



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, MARCH 16, 2026

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

- 3.1 Anoka County Sheriff Brad Wise, Chief Deputy Bill Jacobson and Lt. Anthony Mendoza, Anoka County Sheriff's Office – Introduction of Deputies assigned to the City of Ham Lake for 2026 and the Monthly Report

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of March 2, 2026
- 4.2 Approval of claims
- 4.3 Approval of scheduling a Special City Council meeting for Monday, April 6, 2026 at 5:00 p.m. to interview applicants for the vacancy on the Planning Commission
- 4.4 Approval of an Ordinance amending Article 7, Licenses, regarding Adult-Use Cannabis Business Operations
- 4.5 Approval of an Ordinance rezoning Kohler Farms
- 4.6 Approval of a Resolution adopting the 2025 Anoka County Hazard Mitigation Plan
- 4.7 Approval of the resignation of Public Works employee Erik Hlivka
- 4.8 Approval of the well usage and maintenance agreement with Jeff Harstad and Heather Wollan
- 4.9 Approval of the quotes for remodeling bathrooms and painting the bay at Fire Station #2

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

- 8.1 Discussion of an amendment to Harmony Estates 3rd Addition Development Agreement and adoption of a Resolution

9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

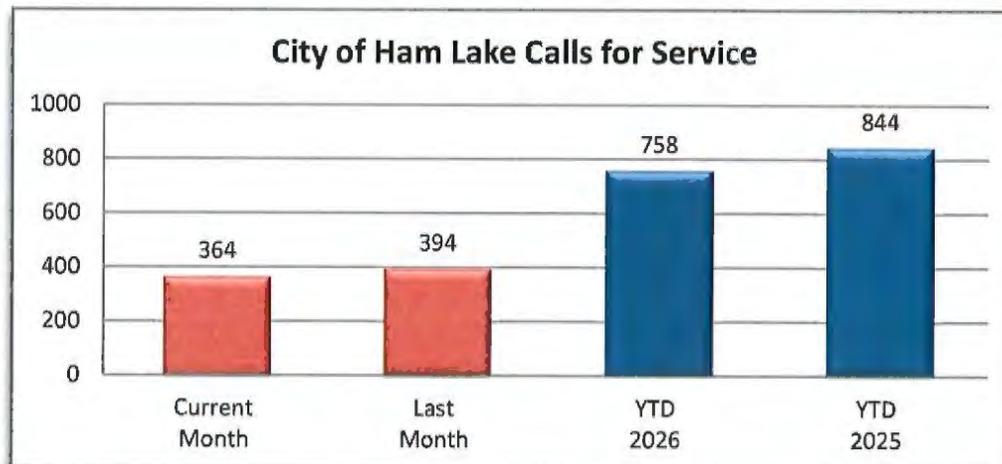
11.0 COUNCIL BUSINESS

- 11.1 Committee Reports
- 11.2 Announcements and future agenda items

PATROL DIVISION

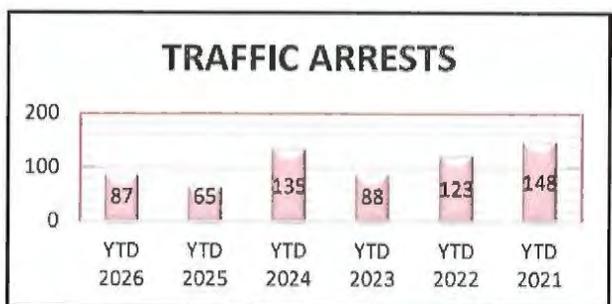
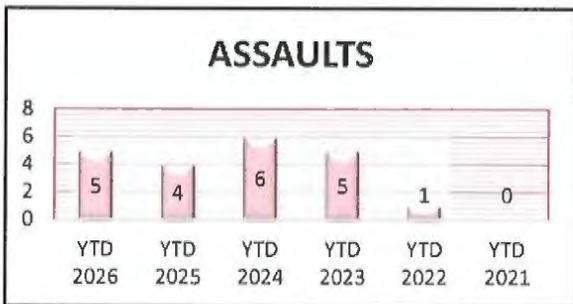
CITY OF HAM LAKE - FEBRUARY 2026

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2026	YTD 2025
Call for Service	394	364											758	844
Burglaries	0	0											0	2
Thefts	8	8											16	12
Crim Sex Conduct	1	0											1	0
Assault	3	2											5	4
Dam to Property	1	2											3	1
Harass Comm	0	0											0	0
PI Accidents	5	4											9	7
PD Accidents	23	20											43	46
Medical	70	54											124	138
Animal Complaint	18	14											32	45
Alarms	21	25											46	69
Felony Arrests	0	2											2	4
GM Arrests	5	2											7	7
Misd Arrests	3	3											6	17
DUI Arrests	1	2											3	8
Drug Arrests	0	0											0	1
Domestic Arrests	2	1											3	4
Warrant Arrests	2	3											5	4
Traffic Stops	186	195											381	237
Traffic Arrests	44	43											87	65



CITY OF HAM LAKE

YEAR TO DATE - FEBRUARY 2021-2026

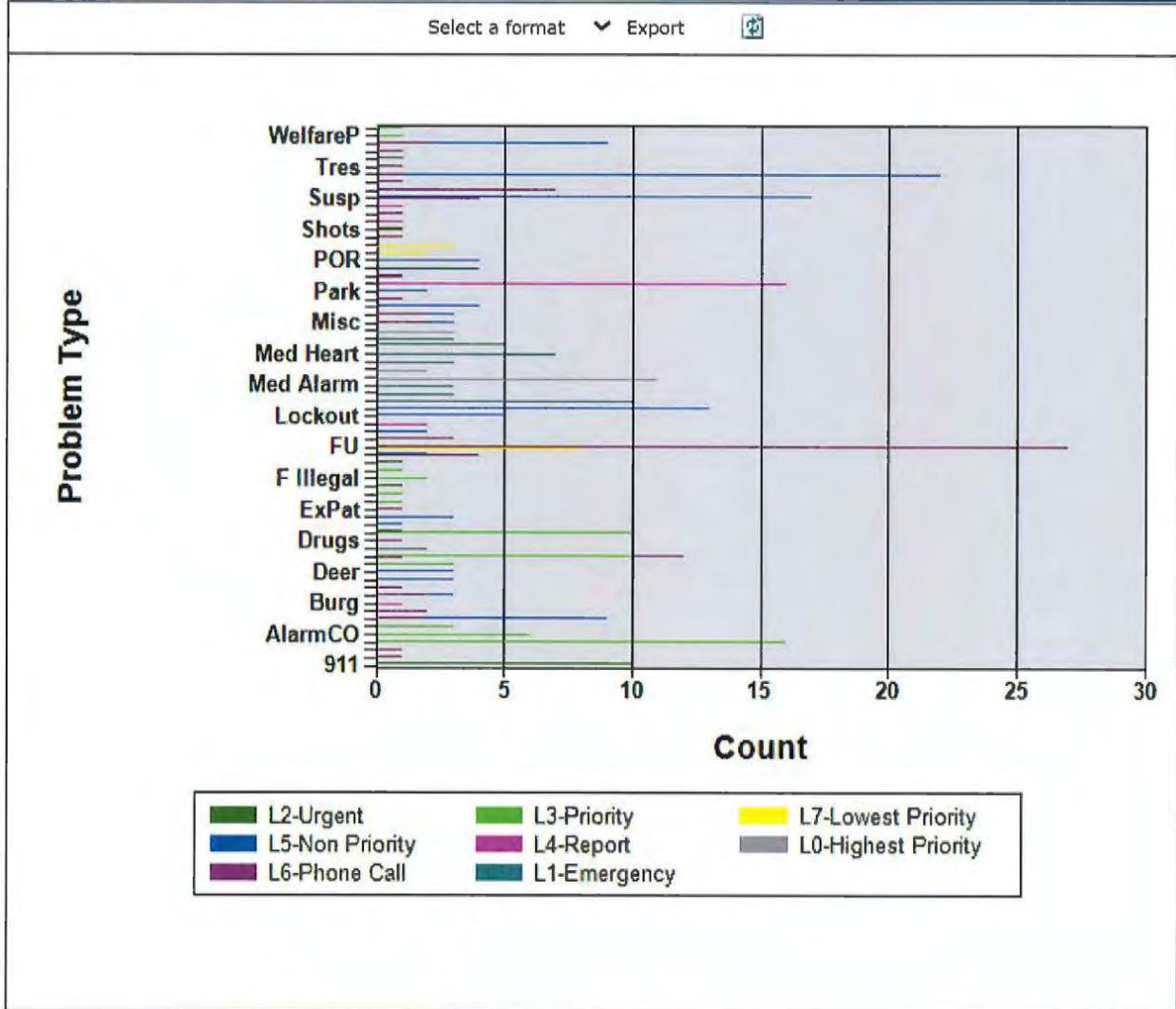


Problem Type Summary

8:03 AM 03/06/2026

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Ham Lake Law
Day Range:	Date From 2/1/2026 To 2/28/2026
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority							Total	
	0	1	2	3	4	5	6		7
911			10						10
Abandon						1	1		2
Abuse							1		1
AbuseP									
AlarmB				16					16

AlarmCO			6					6
AlarmCOIll								
AlarmF			3					3
AlarmFsmoke								
AlarmHoldup								
AlarmV								
AlarmWF								
Animal					9	2		11
AnimalResc								
Arson								
Assault						2		2
AssaultP								
Boat Assist								
Bomb								
BombP								
Broadcast								
Burg				1				1
BurgP								
Civil					3	2		5
CivilP								
CSC						1		1
Debris					3			3
Deer					3			3
Disorderly			3			1		4
Dom			10	1	1	12		24
DomP	2							2
Drugs						1		1
DUI		1	10					11
Dumping					1			1
Escort					3			3
ExPat						1		1
F Aircraft								
F Assist								
F CleanUp								
F Collapse								
F Dump								
F Elec Smell								
F Expl								
F Gas Odor In			1					1
F Gas Odor Out			1					1
F Grass fire		1						1
F Illegal			2					2
F Misc			1					1
F Mutual Aid								
F Oven								
F Powerlines								
F SmokeIn								
F SmokeOut								
F Structure		1						1
F Train								
F Veh								
F Water Rescue								
Fight								
Flood in								
Flood out								
Fraud					2	4		6
FraudP								
FU						27	8	35
FW								
Gun								
Harass						3		3
Info					2			2
Lift Assist				2				2
Liq								
Lockout						5		5
LockoutP								

MA					13			13
MASS								
Med -	10							10
Med Abdominal Pain	3							3
Med Alarm	3							3
Med Allergic								
Med Assault								
Med Bleed								
Med Breathing Diff	11							11
Med Breathing Not	2							2
Med Choking								
Med Drown								
Med Electro								
Med Fall	3							3
Med Heart	7							7
Med Hold		5						5
Med Info								
Med OB								
Med Priority								
Med Seizure								
Med Stab-Gunshot								
Med Stroke	3							3
Med Uncon	3							3
Medex								
Misc					3	2		5
MiscO					3	2		5
Noise					4			4
NoTag								
Ord						1		1
Other								
Park					2			2
PD				16		4		20
Person				1		1		2
PI	4							4
POR					4			4
Property								
PW							2	2
REPO-TOW							3	3
RJ						1		1
RoadClosure								
Robbery								
RobberyP								
Shots			1			1		2
Slumper				1				1
StolenProp					1	1		2
Suicide				1				1
SuicideP								
Susp					17	4		21
SuspP								
Theft					1	7		8
TheftP								
Threat					1	1		2
ThreatP								
Traf					22	1		23
Tres						1		1
UNK		1						1
Unsecure								
Vand								
VandP								
VehTheft						1		1
VehTheftP								
Weapon								
Weather								
Welfare					9	2		11
WelfareP				1				1
WT				1		1		2

Total

16	35	19	56	23	113	89	13	364
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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, MARCH 2, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, March 2, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Andrew Hallberg, Al Parranto, and Mike Van Kirk

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

Chuck Cook, 1845 149th Avenue NE, Ham Lake, MN, was present and asked if the Mayor and Councilmembers had received and read his email regarding the Conditional Use Permit request for Cadillac Ranch LLC/Branch and Bloom Flower Farm Inc. The City Council stated they had. Mr. Cook reviewed his concerns regarding the property owners not occupying the property, not being residents of Ham Lake, noise complaints at past events, and concerns about the property turning into an event center or concert venue.

