



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES TUESDAY, JANUARY 20, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 20, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto and Mike Van Kirk

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; and City Administrator Denise Webster

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of January 5, 2026
- 4.2 Approval of claims in the amount of \$543,971.14
- 4.3 Approval of the Pay Equity Report
- 4.4 Approval of Ham Lake Haulers Agreement
- 4.5 Approval of the Inspection Requirements, Application, and First Reading of an Ordinance for Mobile Food Trucks and Trailer Vending
- 4.6 Approval of scheduling the Recycling Days for Saturday, May 2nd and Saturday, September 5, 2026
- 4.7 Approval of the Outdoor Lighting Energy and Maintenance Agreement for Streetlights in Kohler Farms

- 4.8 Approval of a First Reading of an Ordinance for Establishment of Permit Fees and Service Charges
- 4.9 Approval of a Resolution to grant a Building Permit to Kwik Trip, Inc., located in the Elwell Commercial Park
- 4.10 Approval of Resolution No. 26-05 accepting the low bid for the 2026 Overlay Project
- 4.11 Approval of hiring a part-time Warming House Attendant
- 4.12 Approval of Resolution No. 26-06 of Support for the upcoming 2026 Build Grant Funding Application for the Trunk Highway 65 and CSAH 116 (Bunker Lake Boulevard) Improvement Project

Motion by Kirkham, seconded by Doyle, to approve the Consent Agenda, removing Item 4.9. All in favor, motion carried.

Mayor Kirkham stated that Attorney Berglund is going to tweak the wording of the Resolution to grant a Building Permit to Kwik Trip, Inc., located in the Elwell Commercial Park. **Motion by Kirkham, seconded Doyle, to table Item 4.9. All in favor, motion carried.**

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Christopher Windschill of CJ's Garage, requesting a Conditional Use Permit to operate a motorsports and small engine repair shop at 1333 154th Avenue NE, Suite 250 and adoption of Resolution No. 26-07

Motion by Kirkham, seconded by Doyle, to concur with the recommendation of the Planning Commission and approve the Conditional Use Permit for Christopher Windschill to operate CJ's Garage at 1333 154th Avenue NE, Suite 250, and adoption of Resolution No. 26-07, subject to the following conditions:

1. Repairs are limited to motorsports and small engine repair such as ATV'S, UTV'S, outboard motors, snowmobiles, lawn tractors and other small engines.
2. All repair work needs to be done inside the building
3. No test driving of motorized vehicles on city streets
4. All fluids are to be contained and disposed of according to State and County requirements.
5. No outside storage of liquids, tires, parts, etc.
6. No outside storage within the Minnesota pipeline easement or within ten-feet of the property line. All other outside storage must be within the area shown on the site diagram.
7. Business hours, Monday and Thursday from 9:00 am to 6:00 pm, Tuesday and Wednesday from 9:00am to 5:00pm and Friday from 8:00 am to 5:00 pm. Closed on Saturday and Sunday
8. Meeting all City, County, and State requirements.

All in favor, motion carried.

- 5.2 Theresa and Christa Hentges, requesting a Multiple Dog License at 16011 Pierce Street NE
Motion by Kirkham, seconded by Parranto, to concur with the recommendation of the Planning Commission to approve the Multiple Dog License for Theresa and Christa Hentges, 16011 Pierce Street NE, subject to not exceeding six dogs, requiring the dogs to stay within the fenced area and to be leashed if outside the fenced area, and to meeting all City, State, and County requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY

6.1 Approval of the sale of City Owned property PIN #29-32-23-42-0017

Mayor Kirkham stated that he was contacted by Marty Fisher, the listing agent for the City owned property that is for sale. Mr. Fisher informed Mayor Kirkham that there is a buyer who is offering \$65,000 for the property and will be constructing a commercial building on the property. **Motion by Van Kirk, seconded by Hallberg, to approve the sale of the City owned property, PIN #29-32-23-42-0017 in the amount of \$65,000. All in favor, motion carried.**

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Van Kirk stated that the numbers from the Sheriff's Office report look good. Councilmember Hallberg stated that he attended the Sunrise River Watershed Management Organization meeting and Jamie Schurbon is doing a good job of getting grants for projects and there will be no increase to next year's budget.

11.2 Announcements and future agenda items – None

Motion by Parranto, seconded by Hallberg, to adjourn the City Council meeting at 6:05 p.m. All in favor, motion carried.



Denise Webster, City Administrator