



CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, JANUARY 5, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, January 5, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto and Mike Van Kirk

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund, City Administrator Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

Mayor Kirkham welcomed Scouts Addison and Payten from Troop 5509 who were in the audience to complete requirements needed to receive Scout badges.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 6:01 p.m. Public Hearing – to consider the vacation of a portion of the drainage and utility easements on Lot 3 and 4, Block 2, Stone Estates in Section 32 and adoption of Resolution No. 26-01

Mayor Kirkham opened the public hearing at 6:02 p.m. for public comment and with there being none, Mayor Kirkham closed the public hearing at 6:02 p.m.

Motion by Kirkham, seconded by VanKirk, to adopt Resolution No. 26-01 approving the vacation of the drainage and utility easements on Lot 3 and 4, Block 2, Stone Estates in Section 32. All in favor, motion carried.

- 3.2 6:01 p.m. Public Hearing – to consider the vacation of the right-of-entry and drainage and utility easements lying over, under, and across Outlot A located in Red Fox Hollow Second Addition and adoption of Resolution No. 26-02

Mayor Kirkham opened the public hearing at 6:03 p.m. for public comment and with there being none, Mayor Kirkham closed the public hearing at 6:03 p.m.

Motion by Kirkham, seconded by Parranto, to adopt Resolution No. 26-02 approving the vacation of the right-of-entry and drainage and utility easements lying over, under, and across Outlot A located in Red Fox Hollow Second Addition. All in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of December 15, 2025 and Workshop minutes of December 15, 2025
- 4.2 Approval of claims in the amount of \$215,402.84
- 4.3 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Nicole Wheeler and alternate Maria Rainbolt)
- 4.4 Approval of designation of the official newspaper
- 4.5 Approval of changes to the Ham Lake Fire Relief Association Bylaws, Appendix C for a pension increase from \$6,400 to \$7,400 per year of service, effective January 1, 2026
- 4.6 Approval of Officer appointments for Captains at Fire Station 3
- 4.7 Approval of appointing a Fire Investigator and Fire Prevention Officer
- 4.8 Approval of Ordinance No. 26-01 rezoning Elwell Commercial Park
- 4.9 Approval of designation of official depositories: 21st Century Bank, Falcon National Bank, RBC Capital Markets, PMA Financial Network/PMA Securities, Inc., and Mortenson Capital Markets, LLC
- 4.10 Approval of Resolution No. 26-03 scheduling a public hearing to vacate temporary right-of-way's and drainage and utility easements within Enchanted Estates and Hamlet Estates and drainage and utility easements in Section 13
- 4.11 Approval of accepting the Swedish Chapel Estates project and commencing the one-year warranty period
- 4.12 Road Committee Recommendations:
 - 1) Approval of directing Engineer Krugler to prepare a feasibility study for the reconstruction of East Lake Netta Drive NE
 - 2) Approval of the MSA designation of Swedish Drive NE and adoption of Resolution No. 26-04

Motion by Van Kirk, seconded by Doyle, to approve the Consent Agenda as written. All in favor, motion carried.

- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None**
- 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
- 7.0 APPEARANCES – None**

8.0 CITY ATTORNEY

Attorney Berglund stated that he is continuing discussions with North Metro Storage.

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Hallberg stated the recent North Metro TV meeting was canceled due to lack of a quorum. Councilmember Hallberg added that he will be attending a Sunrise Watershed meeting on January 8, 2026.

- 11.2 Consideration of appointment of Committee liaisons and liaisons with other organizations: Acting Mayor, EDA President (1), EDA Vice President (1) Personnel (2), Economic Development, Met Council & Metropolitan Council reform effort Committee (2), Law Enforcement (2), Fire Department Liaisons (2), North Metro Telecommunications Commission (and alternate), Ham Lake Chamber of Commerce (2), Road Committee (2), Audit (2), Building Department/Energy Committee (2), Park Committee (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Public Works Committee (2), Equipment Committee (2), Sunrise Watershed Management Organization (2), and Upper Rum River Watershed Management Organization (2)

Motion by Vankirk, seconded by Parranto, to approve the following appointments for 2026:

- **Acting Mayor (1)...Councilmember Parranto**
- **EDA President (1)...Mayor Kirkham**
- **EDA Vice President (1)...Councilmember Parranto**
- **Personnel (2)...Councilmember Van Kirk & Councilmember Doyle**
- **Economic Development (2)...Mayor Kirkham & Councilmember Parranto**
- **Met Council & Metropolitan Council reform effort Committee (2)...Mayor Kirkham & Councilmember Hallberg**
- **Law Enforcement (2)...Mayor Kirkham & Councilmember Van Kirk**
- **Fire Department Liaisons (2)...Councilmember Hallberg & Councilmember Parranto**
- **North Metro Telecommunications Commission (1)...Councilmember Hallberg (alternate: Councilmember Parranto)**
- **Chamber of Commerce (2)...Mayor Kirkham & City Administrator Webster**
- **Road Committee (2)...Mayor Kirkham & Councilmember Doyle**
- **Audit (2)...Mayor Kirkham & Councilmember Doyle**
- **Building Department/Energy Committee (2)...Mayor Kirkham & Councilmember Van Kirk**
- **Park Committee (2)...Mayor Kirkham & Councilmember Hallberg**
- **Fire Relief Association Board of Trustees (3)...Councilmember Parranto, Fire Chief Raczkowski & Finance Director Muff**
- **Code Review Committee (2)...Councilmember Parranto and Councilmember Van Kirk (alternate: Mayor Kirkham)**
- **Public Works Committee (2)...Councilmember Van Kirk & Councilmember Doyle**
- **Equipment Committee (2)...Mayor Kirkham & Councilmember Doyle**

- **Sunrise Watershed Management Organization (2)...Councilmember Hallberg and Troy Wolens**
- **Upper Rum River Watershed Management Organization (2)...Mayor Kirkham and Jeff Entsminger**

All in favor, motion carried.

11.3 Announcements and future agenda items

Councilmember VanKirk asked if there were any updates regarding cell phone tower inquiries. Administrator Weber stated there are no updates.

**Motion by Parranto, seconded by Vankirk, to adjourn the City Council meeting at 6:06 p.m.
All in favor, motion carried.**



Dawnette Shimek, Deputy City Clerk