Gary Rasmusson, 2046 134th Lane NE, Ham Lake, MN, was present to discuss the Conditional Use Permit request for Cadillac Ranch LLC / Branch and Bloom Flower Farm Inc. Mr. Rasmusson stated that the property looks great. Mr. Rasmusson stated that the property was not purchased for residential use, but rather for commercial use by Cadillac Ranch LLC. Mr. Rasmusson stated that there had been a banner on the fence advertising for reserving space for weddings. Mr. Rasmusson stated the property exceeds the use of a small flower hobby. Mr. Rasmusson asked if Anoka County Highway Department does require a turn-lane to the property, would they continue their plans or end their current venture. Mr. Rasmusson is concerned that if this application is approved, it will set precedence for future applications received by the City.

Kari Kearns, 13401 Radisson Road NE, Ham Lake, MN, stated that she is the owner of the property and thanked city staff, members of the Planning Commission and the City Council. Ms. Kearns stated that she and her husband purchased the property under the LLC of Cadillac Ranch because her husband likes the song “Cadillac Ranch” by Bruce Springsteen. Ms. Kearns stated that they have made improvements to the property, and she has found she is successful at growing flowers. Ms.

Kearns stated the farm is beautiful and people have stated they enjoy both visiting and driving by the farm. Ms. Kearns stated that she pulled the old banner they had on the fence and it said seasonal flowers, farmhouse, event rental and photography; they were not advertising space for weddings. Ms. Kearns stated that they received a field party permit from the City last August to have a party to celebrate the completion of the farm and they had hired a band; a resident in the area contacted the Sheriff's office regarding the noise and they were asked to lower the volume, they did and the band stopped playing at 10:00 p.m. Ms. Kearns stated they obtained another field party permit for a family wedding on the property and the music ended at 10:00 p.m. Ms. Kearns stated that the city will issue up to four field party permits a year and these permits have nothing to do with Branch & Bloom. Ms. Kearns stated they have received zero complaints regarding the you pick flowers, the flower stand and the workshops and that is what they are requesting to do.

Attorney Berglund read the definition of a single housekeeping unit from the city code and stated that the Kearns meet that definition. Attorney Berglund stated that the Kearns property is in R-A (Rural Single Family Residential) zoning and explained that parcels zoned R-A are generally larger and the zoning allows more freedom than an R-1 (Single Family Residential) property.

Mayor Kirkham stated that the Kearns spoke with Deputy City Clerk Shimek regarding operating a brewery or a wedding venue on the property and Deputy City Clerk Shimek stated that neither would be allowed. When the Kearns asked Deputy City Clerk Shimek if they could grow and sell flowers on the property, she stated that the City Code does allow this activity in R-A Zoning.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of February 17, 2026 and Workshop minutes of February 17, 2026

4.2 Approval of claims in the amount of \$169,013.89

4.3 Approval of the First Reading of an Ordinance amending Article 7, Licenses, regarding Adult-Use Cannabis Business Operations

4.4 Approval of interfund transfers

4.5 Approval of architectural quote for City Hall east entry

4.6 Approval of Resolution No. 26-11 requesting FY 2027 Community Project Funding for East Lake Netta Drive NE from Constance Boulevard NE to Crosstown Boulevard NE

Motion by Van Kirk, seconded by Parranto, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Kari Kearns of Cadillac Ranch LLC, requesting a Conditional Use Permit to operate Branch and Bloom Flower Farm, Inc. at 13401 Radisson Road NE and adoption of Resolution No. 26-12.

Councilmember Van Kirk stated he wanted to go over the conditions of the CUP (Conditional Use Permit) to make sure all T's are crossed and all I's are dotted. Councilmember Van Kirk asked if

they were going to operate an Air B & B on the property. Attorney Berglund stated all the conditions are laid out in the resolution presented to the City Council. Attorney Berglund stated that the City does not monitor CUP's as the City is complaint driven; if the City receives a complaint, the CUP would be reviewed and could be cause for revocation. Attorney Berglund stated that if the Anoka County Highway Department requires a turn lane to the property, the property owner must comply with that and if the County requirement is not met, the conditions of the permit would not be met, and they could not operate the business. Attorney Berglund stated that the flowers and trees must be grown on-site and not brought in.

Councilmember Van Kirk reiterated that if the conditions of the CUP are not met, the CUP is subject to revocation.

Mayor Kirkham stated staff has asked to amend the condition requiring that they obtain an animal permit, to allow keeping eight miniature goats and two miniature cows. Mayor Kirkham stated that the following condition will also be added: Ongoing and complete compliance with all applicable Ham Lake City Code requirements.

Motion by Kirkham, seconded by Hallberg, to concur with the Planning Commission and approve the Conditional Use Permit for Kari Kearns of Cadillac Ranch, LLC, requesting to operate Branch and Bloom Flower Farm, Inc., at 13401 Radisson Road NE, subject adopting Resolution No. 26-12 that includes the following conditions:

- 1. The use of Branch & Bloom Flower Farm to be secondary to the primary use, residential dwelling. Per Article 9-210.3 Rural Single Family Residential (R-A), R-A districts are intended for residential dwellings occupied by a single housekeeping unit.**
- 2. Provide parking and driveway surfaces, which are to be asphalt or concrete, a minimum of 20 parking stalls plus one handicap parking stall. Minimum parking stall 9' x 20', handicap parking is also 9' x 20' but will also require a van access isle of 8' x 20' and the accessible parking stall shall have signage. The parking lot shall be striped, and the drive isles shall be a minimum of 24 feet. No parking is allowed on unpaved surfaces. If parking exceeds the 20 required parking stalls, additional parking will be required to comply with Article 9-220.1 Standards Common to All Mercantile Districts and 11-1851 Paved Surfaces.**
- 3. All parking to be approved by the Zoning Official before installation and provide the City of Ham Lake with a parking diagram.**
- 4. No on-street parking is allowed.**
- 5. Food services will be required to obtain a city license per Article 7-1500 Mobile Food Truck and Trailer Vending.**
- 6. Allowing 8 miniature goats and 2 miniature cows to be kept on the property.**
- 7. The farmhouse will be available by reservation from 8:00 a.m. to 10:00 p.m. year-round for groups of 20 people or less. If the farmhouse and yard area are used, a maximum group is limited to 50 people or less.**
- 8. General business hours for the sale of flowers, pumpkins and Christmas trees (must be grown on-site) will be for the months of April to December: Thursday-Saturday 8:00 a.m. to 9:00 p.m. and Sundays 8:00 a.m. to 5:00 p.m. for the months of April to December. Workshop events to create seasonal arrangements to require pre-registration. The business will be closed from January through March.**

9. No outdoor storage is allowed.
10. No customer traffic shall be allowed in the original wood framed barn.
11. Any changes to the approved Conditional Use Permit will require a public hearing to consider an amendment.
12. Access to Radisson Road NE requires approval from the Anoka County Highway Department.
13. No on-site retail sales of products not grown/produced on the property.
14. Meeting all City, County, and State requirements.
15. Ongoing and complete compliance with all applicable Ham Lake City Code requirements.

All present in favor, motion carried.

- 5.2 Will Polisky of CMK Properties, LLC, requesting Commercial Site Plan Approval to operator Tractor Supply Company at 1362 164th Avenue NE

Motion by Kirkham, seconded by Van Kirk, to concur with the Planning Commission and approve the Commercial Site Plan for CMK Properties, LLC, to construct a 21,930 square-foot building with a 19,894 square-foot fenced area for an outside sales display and operate Tractor Supply Company at 1362 164th Avenue NE, subject to meeting the requirements of the City Engineer and Building and Zoning Official and all City, County and State requirements. All present in favor, motion carried. Mayor Kirkham stated this is a perfect business for the City of Ham Lake.

- 5.3 K.E. Properties, LLC requesting Sketch Plan approval for Majestic Highlands, a residential development (two lots) in Section 32

Motion by Kirkham, seconded by Parranto, to concur with the Planning Commission and approve the request by K.E. Properties, LLC, requesting Sketch Plan Approval for Majestic Highlands, a two-lot residential development in Section 32, subject to the developer paying parkland dedication fees in the amount of \$2,500 per lot (\$5,000 total), approval from the Coon Creek Watershed District (CCWD), an inspection of the existing septic system that includes soil borings confirming a secondary septic system location and being certified, if the field is being abandoned, it must be properly decommissioned in accordance with Minnesota Rule 7080.2500, rezoning the property to Single Family Residential (R-1), meeting the requirements of the City Engineer and the Building Official and all City, County and State Codes. All present in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER

- 9.1 Discussion of obtaining a drainage and utility easement from Pin #05-32-23-43-0010 & 0014 for the Shopping Center reconstruction project

Engineer Krugler stated that he has been unable to contact the property owner to obtain an easement for the Crosstown Shopping Center street reconstruction project. Motion by Van Kirk, seconded by Parranto, to direct the City Attorney Berglund to contact the owner of Pin #05-32-23-43-

0010 & 0014 to obtain a drainage and utility easement for the Crosstown Shopping Center street reconstruction project. All present in favor, motion carried.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Hallberg stated he and Councilmember Parranto met with Fire Chief Raczkowski to discuss remodeling the bathrooms at Fire Station 2. Councilmember Parranto stated that Fire Chief Raczkowski has obtained quotes for painting the big bay at Fire Station 2 and a favorable quote was received. Councilmember Parranto stated Fire Chief Raczkowski is also planning to remodel the bathrooms at Fire Station 1 in 2027. Councilmember Parranto stated that the new engine that was ordered is coming in under budget and will provide some funding for these projects.

11.2 Announcements and future agenda items

Councilmember Van Kirk stated the “Ham Laker” newspaper is costing the City over \$30,000 a year and he would like to work with staff to find a way to help fund it.

