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CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, AUGUST 17, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, August 17, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Biran Kirkham and Councilmembers Jim Doyle, Al Parranto, Andrew Hallberg and Mike Van Kirk (via interactive technology due to being out of state)

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Administrative Assistant, Nicole Wheeler

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

Michelle Barron, 18719 Breezy Point Drive NE, East Bethel, MN was present to express concerns about the potential impact on wildlife from the 40 boat slips on Coon Lake as part of South Shores Estates 2nd Addition. Ms. Barron asked if the DNR approved the project. Attorney Berglund clarified that the public comment portion of the meeting is not intended to be conducted as a back-and-forth question-and-answer session and advised Ms. Barron to speak with Engineer Krugler following the meeting.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. <u>(All items listed on the Consent Agenda are recommended for approval.)</u>

4.1 Approval of minutes of August 3, 2026
4.2 Approval of claims in the amount of $418,744.42
4.3 Approval of hiring a full-time Administrative Assistant II
4.4 Approval of the Outdoor Lighting Energy and Maintenance Agreement for Streetlights in Harmony Estates 3rd Addition
4.5 Approval of Resolution No. 26-32 to grant a Building Permit to Solid Rock Construction, located in the Elwell Commercial Park
4.6 Approval of Resolution No. 26-33 establishing a Special Revenue Fund for Voting Operations, Technology, & Election Resources (VOTER) Account

Motion by Hallberg, seconded by Doyle, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Coon Creek Watershed District (CCWD), located at 13632 Van Buren Street NE (Lot 3, Block 1, Majestic View) requesting Commercial Site Plan Approval for a 5,244 square foot parking lot expansion

Motion by Parranto, seconded by Hallberg, to concur with the Planning Commission and approve the Commercial Site Plan for Coon Creek Watershed District to construct a 5,244 square-foot parking lot at 13632 Van Buren Street NE, subject to meeting the requirements of the City Engineer and all City, County and State requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None
7.0 APPEARANCES – None
8.0 CITY ATTORNEY – None
9.0 CITY ENGINEER – None
10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports - None

11.2 Announcements and future agenda items

Councilmember Doyle stated the preliminary budget will be discussed at the September 21st City Council meeting.

Motion by Parranto, seconded by Hallberg, to adjourn the City Council meeting at 6:10 p.m. All in favor, motion carried.

Nicole Wheeler, Administrative Assistant