

# CITY OF HAM LAKE

15544 Central Avenue NE  
Ham Lake, Minnesota 55304  
(763) 434-9555  
info@hamlakemn.gov

## SPECIAL OPERATOR'S PERMIT APPLICATION

Pursuant to Article 6 of the Ham Lake City Code, regulations for the operation of Special Vehicles (motorized golf cards, utility task vehicles, class 1 all-terrain vehicles and mini-trucks) on public roadways within the City of Ham lake, the following must be provided.

Applicant (Registered Owner): \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

email address: \_\_\_\_\_

### Special Vehicle Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

### Proof of Liability Insurance:

Insurance Company (not agent): \_\_\_\_\_

Policy # \_\_\_\_\_

Agency/Agent Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

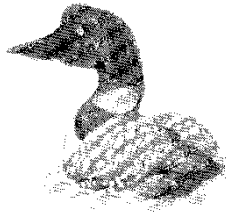
**\*\*\*Attach a copy of current driver's license or reason for not having a current license\*\*\***

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

License Valid From: \_\_\_\_\_ To: \_\_\_\_\_

Permit No. \_\_\_\_\_



**NOTICE TO ALL APPLICANTS FOR MUNICIPAL PERMITS,  
LICENSES OR OTHER MUNICIPAL ACTION**

1. **If you are requesting municipal action on any request for any of the above, you will be required to furnish certain information about yourself, the project you are involved in, or other matters pertaining to the subject. Some of the information you are asked to provide is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data.**
2. **The purpose of this information is to enable the City Staff, Commissions, Council or other government agencies to evaluate relevant factors in considering your request. You are not legally required to provide this information. If you do not provide the requested information, the City may not act upon your request.**
3. **The information you supply will be public and available to any entity requesting to inspect the information.**

**DATA PRACTICES ADVISORY  
TENNESSEN WARNING  
REQUIRED BY MINNESOTA STATUES CHAPTER 13.04**

**SIGNED BY:** \_\_\_\_\_

**COMPANY/TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **6-400 Special Vehicles: Motorized Golf Carts, Utility Task Vehicles, Class 1 All-Terrain Vehicles, and Mini-Trucks.**

### **6-410 PROHIBITION**

No person shall operate a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on city streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.

### **6-420 DEFINITIONS**

For the purpose of this section, the definitions of the following special vehicles shall apply unless the context clearly indicates or requires a different meaning.

**ALL-TERRAIN VEHICLE (ATV).** As defined by Minn. Stat. § 84.92, subd. 8, a motorized vehicle with: (1) not less than three, but not more than six low pressure or non-pneumatic tires; (2) a total dry weight of 2,000 pounds or less; and (3) a total width from outside of tire rim to outside of tire rim that is 65 inches or less.

**DRIVER.** The person driving and having physical control over the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck and being the licensee.

**MOTORIZED GOLF CART.** Any passenger conveyance being driven with four wheels with four low-pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.

**UTILITY TASK VEHICLE (UTV).** As defined by Minn. Stat. § 169.045, subd. 1 (3), a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds.

**MINI-TRUCK.** As defined in Minn. Stat. § 169.011, subd. 40(a), a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini-truck does not include: a neighborhood electric vehicle or a medium-speed electric vehicle as defined by § 73.11; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

### **6-430 PERMIT**

- (1) Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:
  - (a) The name and address of the applicant.

- (b) Model name, make, and year and number of the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck.
  - (c) Current driver's license or reason for not having a current license.
  - (d) Other information as the city may require.
- (2) The permit fee shall be as set forth in the ordinance adopting a schedule for municipal fees and charges adopted pursuant to Article 2-500 of this code, as that ordinance may be amended from time to time.
  - (3) Permits shall be granted for a period of up to three years and may be renewed.
  - (4) No permit shall be granted or renewed unless the following conditions are met:
    - (a) The applicant must demonstrate that he or she currently holds a valid Minnesota driver's license to operate a mini-truck.
    - (b) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart, utility task vehicle or all-terrain vehicle on the roadways designated.
    - (c) The applicant must provide evidence of insurance and registration in compliance with the provisions of Minnesota Statutes concerning insurance coverage and vehicle registration for the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck.
    - (d) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.

#### **6-440 OPERATION**

- (1) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks are permitted to operate only on city streets, not state or federal highways, except to cross at designated intersections.
- (2) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks shall not be operated on any city street at any time prior to 6:00 am or after 10:00 pm on any given day, *provided*: that a vehicle operated at any time prior to sunrise or after sunset must be equipped with original and working headlights, taillights, and rear-facing brake lights.
- (3) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks shall not be operated in inclement weather conditions or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.
- (4) All drivers and passengers of utility task vehicles and all-terrain vehicles under the age of 18 years must wear an approved safety helmet and a seat belt when provided by the manufacturer as provided for in Minn. Stat. § 84.9256.

- (5) Motorized golf carts shall display the slow-moving vehicle emblem provided for in Minn. Stat. § 169.045, as it may be amended from time to time, when operated on designated roadways.
- (6) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks shall be equipped with a rear-view mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.
- (7) The operator of a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may cross any street or highway intersecting a designated roadway.
- (8) Every person operating a motorized golf cart, a utility task vehicle, an all-terrain vehicle, or a mini-truck under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. Ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts, utility task vehicles, all-terrain vehicles, or mini-trucks and except as otherwise specifically provided in Minn. Stat. § 169.045, subd.7, as it may be amended from time to time.
- (9) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or Minn. Stat. ch. 169, as it may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on the designated roadways.
- (10) The number of occupants on the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may not exceed the design occupant load.
- (11) Authorized city staff may operate city owned motorized golf carts and mini-trucks without obtaining a permit within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.
- (12) A Mini-truck may be operated under permit on designated roadways only if it is equipped with all of the following:
  - (a) At least two headlamps.
  - (b) At least two tail lamps.
  - (c) Front and rear turn-signal lamps.
  - (d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror.
  - (e) A windshield.
  - (f) A seat belt for the driver and front passenger.
  - (g) A parking brake.