Motion by Hallberg, seconded by Parranto, to adjourn the City Council meeting at 6:51 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
March 16, 2026**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		03/03/26 - 03/16/26	
EFT	# 2513 - 2521		\$ 43,336.72
REFUND CHECKS			
CHECKS	# 67925 - 67958		\$ 86,387.90
BANK DRAFTS	DFT0003043 - DFT0003048		\$ 30,303.73
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 160,028.35</u>
PAYROLL CHECKS			
03/06/26	Direct Deposits		\$ 39,142.82
TOTAL PAYROLL CHECKS			<u>\$ 39,142.82</u>
VOID CHECKS			
CHECKS			
ZERO CHECKS	#67934, 67935, 67945		\$ -
ZERO EFT	#2519		\$ -
BANK DRAFT NOT USED			\$ -
TOTAL VOIDS			<u>\$ -</u>
TOTAL OF ALL PAYMENTS			<u>\$ 199,171.17</u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 16TH DAY OF MARCH 2026

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



Payment Dates 3/3/2026 - 3/16/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2513	ACCESS	FEB SHREDDING	Waste management & recycli	231-43601-3630	192.08
2514	BERGLUND, BAUMGARTNER,	2/17/26 COUNCIL MEETING	Attorney	100-41101-3110	182.41
2514	BERGLUND, BAUMGARTNER,	GOODFELLAS/SCHOENROCK	Attorney	100-41101-3110	174.83
2514	BERGLUND, BAUMGARTNER,	CANNABIS CULTIVATION ORDI	Attorney	100-41102-3110	751.79
2514	BERGLUND, BAUMGARTNER,	EVERGREEN - TAX FORM 1099	Attorney	100-41401-3110	294.98
2514	BERGLUND, BAUMGARTNER,	STODDARD WETLAND BANK	Attorney	100-41601-3110	557.18
2514	BERGLUND, BAUMGARTNER,	CHANGE OF USE ON C-O CLAR	Attorney	100-42401-3110	174.84
2514	BERGLUND, BAUMGARTNER,	ROW CONSTRUCTION LETTER	Attorney	100-43101-3110	192.31
2514	BERGLUND, BAUMGARTNER,	LAND SALE (29-32-23-42-513	Attorney	431-43301-3110	87.42
2514	BERGLUND, BAUMGARTNER,	NORTH METRO STORAGE - RO	Attorney	431-43301-3110	909.11
2514	BERGLUND, BAUMGARTNER,	NORTH METRO STORAGE (76	Attorney	890-90001-3110	122.38
2514	BERGLUND, BAUMGARTNER,	24-32-23-14-0001 CARTWAY P	Attorney	890-90001-3110	104.90
2514	BERGLUND, BAUMGARTNER,	ELWELL COMMERCIAL PARK (Attorney	890-90001-3110	327.76
2514	BERGLUND, BAUMGARTNER,	HARMONY ESTATES 3RD (709)	Attorney	890-90001-3110	426.08
2514	BERGLUND, BAUMGARTNER,	FEB PROSECUTIONS	Attorney	100-41501-3110	7,178.73
2515	BLAINE BROTHERS INC	#59, #75, #93 FLOOR MATS	Vehicle parts & supplies	100-43101-2340	616.32
2516	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2516	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2516	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2516	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2516	CINTAS CORP	SR CTR - DISINFECT SERVICE	A/P adjustment	100-20202	7.53
2516	CINTAS CORP	CITY HALL - DISINFECT SERVIC	A/P adjustment	100-20202	7.53
2516	CINTAS CORP	PW - FIRST AID CABINET	A/P adjustment	100-20202	1,424.80
2516	CINTAS CORP	HL PARK BUILDING - FIRST AID	A/P adjustment	100-20202	499.78
2516	CINTAS CORP	FIRE #2 - FIRST AID CABINET	A/P adjustment	100-20202	529.90
2516	CINTAS CORP	FIRE #3 - FIRST AID CABINET	A/P adjustment	100-20202	529.90
2516	CINTAS CORP	FIRE #1 - FIRST AID CABINET	A/P adjustment	100-20202	756.00
2516	CINTAS CORP	LION'S PARK - FIRST AID CABI	A/P adjustment	100-20202	386.10
2516	CINTAS CORP	HL BALLFIELDS - FIRST AID CA	A/P adjustment	100-20202	386.10
2516	CINTAS CORP	SR CTR - FIRST AID CABINET	A/P adjustment	100-20202	386.10
2516	CINTAS CORP	CITY HALL - FIRST AID CABINE	A/P adjustment	100-20202	386.10
2517	GREATAMERICA FINANCIAL SE	MARCH MAILING MACHINE L	Equipment rentals	100-41701-3320	160.95
2518	RFC ENGINEERING, INC.	CROSSTOWN BUSINESS PARK	Engineering	262-46101-3135	10.21
2518	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	3,175.01
2518	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	2,838.83
2518	RFC ENGINEERING, INC.	W FRONT RD S OF CONSTANC	Engineering	431-43301-3135	2,827.02
2518	RFC ENGINEERING, INC.	W FRONT RD S OF CONSTANC	Engineering	431-43301-3135	2,237.28
2518	RFC ENGINEERING, INC.	COUNTY EMERGENCY RESPO	Engineering	100-41101-3135	140.36
2518	RFC ENGINEERING, INC.	BASE MAP	Engineering	100-41101-3135	30.63
2518	RFC ENGINEERING, INC.	2025 CITY ASSETS	Engineering	100-41401-3135	62.39
2518	RFC ENGINEERING, INC.	PLANNING COMMISSION MEE	Engineering	100-41601-3135	265.12
2518	RFC ENGINEERING, INC.	AVAILABLE RESIDENTIAL LOTS	Engineering	100-41601-3135	20.43
2518	RFC ENGINEERING, INC.	ZONING MAP	Engineering	100-41601-3135	20.43
2518	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	124.76
2518	RFC ENGINEERING, INC.	HAM LAKE BUILDING PERMIT	Engineering	100-42401-3135	15.60
2518	RFC ENGINEERING, INC.	THOROUGHFARE PLAN	Engineering	100-43101-3135	10.21
2518	RFC ENGINEERING, INC.	DITCH 60 SUB-WATERSHED PL	Engineering	100-43201-3135	15.60
2518	RFC ENGINEERING, INC.	PARK & TREE MAP	Engineering	100-44101-3135	10.21
2518	RFC ENGINEERING, INC.	HAM LAKE STROM NETWORK	Engineering	230-43201-3135	2,093.62
2518	RFC ENGINEERING, INC.	SUNRISE RIVER WMO FEMA	Engineering	233-43201-3135	54.59
2518	RFC ENGINEERING, INC.	UPPER RUM RIVER WMO FEM	Engineering	234-43201-3135	54.58
2518	RFC ENGINEERING, INC.	CSAH 18 OVERLAY, CROSSTO	Engineering	431-43301-3135	109.17
2518	RFC ENGINEERING, INC.	NORTH METRO STORAGE - RO	Engineering	431-43301-3135	46.79
2518	RFC ENGINEERING, INC.	EAST LAKE NETTA ROAD FEASI	Engineering	431-43301-3135	694.11

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2518	RFC ENGINEERING, INC.	ELWELL COMMERCIAL PARK (Engineering	890-90001-3135	65.53
2518	RFC ENGINEERING, INC.	15155 UNIVERSITY AVENUE L	Engineering	890-90001-3135	65.53
2518	RFC ENGINEERING, INC.	SOUTH SHORE ESTATES 2ND (Engineering	890-90001-3135	15.60
2518	RFC ENGINEERING, INC.	ELWELL FARMS (585)	Engineering	890-90001-3135	112.33
2518	RFC ENGINEERING, INC.	ENCHANTED ESTATES 4TH (44	Engineering	890-90001-3135	93.61
2518	RFC ENGINEERING, INC.	KOHLER FARMS (649)	Engineering	890-90001-3135	65.53
2518	RFC ENGINEERING, INC.	HARMONY ESTATES 3RD (709)	Engineering	890-90001-3135	502.22
2518	RFC ENGINEERING, INC.	COUNCIL MEETING	Engineering	100-41101-3135	124.76
2518	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	202.74
2518	RFC ENGINEERING, INC.	STODDARD WETLAND BANK	Engineering	100-41601-3135	15.60
2518	RFC ENGINEERING, INC.	HAM LAKE STORM NETWORK	Engineering	230-43201-3135	3,022.57
2518	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	218.33
2518	RFC ENGINEERING, INC.	E. LAKE NETTA ROAD FEASIBIL	Engineering	431-43301-3135	1,507.39
2518	RFC ENGINEERING, INC.	NORTH METRO STORAGE - RO	Engineering	431-43301-3135	31.19
2518	RFC ENGINEERING, INC.	CSAH 116/NAPLES ROUNDAB	Engineering	431-43301-3135	77.98
2518	RFC ENGINEERING, INC.	MAJESTIC HIGHLANDS (806)	Engineering	890-90001-3135	31.20
2518	RFC ENGINEERING, INC.	SOUTH SHORE ESTATES 2ND (Engineering	890-90001-3135	155.96
2518	RFC ENGINEERING, INC.	HARMONY ESTATES 3RD (709)	Engineering	890-90001-3135	184.06
2518	RFC ENGINEERING, INC.	ELWELL FARMS (585)	Engineering	890-90001-3135	15.60
2518	RFC ENGINEERING, INC.	SOUTH SHORE ESTATES (682)	Engineering	890-90001-3135	15.60
2518	RFC ENGINEERING, INC.	SOUTH SHORE ESTATES LABEL	Engineering	890-90001-3135	35.00
2518	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering	100-43501-3135	62.38
2518	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering	100-43501-3135	2,651.26
2518	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	475.11
2520	STAR TRIBUNE MEDIA COMPA	ORD 26-02 FOOD TRUCK LICE	Legal notices/publications/bid	100-41102-3950	148.52
2520	STAR TRIBUNE MEDIA COMPA	ORD 26-03 FEE SCHEDULE	Legal notices/publications/bid	100-41102-3950	279.66
2520	STAR TRIBUNE MEDIA COMPA	BRANCH & BLOOM CUP	Legal notices/publications/bid	890-90001-3950	48.98
2521	WRUCK SEWER & PORTABLE	HAM LAKE BOAT LANDING TO	Rentals-other	100-44101-3390	50.00
2521	WRUCK SEWER & PORTABLE	LION'S PLAYGROUND RENTAL	Rentals-other	100-44101-3390	50.00
67925	ACE SOLID WASTE INC	MARCH ORGANICS	Waste management & recycli	231-43601-3630	385.84
67926	ANOKA COUNTY PROPERTY	TRUTH IN TAXATION	Assessing/property tax admin	100-41101-3105	2,193.40
67926	ANOKA COUNTY PROPERTY	2026 STREET LIGHTS	Assessing/property tax admin	232-43701-3105	1,809.00
67926	ANOKA COUNTY PROPERTY	AMERICINN ASSESSMENT	Assessing/property tax admin	263-46101-3105	101.00
67926	ANOKA COUNTY PROPERTY	FRAISER ST	Assessing/property tax admin	431-43301-3105	57.72
67926	ANOKA COUNTY PROPERTY	155TH AVENUE	Assessing/property tax admin	431-43301-3105	68.25
67926	ANOKA COUNTY PROPERTY	ACTIVATING 08-32-23-13-000	Assessing/property tax admin	431-43301-3105	101.00
67926	ANOKA COUNTY PROPERTY	ROSECREST	Assessing/property tax admin	431-43301-3105	51.87
67927	ANOKA COUNTY PROPERTY	CJ'S GARAGE	Filing fees	890-90001-3980	46.00
67927	ANOKA COUNTY PROPERTY	KWIK TRIP BUILDING PERMIT	Filing fees	890-90001-3980	46.00
67928	APPLE FORD	#78 NUT	Vehicle parts & supplies	100-43101-2340	9.07
67929	BLUE CROSS BLUE SHIELD OF	APRIL VISION	Vision Insurance	100-21715	37.00
67930	CITY OF COLUMBUS	JAN SIGNAL LEXINGTON & BR	Electricity	100-43401-3610	30.76
67931	COMCAST BUSINESS-INTERNE	MARCH FIRE #3 INTERNET	Internet	100-42201-3220	369.52
67932	COMPENSATION CONSULTAN	1ST QTR FLEX ADMINISTRATI	Other professional services	100-41701-3190	75.00
67933	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	42.58
67933	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	948.27
67933	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	231.29
67933	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	18.05
67933	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	533.36
67933	CONNEXUS ENERGY	FIRE #3	Electricity	100-42202-3610	320.30
67933	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	387.25
67933	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	70.20
67933	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	1,129.39
67933	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	125.82
67933	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	95.45
67933	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	90.15
67933	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	58.45
67933	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	302.77
67933	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	86.28
67933	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	77.69

