



CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, AUGUST 4, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, August 4, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto, and Mike Van Kirk

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Gerald Richard was present and stated he is a member of a pickleball club and is asking the City Council to consider converting tennis courts to pickleball courts, either permanently or temporarily, at Lions Park. Mayor Kirkham stated that he and Councilmember Hallberg represent the Park Committee and can meet with Mr. Richard to discuss this.

Gina Saucedo, 1530 150th Avenue NE, was present with concerns about her property and easements as she feels that some of her property has been taken over the years. Mayor Kirkham stated he could meet with Ms. Saucedo after the meeting to discuss her concerns.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of July 21, 2025
- 4.2 Approval of claims in the amount of \$117,396.54
- 4.3 Approval of scheduling a Budget Workshop meeting on Monday, August 18, 2025 at 5:15 p.m.
- 4.4 Approval of a proclamation proclaiming October as Domestic Violence Awareness Month
- 4.5 Approval of the adjustment of the Comp Worth Rating for the Finance/Human Resource Director Position
- 4.6 Approval of the 2026 North Metro Telecommunications Commission Budget (NMTV)
- 4.7 Road Committee Recommendation:

- 1) Approval of the Street Assessment amount of \$25,000 for 2025
- 4.8 Approval of Resolution No. 25-24 accepting a \$5,000 donation from the Ham Lake Chamber of Commerce
- 4.9 Approval of Resolution No. 25-25 accepting the donation of a smart board and a desk from Coon Creek Watershed District

Motion by Van Kirk, seconded by Parranto, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Jason Osberg, of JD Ham Lake Holdings, LLC, requesting revised Sketch Plan approval of Kohler Farms, a 43-lot single family residential development in Section 13

Darren Lazen, President of Landform, was present before the City Council requesting revised sketch plan approval for Kohler Farms. Mayor Kirkham stated that a recommendation has been received from the Planning Commission. The sketch plan before the City Council adds additional property to the plat. Attorney Berglund stated that he was updated by the City Engineer and City Staff because the plan is designed with an issue to the road ending in a cul-de-sac being 1,400 feet in length and City Code limits the road length to 1,100 feet ending in a cul-de-sac for safety purposes, unless the probability exists that the street will be extended to provide a second outlet in the future. Discussion followed regarding allowing a variance to allow a road longer than 1,100 feet ending in a cul-de-sac because of the wetlands on the land and obtaining input from the Fire Chief and Public Works Superintendent regarding whether to allow an emergency access road. Attorney Berglund suggested that the City Council table the application to allow the developer to request a variance. **Motion by Van Kirk, seconded by Parranto, to table the request for Sketch Plan approval for Kohler Farms, a 43-lot single family residential development in Section 13, submitted by Jason Osberg, of JD Ham Lake Holdings, LLC, to allow time for the developer to submit a request for a variance to the City Council to allow the road ending in a cul-de-sac to exceed 1,100 feet in length. All in favor, motion carried.**

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

- 8.1 Discussion of other types of Cannabis Businesses

Attorney Berglund stated that the City has received inquiries regarding applying for licensure to conduct cannabis based businesses that are not limited to cannabis retail and that the City Staff needs some direction from the Council on how to proceed. The City Council has recently adopted an ordinance related to cannabis retail only and that is all that the City is required to allow. Attorney Berglund stated that currently warehousing, distribution or cultivation of cannabis is not allowed. Attorney Berglund stated if these other businesses are allowed, the City licenses available for retail would be used and the City allowed licenses would remain at three. It was agreed that the attorney will research and offer some direction for the City Council.

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Mayor Kirkham stated that a Park Committee Meeting was held prior to the meeting to discuss issues at Hidden Forest East Park.

11.2 Announcements and future agenda items

Mayor Kirkham reminded the Council that tomorrow, August 5th, is Night to Unite and that Administrator Webster sent a list of parties to the Mayor and Councilmembers.

Motion by Kirkham, seconded by Van Kirk, to adjourn the meeting at 7:03 p.m. All in favor, motion carried.



Dawnette Shimek, Deputy City Clerk