CITY OF HAM LAKE

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CITY OF HAM LAKE
CITY COUNCIL BUDGET WORKSHOP MINUTES
MONDAY, JUNE 15, 2026

The Ham Lake City Council met for a budget workshop meeting on Monday, June 15, 2026 at 5:00 p.m. in the Conference Room at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle and Al Parranto

MEMBERS ABSENT: Councilmembers Andrew Hallberg and Mike Van Kirk

OTHERS PRESENT: Finance Director, Andrea Murff; City Administrator, Denise Webster; Public Works Superintendent, John Witkowski; Fire Chief, Mike Raczkowski; and Deputy City Clerk, Dawnette Shimek

1.0 Call to Order
Mayor Kirkham called the meeting to order at 5:00 p.m.

2.0 Discussion of the Proposed 2027 Proposed Budget and CIP Review
Finance Director Murff went over the proposed 2027 General Fund Budget stating expenditures without transfers were going to increase 5.05 percent or $300,789 from 2026 due to an increase in the Anoka County Sheriff's contract; the addition of an Administration Assistant,; funding to complete a Capital Needs Assessment on City Hall and the Public Works Buildings; increase spending in the Public Works department for more contracted street sweeping, more gravel upgrades, and new radios; and other various personnel increases such as raising insurance premiums and a 3.00 precent cost of living increase. Finance Director Murff continued Transfers increased 9.23 percent or $177,000 with the Revolving Street Fund transfer increasing $100,000, the Public Works Equipment transfer increasing $45,000, the Parks Equipment Transfer increasing $2,000, and a new transfer of $30,000 going to fund the Ham Laker Fund. Finance Director Murff then presented 3 options for the 2027 tax levy stating a 3.00 percent levy increase would require using $206,593 of reserves to fund the budget, a 6.00 percent levy increase would require using $65,738 of reserves, and a balanced budget would increase the tax levy 6.93 percent and no reserves would be used to fund the budget. Finance Director Murff stated this was just preliminary estimates and that things may change from now to August and plans to do a more thorough budget presentation in August with how these levies would impact the tax capacity rate for the City. Finance Director Murff continued to go over the Special Revenue Budgets and emphasized the Ham Laker Fund is losing funding and a long-term plan needs to be implemented. Finance Director Murff continued to the Capital Project Funds and the Capital Improvement Plan and said there are more needs than what is currently in the plan especially with the need to replace old equipment for Public Works and asked the City Council if it was appropriate to do a replacement analysis on the Siren Replacement Fund, the Building Inspection Fund, and the Public Works Fund. **It was the consensus of the City Council to do an analysis for the next budget meeting**.

3.0 Discussion of the 2027 Law Enforcement Contract

The City Council discussed the 2027 Anoka County Sheriff's Law Enforcement Contract. **It was the consensus of the City Council to go over the 2027 Anoka County Sheriff's Law Enforcement Contract with Sergeant Mendoza at the next Law Enforcement meeting.**

Motion by Kirkham, seconded by Parranto, to adjourn the meeting at 5:48 p.m. All present in favor, motion carried.

Andrea Murff, Finance Director