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
67933	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	72.73
67933	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	25.92
67933	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	84.48
67933	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	190.49
67933	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	155.33
67933	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	40.42
67933	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	16.50
67933	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	16.50
67933	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	17.66
67933	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	20.89
67933	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	48.94
67933	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	549.71
67933	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	32.25
67933	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	510.61
67933	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	5,252.52
67936	CORPORATE 4 INS AGENCY	AGENCY RENEWAL FEE	Other professional services	100-41701-3190	2,400.00
67937	DEHN OIL CO	259.5 GAL DIESEL	Fuel	100-43101-2230	701.90
67937	DEHN OIL CO	220 GAL GASOLINE	Fuel	100-43101-2230	508.60
67938	EMERGENCY APPARATUS MTC	E1 SAFETY INSPECTION, PUM	Fire apparatus repair & maint	100-42201-3450	1,954.78
67938	EMERGENCY APPARATUS MTC	T1 SAFETY INSPECTION, PUM	Fire apparatus repair & maint	100-42201-3450	1,745.17
67938	EMERGENCY APPARATUS MTC	A1 SAFETY INSPEC, PUMP/FO	Fire apparatus repair & maint	100-42201-3450	2,088.04
67938	EMERGENCY APPARATUS MTC	R1 SAFETY INSPEC, PUMP/FO	Fire apparatus repair & maint	100-42201-3450	992.00
67938	EMERGENCY APPARATUS MTC	G1 SAFETY INSPEC, PUMP SER	Fire apparatus repair & maint	100-42201-3450	612.81
67938	EMERGENCY APPARATUS MTC	E2 SAFETY INSPC, PUMP/FOA	Fire apparatus repair & maint	100-42201-3450	1,889.41
67938	EMERGENCY APPARATUS MTC	T2 SAFETY INSPEC, PUMP/FO	Fire apparatus repair & maint	100-42201-3450	1,726.91
67938	EMERGENCY APPARATUS MTC	G2 SAFETY INSPEC, PUMP/FO	Fire apparatus repair & maint	100-42201-3450	742.01
67938	EMERGENCY APPARATUS MTC	R2 SAFETY INSPEC, PUMP/FO	Fire apparatus repair & maint	100-42201-3450	2,630.51
67938	EMERGENCY APPARATUS MTC	E3 SAFETY INSPC, PUMP/GEN	Fire apparatus repair & maint	100-42201-3450	1,756.33
67938	EMERGENCY APPARATUS MTC	R3 SAFETY INSPECTION	Fire apparatus repair & maint	100-42201-3450	422.41
67938	EMERGENCY APPARATUS MTC	G3 SAFETY INSPEC, PUMP SER	Fire apparatus repair & maint	100-42201-3450	611.80
67938	EMERGENCY APPARATUS MTC	E1 BLEEDER VALVE REPAIR	Fire apparatus repair & maint	100-42201-3450	259.93
67939	GREAT LAKES SALT COMPANY	57.17 TN TREATED SALT	Salt & sand	100-43102-2710	6,723.76
67939	GREAT LAKES SALT COMPANY	77.94 TN TREATED SALT	Salt & sand	100-43102-2710	9,166.53
67940	HAM LAKE HARDWARE INC	FIRE #1 WELL LOCK	Operating supplies	100-42201-2290	48.73
67941	LINCOLN NATIONAL LIFE INSU	JB FEB LT DISABILITY	Other Misc Receivables	100-11503	-60.98
67941	LINCOLN NATIONAL LIFE INSU	LT DISABILITY	STD/LTD	100-21713	954.61
67941	LINCOLN NATIONAL LIFE INSU	JB MAR LT DISABILITY	STD/LTD	100-21713	-60.98
67941	LINCOLN NATIONAL LIFE INSU	JB JAN LT DISABILITY	STD/LTD	100-21713	-60.98
67942	MACQUEEN EQUIPMENT/MA	#68 QUICK CLAMP, BEARING T	Equipment parts & supplies	100-43101-2320	799.78
67942	MACQUEEN EQUIPMENT/MA	#68 OFFSET, CONN, ROLLER LI	Equipment parts & supplies	100-43101-2320	44.12
67943	MENARDS-BLAINE	DUST MOP	Operating supplies	100-43101-2290	25.97
67943	MENARDS-BLAINE	BAR OIL	Operating supplies	100-43101-2290	6.99
67943	MENARDS-BLAINE	ICE MAKER PARTS	Building repair & maintenanc	100-43104-2310	32.75
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	47.53
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	37.43
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	64.75
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	27.33
67944	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	106.84
67944	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	3,751.60
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	64.75
67944	METRO - INET	IT SUPPORT	Computer & software support	100-42201-3120	1,612.16
67944	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	44.52
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	112.28
67944	METRO - INET	IT SUPPORT	Computer & software support	100-42401-3120	980.96
67944	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	53.42
67944	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	26.93
67944	METRO - INET	IT SUPPORT	Computer & software support	100-43101-3120	995.28
67944	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	26.71
67944	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	8.90
67944	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	35.61

Council Approval List

Payment Dates: 3/3/2026 - 3/16/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
67946	MINNESOTA PETROLEUM SER	FUEL SYSTEM ATG TANK M ON	Equipment repair & maintena	100-43101-3440	695.00
67947	MN PEIP	APRIL HEALTH INSURANCE	Health Insurance	100-21710	11,771.84
67948	NCPERS GROUP LIFE INSURAN	APRIL LIFE	Life Insurance	100-21714	96.00
67949	ON-LINE RETRIEVERS	MARCH ANIMAL CONTROL	Other professional services	100-42501-3190	400.00
67950	PLAISTED COMPANIES, INC.	1.2 TN PAVING MATERIAL	Street repair & maintenance s	100-43101-2330	200.34
67951	PRECISE MRM LLC	JAN '26 TRUCK MONITORING	Monitoring	100-43101-3145	76.00
67952	PREMIUM WATERS INC	WATER COOLER RENTAL	Equipment rentals	100-41701-3320	14.00
67953	PTL TIRE INC	#63 TIRE MOUNT	Vehicle parts & supplies	100-43101-2340	147.02
67953	PTL TIRE INC	#65 TIRE MOUNT	Equipment repair & maintena	100-44101-3440	37.81
67954	SUMMIT COMPANIES	WRONG BILLING	Fire Extinguisher	100-20203	77.95
67954	SUMMIT COMPANIES	CREDIT WRONG BILLING	Fire Extinguisher	100-20203	-77.95
67954	SUMMIT COMPANIES	CITY HALL FIRE EXTINGUISHER	Equipment repair & maintena	100-41701-3440	52.95
67955	TURFWERKS	#65 BUMPER BAR, BRACKETS,	Equipment parts & supplies	100-44101-2320	1,465.80
67956	VERIZON WIRELESS	5 FIRE SURFACE PROS	Phones/radios/pagers	100-42201-3210	100.10
67956	VERIZON WIRELESS	MR	Phones/radios/pagers	100-42201-3210	38.41
67956	VERIZON WIRELESS	TD, MJ & 2 LAPTOPS	Phones/radios/pagers	100-42401-3210	156.84
67956	VERIZON WIRELESS	JK, JW, JC, CS, EH, & 2 LAPTOP	Phones/radios/pagers	100-43101-3210	275.06
67956	VERIZON WIRELESS	DH, AC, JS	Phones/radios/pagers	100-44101-3210	115.23
67956	VERIZON WIRELESS	AM	Phones/radios/pagers	100-44101-3210	38.41
67957	WRIGHT-HENNEPIN COOPERA	SECURITY CAMERAS	Capital assets	100-41701-5110	6,635.00
67957	WRIGHT-HENNEPIN COOPERA	ELEVATOR MONITORING	Monitoring	100-41702-3145	10.00
67957	WRIGHT-HENNEPIN COOPERA	SECURITY MONITORING	Monitoring	100-41702-3145	33.95
67957	WRIGHT-HENNEPIN COOPERA	PW FIRE PANEL MONITORING	Monitoring	100-43104-3145	52.95
67958	XCEL ENERGY	FEB FIRE #3 NATURAL GAS	Natural gas	100-42202-3620	381.60
DFT0003043	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0003044	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,300.09
DFT0003044	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,746.92
DFT0003044	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	6,890.30
DFT0003045	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,801.92
DFT0003046	PERA	Retirement-Coordinated	PERA	100-21703	7,612.22
DFT0003046	PERA	Retirement-Police & Fire	PERA	100-21703	1,378.28
DFT0003047	VOYA	Deferred Compensation	Deferred compensation	100-21704	2,510.00
DFT0003047	VOYA	Roth IRA	Deferred compensation	100-21704	200.00
DFT0003048	MN STATE DEPT OF REVENUE-	AUGUST 2025 AMENDED FUE	Fuel	100-43101-2230	38.79
DFT0003048	MN STATE DEPT OF REVENUE-	AUGUST 2025 AMENDED FUE	Fuel	100-43101-2230	1.30
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED SEPTEMBER FUEL T	Fuel	100-43101-2230	16.86
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED SEPTEMBER FUEL T	Fuel	100-43101-2230	0.46
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED OCTOBER FUEL TA	Fuel	100-43101-2230	70.28
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED OCTOBER FUEL TA	Fuel	100-43101-2230	1.41
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED NOVEMBER FUEL T	Fuel	100-43101-2230	159.00
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED NOVEMBER FUEL T	Fuel	100-43101-2230	2.17
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED DEC FUEL TAX	Fuel	100-43101-2230	261.39
DFT0003048	MN STATE DEPT OF REVENUE-	AMENDED DEC FUEL TAX INTE	Fuel	100-43101-2230	1.96
DFT0003048	MN STATE DEPT OF REVENUE-	JANUARY AMENDED FUEL TAX	Fuel	100-43101-2230	160.06
DFT0003048	MN STATE DEPT OF REVENUE-	JANUARY AMENDED FUEL TAX	Fuel	100-43101-2230	0.32
Grand Total:					160,028.35

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	129,058.89
230 - FUTURE DRAINAGE	5,334.52
231 - RECYCLING	577.92
232 - STREET LIGHT	7,061.52
233 - SUNRISE WATERSHED	54.59
234 - UPPER RUM RIVER WATERSHED	54.58
262 - HAM LAKE EDA	10.21
263 - LODGING TAX	101.00
431 - REVOLVING STREET	15,295.25
890 - TRUST FUND	2,479.87
Grand Total:	160,028.35

Account Summary

Account Number	Account Name	Payment Amount
100-11503	Other Misc Receivables	-60.98
100-20202	A/P adjustment	5,299.84
100-20203	Fire Extinguisher	0.00
100-21701	Federal WH/FICA/MC	14,937.31
100-21702	State W/H	2,801.92
100-21703	PERA	8,990.50
100-21704	Deferred compensation	2,710.00
100-21710	Health Insurance	11,771.84
100-21712	HSA Account	150.00
100-21713	STD/LTD	832.65
100-21714	Life Insurance	96.00
100-21715	Vision Insurance	37.00
100-41101-3105	Assessing/property tax a	2,193.40
100-41101-3110	Attorney	357.24
100-41101-3135	Engineering	295.75
100-41102-3110	Attorney	751.79
100-41102-3950	Legal notices/publicatio	428.18
100-41201-2510	Software licenses & upgr	47.53
100-41301-2510	Software licenses & upgr	37.43
100-41401-2510	Software licenses & upgr	64.75
100-41401-3110	Attorney	294.98
100-41401-3135	Engineering	62.39
100-41501-3110	Attorney	7,178.73
100-41601-2510	Software licenses & upgr	27.33
100-41601-3110	Attorney	557.18
100-41601-3135	Engineering	649.08
100-41701-3190	Other professional servi	2,475.00
100-41701-3210	Phones/radios/pagers	106.84
100-41701-3320	Equipment rentals	174.95
100-41701-3440	Equipment repair & mai	52.95
100-41701-5110	Capital assets	6,635.00
100-41702-3145	Monitoring	43.95
100-41702-3610	Electricity	990.85
100-41703-3610	Electricity	249.34
100-41707-3120	Computer & software su	3,751.60
100-42201-2290	Operating supplies	48.73
100-42201-2510	Software licenses & upgr	64.75
100-42201-3120	Computer & software su	1,612.16
100-42201-3210	Phones/radios/pagers	183.03
100-42201-3220	Internet	369.52
100-42201-3450	Fire apparatus repair &	17,432.11
100-42202-3610	Electricity	1,240.91
100-42202-3620	Natural gas	381.60

