than 10 days prior to the public hearing.

5-153 Conditions of License

A. Licenses shall be issued only for property that is zoned R-1, RS-1, RS-2 and R-A (or PUD carrying a single-family residential usage), and, depending on lot size, licenses shall further be restricted as follows:

1) On R-A lands, no license shall be issued for any lot containing less than one acre. For lots containing between one acre and 2.5 acres, a maximum of six dogs will be allowed. For lots in excess of 2.5 acres, a maximum of eight dogs will be allowed.

2) On lands zoned R-1, RS-1 and RS-2 (or carrying one of those uses if a residential PUD), no license shall be issued for any lot containing less than one acre. For lots containing more than one acre, a maximum of six dogs will be allowed.

3) Lot size shall be measured from the center line of abutting roadways.

5-154 Renewal of License If no written complaints, including memorandum complaints from City staff or law enforcement personnel are received, all Multiple Dog Licenses shall be automatically renewed by City Staff each year, upon payment of the renewal fee. If one or more written complaints are received, the Planning Commission shall review the renewal, and at the discretion of the Planning Commission, a public hearing meeting the requirements for initial issuance may be required. The City Council, after receiving the recommendations of the Planning Commission, may alter or amend the conditions of a Multiple Dog License as the City Council deems appropriate.

5-155 Denial or Revocation of License If a license is denied upon initial application, the license holder shall be given written notice of the denial stating the reasons for the action. If the Planning Commission recommends revocation of a license, the license holder shall be given written notice of the reasons for the proposed revocation, and shall be given the opportunity to be heard by the City Council prior to their taking action on the revocation.

5-156 Fees An initial license fee, and an annual license fee shall be established from time to time by resolution of the City Council. In addition, a license applicant shall reimburse the City for all costs of processing, publishing and mailing notices regarding any license or renewal.