



CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, NOVEMBER 3, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 3, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle and Al Parranto

MEMBERS ABSENT: Councilmembers Andrew Hallberg and Mike Van Kirk

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; Administrator, Denise Webster; Finance Director, Andrea Murff; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Mike Bell, Minnesota Equipment at 14802 Aberdeen Street NE, stated that he has 200 feet of property on Highway 65 NE, and wants to add a display pad. Mr. Bell stated that he would like to use guardrail for fencing to secure the equipment on display; or wrought iron which is not as strong. Mr. Bell stated he would also be adding lighting and cameras for security. It was discussed that the display area would be required to be hard surfaced. Attorney Berglund stated that Mr. Bell should work with Building Official Jones and staff regarding his request.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of October 20, 2025
- 4.2 Approval of claims in the amount of \$730,029.23
- 4.3 Approval of the dates for the contract with Minnesota Pyrotechnics for the fireworks display dates being June 27, 2026, June 26, 2027, and June 24, 2028
- 4.4 Approval of the Snow Plow/Ice Control Policy for 2025-2026 season

- 4.5 Approval of an escrow payment to Coon Creek Watershed District for the Hidden Forest East Park Permit
- 4.6 Approval of Resolution No. 25-43 supporting the City of Blaine in their pursuit of 2025 Local Road Improvement Program (LRIP) Funding for the Highway 65 NE & Bunker Lake Boulevard NE interchange project
- 4.7 Approval of the Purchase Agreement entered into by the City of Ham Lake (seller) and C2M2, LLC (Cool Air Mechanical, Inc.) (buyer) purchasing vacate property - Pin #32-32-23-43-0026
- 4.8 Approval of recommendation to Chief Judge of the 10th Judicial District to reappoint Dwight McCullough, Bill Vokovan and Gary Kirkeide to the Ham Lake Charter Commission for a term of February 4, 2026 to February 4, 2030
- 4.9 Approval of releasing the Maintenance Security for Hidden Forest East Fourth Addition
- 4.10 Approval of a Joint Powers Agreement (JPA) with the City of Blaine for monitoring wells located within Patricia's Park

Motion by Parranto, seconded by Doyle, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Finance Director Andrea Murff, 3rd Quarter Financial Report

Finance Director Murff gave the financial report for the 3rd Quarter of 2025. Finance Director Murff reported on the Overall Cash Position by Fund Type increasing by approximately \$234,000 from December 31, 2024. Finance Director Murff stated this is due to the General Fund's operation revenues & expenditures and the annual bond payment. Finance Director Murff stated the Cash Balances by Fund Compared to Prior Year with the General Fund have decreased due to spending the American Rescue Plan Act funds last year. Finance Director Murff stated the Park and Beach Fund is unchanged due to receiving additional Parkland Dedication Fees from new developments that was offset by replacing two new parks and other various projects, Equipment and Building Fund is up due to transfers into the funds and no large expenditures to date, and the Revolving Street Fund has increased due to receiving State Aid for completed and newly started projects. Finance Director Murff stated the overall General Fund had expenditures in excess of revenues due to not receiving the December tax settlement from Anoka County and the overall expenditures were favorable by coming in under budget for the quarter. Finance Director Murff stated that the city investments continue to rebound from previous years and are coming in higher than budgeted. The City Council thanked Finance Director Murff.

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Announcements and future agenda items

Mayor Kirkham stated that on October 28, 2025 he, along with Administrator Webster, Deputy City Clerk Shimek, and Fire Chief Raczkowski, met at Falcon Bank to meet with Senator Kruen and members for the Senate Capital Investment Lending Tour. Mayor Kirkham stated the meeting was regarding the Highway 65 NE and Bunker Lake Boulevard NE road improvement project and the funding gap of 4.3 million dollars that is needed to complete the project. The improvement project is projected to begin in 2028.

Motion by Parranto, seconded by Doyle, to adjourn the City Council meeting at 6:15 p.m. All present in favor, motion carried.



Dawnette Shimek, Deputy City Clerk