Account Summary

Account Number	Account Name	Payment Amount
100-42302-3610	Electricity	70.20
100-42401-2510	Software licenses & upgr	112.28
100-42401-3110	Attorney	174.84
100-42401-3120	Computer & software su	980.96
100-42401-3135	Engineering	15.60
100-42401-3210	Phones/radios/pagers	210.26
100-42501-3190	Other professional servi	400.00
100-43101-2210	Clothing & personal prot	283.46
100-43101-2230	Fuel	1,924.50
100-43101-2290	Operating supplies	32.96
100-43101-2320	Equipment parts & suppl	843.90
100-43101-2330	Street repair & mainten	200.34
100-43101-2340	Vehicle parts & supplies	772.41
100-43101-2510	Software licenses & upgr	26.93
100-43101-3110	Attorney	192.31
100-43101-3120	Computer & software su	995.28
100-43101-3135	Engineering	10.21
100-43101-3145	Monitoring	76.00
100-43101-3210	Phones/radios/pagers	301.77
100-43101-3440	Equipment repair & mai	695.00
100-43102-2710	Salt & sand	15,890.29
100-43104-2310	Building repair & mainte	32.75
100-43104-3145	Monitoring	52.95
100-43104-3610	Electricity	1,129.39
100-43201-3135	Engineering	15.60
100-43401-3610	Electricity	1,050.50
100-43501-3135	Engineering	2,713.64
100-44101-2210	Clothing & personal prot	118.16
100-44101-2320	Equipment parts & suppl	1,465.80
100-44101-3135	Engineering	10.21
100-44101-3210	Phones/radios/pagers	162.54
100-44101-3390	Rentals-other	100.00
100-44101-3440	Equipment repair & mai	37.81
100-44101-3610	Electricity	419.24
100-44102-3610	Electricity	669.45
100-44201-3210	Phones/radios/pagers	35.61
100-44202-3610	Electricity	510.61
230-43201-3135	Engineering	5,334.52
231-43601-3630	Waste management & r	577.92
232-43701-3105	Assessing/property tax a	1,809.00
232-43701-3610	Electricity	5,252.52
233-43201-3135	Engineering	54.59
234-43201-3135	Engineering	54.58
262-46101-3135	Engineering	10.21
263-46101-3105	Assessing/property tax a	101.00
431-43301-3105	Assessing/property tax a	278.84
431-43301-3110	Attorney	996.53
431-43301-3135	Engineering	14,019.88
890-90001-3110	Attorney	981.12
890-90001-3135	Engineering	1,357.77
890-90001-3950	Legal notices/publicatio	48.98
890-90001-3980	Filing fees	92.00
	Grand Total:	160,028.35

Project Account Summary

Project Account Key	Payment Amount
None	144,423.81
202111-100	10.21

Project Account Summary

Project Account Key	Payment Amount
202205-100	6,013.84
202502.078-100	2,201.50
202502.57-100	77.98
202502.57-110	909.11
202509-100	5,064.30
231009001	385.84
231010001	192.08
MISC-100	749.68
Grand Total:	<u>160,028.35</u>



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 2/15/2026-2/28/2026

Packet: PYPKT01868 - PPE 2/28/26 PAID 03/06/26
Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	31	39,142.82
Total	31	39,142.82

ORDINANCE NO. 26-XX

An Ordinance Amending ARTICLE 7, LICENSES, to allow licensing for Adult-Use Cannabis Business Operations.

Be it Ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota as follows:

ARTICLE 7-1400, LICENSES of the Ham Lake City Code is hereby amended as indicated in the following sections:

REGULATION OF ADULT-USE CANNABIS BUSINESS OPERATIONS

7-1400.30: Definitions:

RELIGIOUS ESTABLISHMENT A building used for worship services by a religious organization and clearly identified as such by a posted sign or other means.

7-1400.140: Certain Locations or Areas Ineligible for City Cannabis Registration:

(2) A Cannabis Business seeking to operate within 1,000 feet of a School, or 500 feet of: (i) a Daycare; (ii) a Residential Treatment Facility; (iii) a Religious Establishment; ~~(iii)~~ (iv) an attraction within a public park that is regularly used by minors, including a playground, athletic field, tennis/pickleball courts, ice arena, or related, as officially mapped by the City and approved by the City Council; or ~~(iv)~~ (v) another Cannabis Retail Business. Distance shall be computed by direct measurement in a straight line from the nearest legal parcel line of the land used for one of the above described uses to the nearest external portion of the building in which the Cannabis Retail Business is proposed to be located.

(b) Nothing in this Section shall prohibit an active Cannabis Retail Business seeking a renewal of its registration from continuing operation at the same site if a School, Daycare, Residential Treatment Facility, Religious Establishment or an attraction within a public park that is regularly used by minors moves within the minimum buffer zone.

Presented to the Ham Lake City Council on March 2, 2026 and adopted by a unanimous vote this 16th day of March, 2026

Brian Kirkham, Mayor

Denise Webster, City Clerk

ORDINANCE NO. 26-XX

AN ORDINANCE AMENDING A PORTION OF CHAPTER 9 OF THE CITY OF HAM LAKE, COUNTY OF ANOKA, STATE OF MINNESOTA.

The City Council of the City of Ham Lake does hereby ordain as follows, pursuant to Article 9 of the Ham Lake City Code.

That the zoning classification for the following described property situated in the City of Ham Lake, Anoka County, Minnesota is hereby designated from R-A (Rural Single Family Residential) to R-1 (Family Residential) for Kohler Farms in Section 13.

Lots 1-12, Block 1; Lots 1-21, Block 2; Lots 1-9, Block 3; Lot 1, Block 4 and Outlot A

Presented to the Ham Lake City Council on September 15, 2025 and adopted by a unanimous vote this 16th day of March, 2026.

Brian Kirkham, Mayor

Denise Webster, City Clerk

RESOLUTION NO. 26-XX

CITY OF HAM LAKE, MINNESOTA

**RESOLUTION TO ADOPT THE 2025 ANOKA COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, the City of Ham Lake recognizes the threat of natural hazards to people and property within the City of Ham Lake; and

WHEREAS, the City of Ham Lake has participated in the development of the 2025 Anoka County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Anoka County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within the City of Ham Lake from the impacts of future hazards and disasters; and

WHEREAS, by adoption by the City of Ham Lake demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Anoka County Hazard Mitigation Plan,

WHEREAS, approval of the 2025 Anoka County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Anoka County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and

NOW THEREFORE BE IT RESOLVED that the City of Ham Lake supports the hazard mitigation planning effort and wishes to adopt the 2025 Anoka County Hazard Mitigation Plan.

Adopted by the City Council of the City of Ham Lake this 16th day of March, 2026.

Brian Kirkham, Mayor

Denise Webster, City Clerk



FEMA

January 28, 2026

Ms. Kristen Dellwo
State Hazard Mitigation Officer
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Dellwo:

The Hazard Mitigation Assistance Community Resilience Branch of FEMA Region 5 has determined the local mitigation plan meets all applicable FEMA mitigation planning requirements except its adoption by the participating jurisdictions of the Anoka County 2025 Hazard Mitigation Plan.

Mitigation plans may include additional content to meet Element H: Additional State Requirements or content the local government included beyond applicable FEMA mitigation planning requirements. Determination that the plan is Approvable Pending Adoption (APA) does not include the review or approval of content that exceeds the applicable FEMA mitigation planning requirements.

An approved local mitigation plan, including adoption by the local government, is one of the conditions for applying for and/or receiving FEMA mitigation grants from the following programs:

- Hazard Mitigation Grant Program (HMGP)
- HMGP Post-Fire
- Building Resilient Infrastructure and Communities
- Flood Mitigation Assistance
- Safeguarding Tomorrow Revolving Loan Fund

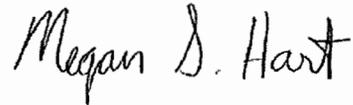
Participating jurisdictions that adopt the plan more than one year after APA status has been issued must either:

- Validate that their information in the plan remains current with respect to both the risk assessment (no recent hazard events, no changes in development) and their mitigation strategy (no changes necessary); or

- Make necessary updates before submitting the adoption resolution to FEMA.

We look forward to receiving the adoption resolution(s) and discussing options for implementing this mitigation plan. If there are any questions from either you or the communities, please contact Meg Burrows at (202) 769-6711 or meghan.burrows@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink that reads "Megan S. Hart". The signature is written in a cursive, flowing style.

Megan S. Hart
Branch Chief
Hazard Mitigation Assistance Community Resilience

Enclosures: Plan Participant Status List and Local Plan Review Tool

Enclosure: Plan Participant Status List

Below is the list of the approvable pending adoption jurisdictions in the referenced hazard mitigation plan. Please submit an adoption resolution for each jurisdiction to be included as an approved participant of the plan.

Community Name	Jurisdiction Status
1) Andover city	APA
2) Anoka city	APA
3) Anoka County	APA
4) Bethel city	APA
5) Blaine city	APA
6) Centerville city	APA
7) Circle Pines city	APA
8) Columbia Heights city	APA
9) Columbus city	APA
10) Coon Creek Watershed District	APA
11) Coon Rapids city	APA
12) East Bethel city	APA
13) Fridley city	APA
14) Ham Lake city	APA
15) Hilltop city	APA
16) Lexington city	APA
17) Lino Lakes city	APA
18) Linwood township	APA
19) Nowthen city	APA
20) Oak Grove city	APA
21) Ramsey city	APA
22) Spring Lake Park city	APA
23) St. Francis city	APA

Andrea Murff

From: Erik Hlivka <erik.hlivka@gmail.com>
Sent: Tuesday, March 3, 2026 9:15 AM
To: Andrea Murff
Subject: Resignation Email

Hi Andrea,

As requested, I am writing to inform you of my decision to resign effective today, March 3rd 2026. I thank everyone with the City of Ham Lake for the a great 5+ years and wish you all the best!

Please let me know if you have any questions.

Best Regards,
Erik Hlivka
763-656-9186
Sent from my iPhone

Meeting Date: March 16, 2026

CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

From: Mike Raczkowski, Fire Chief

Item/Title/Subject: Well Usage Agreement

Introduction/: Discussion:

Jeff Harstad contacted the Fire Department to ask if we would be interested in the use of a high flow well for filling our fire apparatuses. Mr. Harstad has constructed a new building at 13928 Lincoln Street NE with a well that will produce 600 GPM. At his own expense, he has added a 5" discharge that will allow the fire department to fill trucks. This would be a great addition to the city's water supply at the south end of the city. Mr. Harstad is graciously donating the use of this well to the Fire Department at no charge, which will benefit the residents and businesses in the city.

Recommendation:

I recommend approval of a well-usage agreement with the owners Jeff Harstad and Heather Wollan of the well located at 13928 Lincoln Street NE.

Well Usage Agreement

This Well Usage Agreement (“Agreement”) is made and entered into by and between the City of Ham Lake, Minnesota (“City”) and Jeff Harstad and Heather Wollan of JHHW LLC (“Owners”), and shall become effective upon execution of this agreement made this ____ day of _____, 2026

Recitals:

Owners Jeff Harstad and Heather Wollan of JHHW LLC, presently maintain a high volume well on their property, located at 13928 Lincoln Street NE in the city of Ham Lake. The city desires to have access to said well for the purpose of filling Fire Trucks for use in firefighting activities. This agreement is intended to reduce the parties’ respective rights and duties to written form.

IT IS AGREED:

1. Right of Access, Usage. Owners hereby grants to the city the right to enter upon their property located at 13928 Lincoln St. NE, Ham Lake, Minnesota, for the purpose of utilizing and drawing water from a high volume well, as located on the hereto attached Exhibit “A”, which is made a part of this agreement. The right to draw shall be limited to purposes which relate to firefighting or other specific emergency situations in which firefighting apparatus must be used.
2. Access. An area of at least 4 feet on all sides of the discharge shall be always kept clear. During snow events the city may plow in front of the discharge area.
3. Maintenance. Owner shall be responsible for routine maintenance or repair to the well. The city shall be responsible for making any repairs caused by negligence acts of the city or its agents.
4. Annual Charge. City shall pay owner \$0.00 annually. The use of this well is a donation by the owners to the residents and business owners in the City of Ham Lake.
5. Terms of Agreement. This agreement shall terminate upon written notice by either party.

