



# City of Ham Lake

15544 Central Avenue NE  
Ham Lake, MN 55304  
763-235-1691  
bldgdept@hamlakemn.gov

## PLUMBING PERMIT WORKSHEET

JOB ADDRESS: \_\_\_\_\_

BUILDER/OWNER: \_\_\_\_\_

PLUMBING CONTRACTOR: \_\_\_\_\_

STATE LICENSE NUMBER: \_\_\_\_\_ EXP DATE \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

### FIXTURES/OPENINGS (include rough-ins):

	<u>NUMBER</u>
WATER CLOSETS	_____
BATH TUBS	_____
LAVATORIES	_____
KITCHEN SINKS	_____
LAUNDRY TUBS	_____
SHOWERS	_____
FLOOR DRAINS	_____
WATER HEATERS	_____
DISHWASHERS	_____
CATCH BASINS	_____
GAS LINES (1-3 lines)	_____
WATER SOFTENER	_____
OTHER	_____

TOTAL \_\_\_\_\_ x = \$ \_\_\_\_\_

+ \$ 1.00 state surcharge

**TOTAL PERMIT FEE \$ \_\_\_\_\_ (minimum fee is \$101.00)**

\*\*\*\*\*

### COMMERCIAL PERMITS ARE CALCULATED BY VALUATION:

VALUATION \$ \_\_\_\_\_ PERMIT FEE \$ \_\_\_\_\_

\*\*\*\*\*

Please email your completed worksheet to our office, your permit will then be prepared and ready to be paid for with check (payable to the City of Ham Lake), cash or credit card. When using a credit card, a payment authorization form must accompany permit application (please note there is a 3% convenience fee).



**CITY OF HAM LAKE**  
**CREDIT CARD PAYMENT AUTHORIZATION**

Please complete this authorization form and return it, along with your permit application, assessment search request, or other documentation to:

City of Ham Lake  
15544 Central Ave NE  
Ham Lake, MN 55304  
bldgdept@hamlakemn.gov

**\*The City charges a 3% convenience fee for credit cards payments.**

This payment is for address: \_\_\_\_\_

Amount to charge, not including convenience fee: \$ \_\_\_\_\_

I authorize the City of Ham Lake to charge the amount listed above, plus the 3% convenience fee to my credit card. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.

Cardholder name: \_\_\_\_\_ Date: \_\_\_\_\_

Cardholder's credit card billing address: \_\_\_\_\_

Cardholder's phone #: \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_

Your company name: \_\_\_\_\_

Email address to send permit to: \_\_\_\_\_

---

Credit card type: \_\_\_ Visa \_\_\_ MasterCard \_\_\_ Discover \_\_\_ Amex

Card #: \_\_\_\_\_ Expiration date: \_\_\_/\_\_\_ CVV code: \_\_\_\_\_

Note: Credit card information will not be retained by the City of Ham Lake