Owners: Jeff Harsted and Heather Wollan
13928 Lincoln St NE
Ham Lake, MN 55304

City: Ham Lake City Hall
c/o Ham Lake Fire Dept.
15544 Central Ave NE
Ham Lake, MN 55304

In witness whereof, the parties have executed this agreement on this day.

Owners:

City:

Jeff Harstad, JHHW LLC

Brian Kirkham, Mayor

Heather Wollan, JHHW LLC

Denise Webster, City Administrator

13928 Lincoln ST

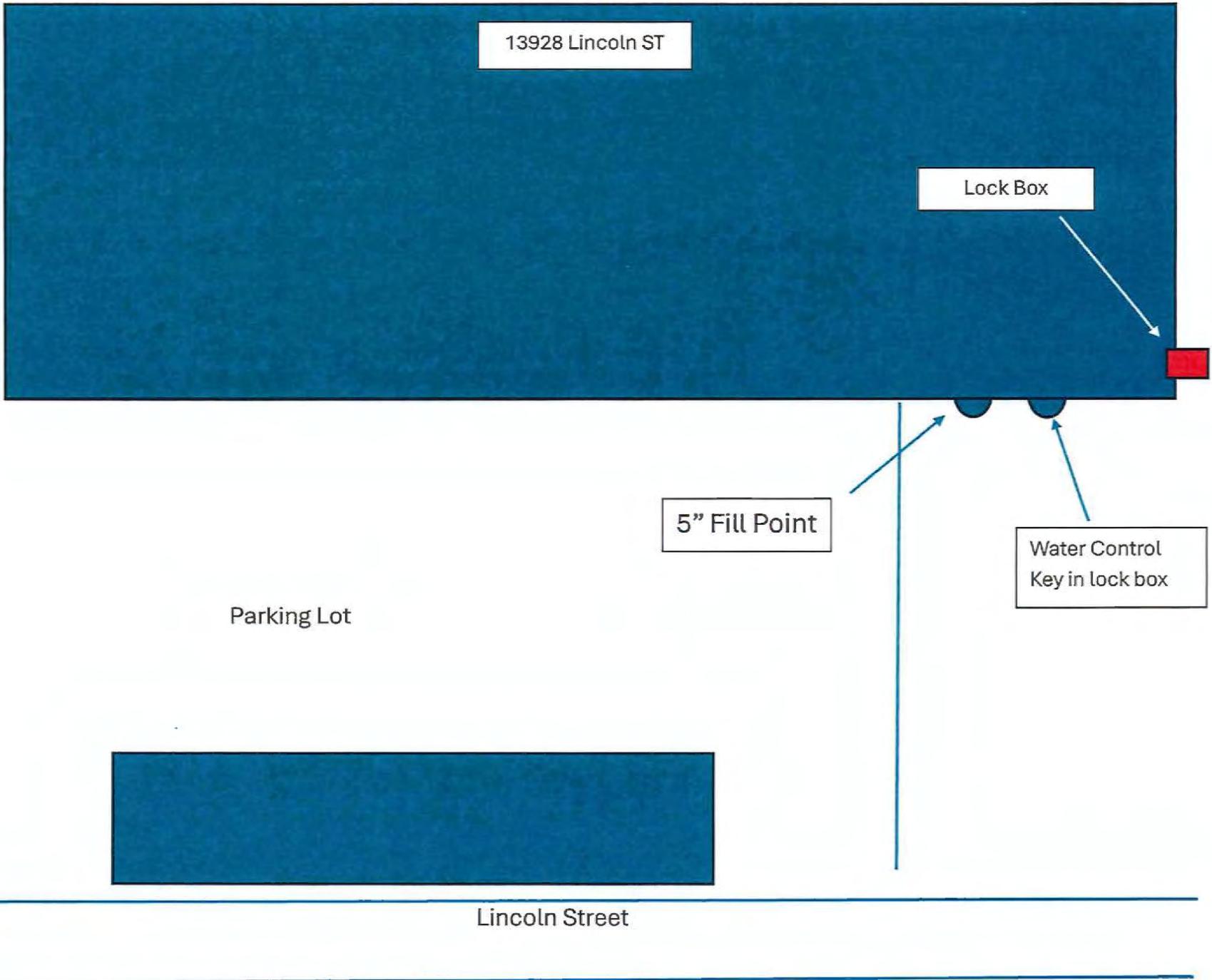
Lock Box

5" Fill Point

Water Control
Key in lock box

Parking Lot

Lincoln Street



Meeting Date: March 16, 2026

CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers
From: Mike Raczkowski, Fire Chief
Subject: Bathroom Remodel / Truck Bay Painting at Fire Station 2

Introduction/Discussion:

I had a meeting with Fire Department Liaisons Andrew Hallberg and Al Parranto on March 2, 2026. They agree that with the recent updates to the community area at Fire Station 2, that it would be a good time to also update the bathrooms and have the truck bay cleaned and repainted. The bathroom updates also include the installation of a shower, which was not done when the station was constructed. It has been almost 15 years since the bay was painted, and the walls are turning yellow and require some repair from water damage. These two projects will finish the interior updates at Fire Station 2.

I have received the following bids/estimates for these projects:

Bathrooms:		Painting the Truck Bay:	
Touchdown Tile	\$32,481.19	Smith Brothers	\$ 6,690.00
Heritage Construction	\$36,783.00	T.F. Striker Inc.	\$14,700.00
Mission Contracting	\$38,215.00		

These were on the schedule for 2028 but with some modification to the equipment schedule, there are funds available for these projects to be completed this year.

Recommendation:

I recommend Touchdown Tile to remodel the bathrooms in the amount of \$32,481.19 and Smith Brothers to complete minor repairs and painting the truck bay in the amount of \$6,690.00 for Fire Station 2 being paid for with the Fire Department Capital Improvement Funds.

TOUCHDOWN Tile LLC.
 15555 Baltimore St NE Ste A
 Ham Lake, MN 55304
 touchdowntile.com

Estimate



ADDRESS
 Michael Raczkowski
 Fire Station
 17321 Xylite st NE
 Ham Lake, Mn 55304

SHIP TO
 Michael Raczkowski
 Fire Station
 17321 Xylite St NE
 Ham Lake, Mn 55304
 1-612-240-4594 -
 mraczkowski@hamlakemn.gov

ESTIMATE #	DATE
15054	02/09/2026

P.O. NUMBER Raczkowski **PROJECT MANAGER** Matt **HOW DID YOU HEAR ABOUT US?** REFERRAL

ACTIVITY	DESCRIPTION	QTY
	Bathroom remodels	
Note	Bathroom Room - no shower	1
Plumbing	Plumbing - disconnect hand sink and remove from wall, save for reinstallation. Disconnect toilet and save for reinstallation.	1
Demo Tile Floor	Demo tile floor with tile sub-floor, remove wall hand rails, Tp holders, Remove wall base 25' LF,	45
Dumpster	On site dumpster- Let me know if you already have one on site.	1
Floor Tile Allowance	Floor tile allowance \$6 / sq ft + tax	52
Install Floor Tile On Concrete	Install floor tile on concrete.	45
Base Tile Allowance	Base Tile Allowance- Coved Base tile - Figured coved base tile with standard top. \$10 per linear ft allowance.	27
Base Tile, 1	Install base tile. Confirm with the customer location, tile being used, and grout color.	25
Wall tile allowance \$6 SF	wainscotting -36"h. Need to confirm how we want to do wall hanging items with conjunction to wall tile. To be discussed on site. Wall tile allowance \$6 / sq ft + tax Bullnose tile on top cap or we can quote a metal Schluter edge. To be determined on selections.	86
Wall Tile Installation	Install substrate and wall tile. Confirm with the customer the location, tile being used, and grout color.	75
Grout	Grout - Maintenance free stain resistant	1
Transition	Transition - Determine and install a proper doorway transition	1
Plumbing	Plumbing - reinstall hand sink and toilet.	1
Install Bathroom Accessories	Install bathroom accessories - toilet paper holder, towel bar, towel ring. Hand Rails.	1
Note	2nd Bathroom with the shower	1
Demo Tile Floor	Demo tile floor to cement remove wall hand rails, Tp holders, Remove wall base 25' LF, Cut out sheetrock	42

If your experience was enjoyable please tell everyone --> <https://www.houzz.com/writeProReview/cmd=r/n=touchdown1>.

If you have concerns please tell us
 612-380-0400 Kyle

ACTIVITY	DESCRIPTION	QTY
	where plumbing shower fixture will be done.	
Demo Work	Demo Work Cement Saw cut and or jack out cement as needed to making plumbing revisions. \$1000 allowance infill cement when done and prepare for new tile.	1
Plumbing	Plumbing - remove urinal, move toilet circuit drain and water line, disconnect hand sink and remove. potentially move floor drain, add in drain for shower, redo shower fixture. reconnect toilet and hand sink	1
Sheetrock Work	Sheetrock work- to be determined after demo work to see if we can reroute plumbing behind where new tile will be so we can replace sheetrock with backerboard and tile over the top. TO BE DETERMINED. \$1000 allowance included	1
Shower pan tile allowance	Shower pan tile allowance \$15.00 / sq ft + tax	17
Shower Pan Install	Install new tile shower pan and curb Includes Small curb- if we do a zero curb we will need to discuss how we want to do the slab in this are and will this will take some additional cement work.	18
Provide Shower Drain	Provide shower drain strainer	1
Framing	Frame, sheetrock, and durock shower wall - Common wall between shower and sink side of bathroom	1
Wall tile allowance \$6 SF	shower Wall tile allowance \$6 / sq ft + tax	150
Wall Tile Installation	Shower Install substrate and wall tile. Confirm with the customer the location, tile being used, and grout color.	130
Install Inset Shelf/Niche	Install an inset 3 shelves or a niche in the shower. Standard kerdi niche box 12"x20" or 12"x28" *Horizontal or Vertical *Add \$100 to custom sizes.	1
Fixture allowance	Shower Fixture allowance \$400	1
Floor Tile Allowance	Floor tile allowance \$6 / sq ft + tax	48
Install Floor Tile On Concrete	Install floor tile on concrete. Let me know if you want a zero curb entry shower we would have to do some additional cement work.	42
Base Tile Allowance	Base Tile Allowance- Coved Base tile - Figured coved base tile with standard top. \$10 per linear ft allowance.	22
Base Tile, 1	Install base tile. Confirm with the customer location, tile being used, and grout color.	19
Wall tile allowance	wainscotting - 36"h. Need to confirm how we want to do wall hanging items with conjunction to wall tile. To be discussed on site. Wall tile allowance \$6 / sq ft + tax Bullnose tile on top cap or we can quote a metal Schluter edge. To be determined on selections.	66
Wall Tile Installation	wainscotting- 36" Install substrate and wall tile. Confirm with the customer the location, tile being used, and grout color.	57
Grout	Grout - Maintenance free stain resistant	1
Transition	Transition - Determine and install a proper doorway transition	1
Install Metal Transition	Install metal transition / In ft	32

If your experience was enjoyable please tell everyone --> <https://www.houzz.com/writeProReview/cmd=r/n=touchdown1>.

If you have concerns please tell us
612-380-0400 Kyle

ACTIVITY	DESCRIPTION	QTY
Provide Metal Transition	Selection of metal transition / 8' stick:	4
Install Bathroom Accessories	Install bathroom accessories - toilet paper holder, towel bar, towel ring	1
Electrical	Electrical - Let us know if you want us to quote moving electric heater.	1
Permit Not Included	Permit(s) not included. Pricing does not include permit costs and will be an additional charge if required by the city or requested by customer.	1
Note	Note: Pricing includes all labor and setting materials with an allowance for finish product selections.	1

Thank you for your Business. If you choose to pay with Credit Card/ACH the Convenience fees will be charged back to you. You can mail a check to 15555 Baltimore St NE, Blaine, MN 55304
TOUCHDOWN TILE LLC
15555 Baltimore Street NE
Ham Lake, MN 55304

SUBTOTAL	32,481.19
TAX	0.00
TOTAL	\$32,481.19

Accepted By

Accepted Date

If your experience was enjoyable please tell everyone --> <https://www.houzz.com/writeProReview/cmd=r/n=touchdown1>.

If you have concerns please tell us
612-380-0400 Kyle

ESTIMATE

Prepared For

Chief Mike Raczkowski
17301 Xylite St NE
Ham Lake, MN 55304
(763) 235-1661



Heritage Construction

10908 171st Ave NW, Suite C
Elk River, Minnesota 55330
Phone: (763) 633-4080
Email: LAnderson@HeritageConstructionMN.com
Web: www.HeritageConstructionMN.com

Estimate # 20260126-7
Date 02/24/2026
Expiration Date 04/01/2026

Description	Total
	\$36,783.00
Superintendent Superintendent jobsite supervision	\$1,976.40
Construction plans Commercial architectural plans for city submittal. Does not include permit fee.	\$3,629.50
Temp Toilet Temporary toilet during construction.	\$549.00
Cleaning Final construction clean	\$610.00
Dumpster Debris removal up to 30 yds.	\$671.00
Demolition Remove floor tile in 2 restrooms. Remove wall hung vanity cabinets	\$4,392.00
Framing Frame steel stud walls for 36x60 shower surround rough-in	\$976.00

Drywall \$976.00

Install 5/8" drywall on new framing in men's room, patch walls, prep for paint. Patch ceiling near new wall framing.

Tile \$10,900.70

Replace floor tile in 2 bathrooms. Add 4' tile wainscot around perimeter of both bathrooms. Floor tile prep extra depending on condition of floor after removal. Includes \$4/sq' material allowance.

Paint \$878.40

Paint walls and ceilings, 2 coats, 2 colors - wall color and ceiling white. Neutral color, low sheer - flat or satin finish.

Accessories \$488.00

Detach and reset grab ADA Grab bars in Women's restroom using existing hardware. Detach and reset mirrors using existing fixtures.

Plumbing \$10,126.00

Detach and reset toilet in existing women's restroom. Omit urinal, relocate toilet, add 36x60 fiberglass shower surround with curtain. Reuse existing toilet. No work to be done with existing wall hung sinks. Cut cement, and pour back for new rough-ins. Detach and reset 2 wall mounted sinks

Contingency \$610.00

Misc. contingency

Subtotal \$36,783.00

Total **\$36,783.00**

AIA Contract to follow upon acceptance of this estimate.

Chief Mike Raczkowski



Client: Ham Lake Fire Department (Mike Raczkowski)	Cell Phone: 612-240-4594	Date: 2/26/26
Address: 17301 Xylite St. NE	Lead: Ham Lake Inspector	
City, State, Zip: Ham Lake, MN 55304	Contractor Representative: Brian Lyden	
Email: mraczkowski@hamlakemn.gov	Representative's Contact #: 763-439-1912	

Description of project:

Remodel Men's and Women's restrooms in Ham Lake Fire department. All details of labor and materials to be provided in this agreement shall be dictated by the attached scope of work dated: 2/26/2026.

PRICE AND PAYMENT TERMS

Customer shall pay to contractor \$38,215 for this project with payments as follows:

Down Payment	\$15,000 due on agreement acceptance
Second Payment	\$15,000 due on start of drywall
Final Payment	\$8,215 due on substantial completion

ACCEPTANCE OF AGREEMENT

By their signature below, the parties accept the scope of work, specifications, terms, and conditions, and prices as stated in this Agreement. Contractor is authorized to begin work on the earliest available date.

In the event this Agreement was procured through a home solicitation sale as defined by Minnesota Statutes Section 325G.06, you may rescind your agreement as set forth in the accompanying Notice of Cancellation. You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of this purchase. See attached Notice of Cancellation form for an explanation of this right. In all other circumstances, this Agreement is binding when signed by you and us.

Date: _____ Customer: _____
Contractor Representative: _____ Customer: _____

Additional Terms and Conditions

1. **Contingency:** This Agreement is subject to the approval of Mission Contracting Inc. (Mission) management and may be declined any time prior to the start of construction.
2. **Construction Documents:** This Agreement merges all agreements between the Parties; any representations not written into this Agreement are not included. The Work consists of the tasks, materials, and services contained in the Construction Documents which consist of this Agreement, addenda, insurance loss statement, Change Orders, applicable drawings, plans, and specifications.
3. **Changes:** Any modification to the Work, including additional work required by government inspectors, requires a written Change Order signed by Mission and at least one Buyer, and may result in extra charges which are the responsibility of the buyer. Buyer shall sign any Change Order for additional work required by a government inspector.
4. **Performance Guidelines:** The Work shall be completed in accordance with manufacturers' specifications for installation of all materials and all applicable construction codes. Buyer acknowledges receipt before signing this Agreement of these Performance Guidelines as required by Minnesota Statute 326B.809(b).
5. **Buyer's Obligations:** Buyer agrees to provide Mission, at no cost, clear access (including removal of ice and snow) to work areas during normal working hours for workers, parked vehicles, delivery of materials and equipment, and storage of materials and rubbish, and to hold Mission harmless from damage to property that may arise therefrom. Buyer may be charged additional fees should items other than construction debris be found in Dumpsters. Although Mission takes reasonable effort to remove construction debris, Buyer holds Mission harmless from any damage or injury caused by any debris that remains. Buyer agrees to provide electric, water, and other utilities at no cost to Mission. Buyer must arrange for identification of any underground utilities before Mission will do any digging. Mission shall not be expected to keep gates and doors closed or locked and Buyer holds it harmless from claims arising therefrom. Excess construction material remains the property of Mission. Buyer agrees to remove and protect any personal property in or near the work area, including without limitation, plants, wall hangings, and other valuables, and holds Mission harmless from any damage that may occur to such property.
6. **Buyer's Work:** Buyer shall not direct the working forces, including subcontractors, provide materials or labor for the Work, or hire any subcontractors without the written authorization of Mission. Work performed by Buyer will be done in a workmanlike manner, in conformity with local codes and regulations, and shall not hinder or delay Mission from its work. Preparation of materials for Buyer's work is Buyer's responsibility. Mission provides no warranty caused by Buyer's work or materials. Trips by Mission or its subcontractors caused by Buyer's will result in a \$200.00 trip charge for each extra trip.
7. **Pre-existing Conditions:** This Agreement is based solely on Buyer's representations and Mission's observations at the time of entering into this Agreement; Buyer assumes complete liability and responsibility for existing or concealed conditions. Mission may suspend the Work if pre-existing or concealed conditions, including soils issues, require additional labor, materials, or time until Mission and Buyer reach agreement as to the additional performance needed and its additional cost and time delay. Existing out of square and plumb conditions may require similar conditions in the new work. Mission does not assume responsibility for pre-existing building code, zoning, or other violations or inadequate physical, mechanical or electrical conditions currently existing on the Property. Some of the improvements constructed may vary from the Contract Documents as to color, brand, grade, and actual dimensions, although all improvements shall be constructed substantially as reflected in the Contract Documents. Buyer grants Mission the right to make variations, substitutions, or changes required by governmental regulations or other changes that do not adversely and materially affect design and quality.
8. **Hazardous materials:** Buyer assumes complete liability and responsibility for all hazardous conditions including, asbestos, mold, lead, or other hazardous or harmful materials that may exist at or within the Property. All such problems are assumed and agreed by the Parties to have pre-existed Mission's work and it may stop work until the problem is removed. Buyer agrees to hold Mission harmless from mold, fungus, or biological material damages as set forth on the accompanying Mold Notice and Waiver. Buyer acknowledges receipt of the Urea Formaldehyde Disclosure required by Minnesota Law.
9. **Exclusions:** Except through negligence, Mission is not liable for damage to fixtures, drywall, plaster wall construction, decorations, or other parts of premises or its contents. Performance under this Agreement is contingent upon strikes, accidents, weather, or other delays beyond Mission's control. The price of this Agreement does not include material or labor price increases because of unforeseen problems arising after work has begun, market supply shortages, or unusual spikes in market demand. This Agreement price does not include any governmental permit, service, or access charge.
10. **Advertising:** Buyer authorizes Mission to place its advertising yard sign on Buyer's property for promotion and identification purposes for workers and material suppliers. Buyer grants Mission unlimited license to record images of the Work in any form and to reproduce these images for advertising and promotional use.
11. **Insurance:** To the extent required by law, Mission maintains current insurance policies covering its general liability and workers' compensation obligations. Prior to construction, Buyer shall have in place insurance to cover the finished cost of improvements.
12. **Cancellation:** If, prior to Mission's performance of work, this Agreement is canceled without legal right to do so, Mission shall be entitled to, as liquidation damages and not a penalty, its actual costs incurred, including any restocking charges, plus 25% of the Agreement price. After work has begun, Buyer is responsible for the entire Agreement price.
13. **Late Fee and Collection Costs:** A late fee of \$25 shall be charged for any payments received more than 10 days past their due date. Limited to the percent allowable by law, a 1 ½% monthly collection fee will be added to any outstanding balance not paid within thirty (30) days of when due. Buyer agrees to pay Mission's reasonable costs, including attorney's fees, costs, and disbursements, of enforcing any provision of this Agreement without requiring a court action. The final payment in full shall not be withheld whole waiting for a governmental inspection.
14. **Warranty Rights:** In addition to any written warranty we may provide you, you acknowledge receipt of a copy of the warranty provide pursuant to Minn. Stat 327A which may also apply. We hereby disclaim all warranties, expresses or implied, Agreement claims, negligence claims, and all other claims for which you have not provided us with written or actual notice within six months from the date of discovery of the problem and which have not been fully resolved within six months from the date you notified us of the claim.
15. **Mechanic's Lien Rights:** Minnesota law requires us to provide you with the following notice:
 - a. Any person or company supplying labor or materials for this improvement to your property may file a lien against your Property if that person or company is not paid for the contributions.
 - b. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our Agreement price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or materials for the improvement and who gave timely notice.



Date: 2/26/2026

Scope of Work

Project for: Ham Lake Fire Department (Mike Raczkowski)
Project Location: 17301 Xylite St. NE
Ham Lake, MN 55304

Project Description: Remodel men's and women's rooms

Project Prep-

1. Provide all documentation required and submit for permitting
2. Supply all permitting necessary for remodel for the city of Ham Lake
3. Allowance for permit \$150
4. Attend all inspections as needed
5. Client to remove all personal items from construction area
6. Create poly wall as needed to contain construction area dust
7. Install surface protection as needed to protect for foot traffic to work areas
8. Use air scrubber when feasible to help with dust control
9. Projects will be completed one at a time to allow for continual use of a restroom

Women's Bathroom

Demo/Framing-

1. Remove and salvage grab bars as needed to allow for wainscoting tile
2. Remove and salvage paper towel holder
3. Remove and salvage tp holder
4. Remove and salvage soap dispenser
5. Demo above the john cabinet
6. Mirror to remain as is
7. Demo tile sanitary base and tile floor to concrete
8. Grind concrete floor smooth to prep for new tile

Plumbing-

1. Remove and salvage toilet
2. Remove and salvage wall mounted sink
3. Reinstall salvaged toilet with new wax ring
4. Reinstall salvaged wall mounted sink

Drywall-

1. Patch drywall, tape, mud, and sand ready for paint as needed from demo and previously hung items

Tile-

1. Install floor tile over strata mat uncoupling membrane or similar with metal transition at doorway
 - a. Allowance for floor tile \$10/sq.ft., total \$560
2. Install wainscoting tile to approximate height of 37" (bottom side of mirror) with metal trim at edges
 - a. Allowance for wainscoting tile \$10/sq.ft., total, \$960

3. Install Laticrete Permacolor Select grout and Latasil silicone color matched caulking on all tile work unless otherwise noted (color TBD)

Millwork-

1. Install salvaged grab bars
2. Install salvaged paper towel holder
3. Install salvaged soap dispenser

Painting-

1. Prime and paint walls (1 color); Hirshfields reserve, matte finish, (color TBD)
2. Prime and paint ceilings in stock ceiling white

Men's Bathroom

Demo/Framing-

1. Remove and salvage grab bars as needed to allow for wainscoting tile
2. Remove and salvage paper towel holder
3. Remove and salvage tp holder
4. Remove and salvage soap dispenser
5. Demo above the john cabinet
6. Mirror to remain as is
7. Demo tile sanitary base and tile floor to concrete
8. Grind concrete floor smooth to prep for new tile
9. Open drywall as needed to access plumbing
10. Frame new walls to create 5' x 3' shower alcove
11. Install solid wood backing for grab bars

Plumbing-

1. Remove and salvage toilet
2. Remove and salvage wall mounted sink
3. Demo urinal and cap plumbing as needed
4. Break up floor as needed to allow for access to existing plumbing, floor drain, new shower drain, and new toilet drain locations
5. Patch concrete floor as needed after rough-in plumbing is completed
6. Install new trap, drain, and water lines for shower
7. Install new fiberglass shower pan and walls (5' x 32")
 - a. Allowance for fiberglass shower pan and surround \$1,300
8. Install new shower faucet
 - a. Allowance for shower faucet \$350
9. Move/install new trap and drain for floor drain
10. Move/install new drain and water lines for new toilet location
11. Reinstall salvaged toilet with new wax ring
12. Reinstall salvaged wall mounted sink

Electrical-

1. Move location of power and reinstall base board heat

Insulation-

1. Infill insulation and vapor barrier as needed from demo

Drywall-

1. Hang, tape, mud, and sand new ½” sag resistant drywall on new bathroom walls ready for paint
2. Patch drywall, tape, mud, and sand ready for paint as needed from demo and previously hung items

Tile-

1. Install floor tile over strata mat uncoupling membrane or similar with metal transition at doorway
 - a. Allowance for floor tile \$10/sq.ft., total \$540
2. Install wainscoting tile to approximate height of 37” (bottom side of mirror) with metal trim at edges
 - a. Allowance for wainscoting tile \$10/sq.ft., total, \$720
3. Install Laticrete Permacolor Select grout and Latasil silicone color matched caulking on all tile work unless otherwise noted (color TBD)

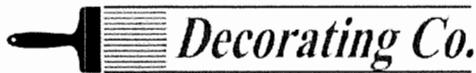
Millwork-

1. Install salvaged grab bars
2. Install salvaged paper towel holder
3. Install salvaged soap dispenser

Misc.-

1. Supply 15 yard dumpster
2. Remove all construction debris
3. Final clean in construction areas
4. Client to provide and install shower curtain and rod

SMITH BROTHERS



COMMERICAL & RESIDENTIAL
PAINTING & WATERPROOFING

---SINCE 1984---

Proposal

x EMAILED
 FAXED
 MAILED

BY _____ ms _____

PROPOSAL SUBMITTED TO Ham Lake Fire	PHONE	FAX/EMAIL mraczowski@hamlakemn.gov	DATE 2-23-26
STREET	JOB NAME Station 2 bay walls		
	JOB LOCATION		

We hereby submit specifications and estimates for:

Prepare and enamel paint CMU walls of truck bay at station 2.
 Preparation includes washing walls prior to painting, scrape and priming of water damaged areas between doors (water intrusion should also be addressed in this area)
 Paint to be high performance industrial enamel.
 All painting to be full and uniform in coverage. Cover to protect adjacent surfaces (not to be painted) from spattering, overspray, etc. Includes minor repairs of painting areas and priming as necessary. Bid includes all materials and labor.

Six thousand six hundred ninety and 00/100

\$ 6,690.00

Payment to be made as follows:

Upon completion

“NOTICE TO OWNER”

Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, materialman or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property.

Under the law, you may protect yourself against such claims by fining, before commencing such work of improvement, and original contract for the work of improvement of a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or material for the work described in said contract.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

Payment by credit card available at an additional 3% charge of the total.

T. F. Striker Inc.
 7491 Cahill Road
 Edina MN 55439

Estimate

Date	Estimate #
1/22/2026	37464

Ham Lake Fire Station
 17301 Xylite St NE
 Ham Lake MN

Job Name	Rep
Firestation #2	JS
Description	Total
The following items are included in this estimate: -Cleaning: Clean all walls with heavy duty degreaser and a low pressure rinse. *All electrical will be bagged and power turned off in areas of work.	8,250.00
-Painting: Paint walls with 1 coat pre-cat epoxy to match existing color.	6,450.00
ALT: Paint 2 HM doors and frames, paint 2 HM doors and frames with sidelights, paint 1 HM window: add \$850 ALT: Add for scissor lift: add \$1,100	
Phone: 952-843-2090	Email: sales@tfstriker.com
Total \$14,700.00	

RESOLUTION NO. 26-XX

A RESOLUTION TO AMEND THE DEVELOPMENT AGREEMENT FOR HARMONY ESTATES 3RD ADDITION

WHEREAS, on November 17, 2025 the City approved the Final Plat for the Harmony Estates 3rd Addition (“Development”) submitted by Hogdal Farms, Limited Partnership, Minnesota Limited Partnership (“Owner”), and Nova Development, LLC, a Minnesota Limited Liability Company (“Developer”), subject to various compliance requirements;

WHEREAS, the City and the Developer entered into that certain Development Agreement Dated December 23, 2025 for the Development of the Harmony Estates 3rd Addition (“Development Agreement”);

WHEREAS, per the RFC recommendation for approval memo, the Development Agreement approval was subject to the FEMA Letter of Map Amendments (LOMAs) for Lot 1 of Block 1 and Lot 6 of Block 3;

WHEREAS, per the RFC recommendation for approval memo, the Development agreement inadvertently omitted that LOMAs for Lot 6 of Block 2 and Lot 1 and 2 of Block 5 were also required;

WHEREAS, Section 3.23 of the Development Agreement states that building permits shall not be issued for any lot in the Development unless satisfactory proof of the LOMA has been furnished.

WHEREAS, the City recognizes a hardship to the Developer in that current stalled funding for the Department of Homeland Security has had direct effect on FEMA and has significantly hindered their ability to process the LOMAs being sought by Developer, through no fault of the Developer;

WHEREAS, Despite the language being accepted by the Developer without modification or objection, the Developer has requested an amendment to the Development Agreement to allow for building permits to be issued by the City on the lots that do not require FEMA LOMAs and are otherwise in compliance with all City, DNR, Watershed, County, State and Federal requirements.

WHEREAS, the Developer is obligated to continue to work to obtain the FEMA Letter of Map Amendments for the affected lots;

WHEREAS, the City is willing to issue, at its own discretion, building permits for the lots in the Development that are not affected by the FEMA Letter of Map Amendments and are otherwise in compliance with all City, DNR, Watershed, County, State and Federal requirements;

WHEREAS, The Developer understands and agrees that the City will not grant a variance to the issuance of a building permit for any lot in the Development that does not meet all City, DNR, Watershed, County, State and Federal requirements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA AS FOLLOWS:

1. The Development Agreement dated December 23, 2025 for development of Harmony Estates Third Addition in the City of Ham Lake will be amended as follows:

3.23. FEMA Letter of Map Amendment

Developer shall apply with the Federal Emergency Management Agency (FEMA) for a Letter of Map Amendment as required for Lot 1 of Block 1, Lot 6 of Block 2, Lot 6 of Block 3 and Lots 1 and 2 of Block 5. While FEMA Letters of Map Amendment are pending for the lots indicated in this Section, the City may issue building permits for other lots in the plat that have met all City, Watershed, DNR, County, State and Federal requirements (“Requirements”). Any lot that does not meet all of the Requirements will need to be brought into compliance by the Developer, at the Developer’s sole cost and expense, before any building permits are to be issued for the noncompliant lot.

2. No variance to obtain a building permit will be granted by the City for any lot in the Development now or in the future.

Passed by the City Council of Ham Lake, Minnesota this 16th day of March, 2026.

Brian Kirkham, Mayor

Attested:

Denise Webster, City Clerk



CITY OF HAM LAKE

**REQUEST FOR
AN APPEARANCE
BEFORE THE CITY COUNCIL**

**15544 Central Avenue NE
Ham Lake, MN 55304
Phone (763) 434-9555**

DATE OF APPLICATION 3/10/2026

DEPOSIT \$ _____
RECEIPT # _____

CITY COUNCIL MEETING DATE
(if all required information is received) 3/16/2026

APPLICANT'S NAME Novo Development Jeff Entsminger

MAILING ADDRESS 14916 Central Ave Ne

CITY, STATE, ZIP CODE Ham Lake MN 55304

PHONE (daytime) 612-662-4004

EMAIL ADDRESS _____ com

SITE ADDRESS / NATURE OR REQUEST:

(Please attach any relevant information including maps, diagrams, and a descriptive narrative of the request)**

Release lots not affected by FEMA line

Signature of Applicant

3/10/2026

Date

Signature of Current Property Owner

3/10/2026

Date

(If the applicant is not the property owner - the property owner signature is required)

****You are advised that the 60-day review period required by Minnesota Statutes Chapter 15.99 does not begin to run until all of the required information has been submitted to the City of Ham Lake.**



**NOTICE TO ALL APPLICANTS FOR MUNICIPAL
PERMITS, LICENSES,
OR OTHER MUNICIPAL ACTION**

- 1. If you are requesting municipal action on any request for any of the above, you will be required to furnish certain information about yourself, the project you are involved in, or other matters pertaining to the subject. Some of the information you are asked to provide is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data.**
- 2. The purpose of this information is to enable the City Staff, Commissions, Council or other government agencies to evaluate relevant factors in considering your request. You are not legally required to provide this information. If you do not provide the requested information, the City may not act upon your request.**
- 3. The information you supply will be public and available to any entity requesting to inspect the information.**

**DATA PRACTICES ADVISORY
TENNESSEN WARNING**

REQUIRED BY MINNESOTA STATUTES CHAPTER 13.04

SIGNED BY _____

COMPANY/TITLE: _____

DATE: _____

[Handwritten signature]

Nova Development

3/10/2026

**CITY OF HAM LAKE
ACKNOWLEDGMENT OF RESPONSIBILITY
TO REIMBURSE EXPENSES**

The undersigned, Jeff Eulowinger, having applied to the City of Ham Lake for consideration of a planning and zoning request, or any other permit, license, or action requiring review and/or approval of the City, as follows:

Type of Application

acknowledges that the sum of \$ _____, has been deposited with the City of Ham Lake to reimburse the City of Ham Lake for any out of pocket expenses incurred by the City in reviewing the proposal, including but not limited to a staff review fee, any signage required by ordinance, and City Engineer and City Attorney's fees for their review, in amounts which are not known to the City at this time. The applicant acknowledges that it is the responsibility of the undersigned to reimburse the City for any such engineering or attorney's fees incurred in review of the applicant's request, or any other expenses incurred by the City in connection with this requires, and further acknowledges that in the event that the undersigned fails to promptly remit any amounts incurred by the City in excess of the deposit, the City shall have the right to discontinue further consideration or action upon the undersigned's request, shall have the right to rescind any approvals, withdraw any permits, licenses or other consents, shall have the right to vacate any street or road, plat or other dedication, and the undersigned waives the right to claim damages arising out of any such act by the City. Furthermore, the applicant agrees that in the event that the City is required to take legal action in order to effect recovery of any of the expenses incurred by the City from the undersigned, the City shall be entitled, in addition to principle and interest, to recover its reasonable attorney's fees incurred in collecting said sums from the undersigned.

Applicant Signature



Dated

3/10/26

The following statement must be signed if the applicant is not the property owner:

Nova Development as owner of the property involved in the foregoing application, agrees to be jointly and severally liable for payment of the foregoing fees.

Property Owner Signature



Dated

3/10/2026