

CITY OF HAM LAKE

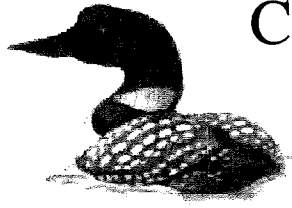
15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, APRIL 20, 2026

- 1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance**
- 2.0 PUBLIC COMMENT**
- 3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None**
- 4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of April 6, 2026 and Special City Council minutes of April 6, 2026
 - 4.2 Approval of claims
 - 4.3 Approval of scheduling a Workshop meeting for Monday, May 4, 2026 at 5:15 p.m.
 - 4.4 Approval of appointing Matt Holzworth to the open position of City Planner
 - 4.5 Approval of accepting the resignation of Jonathan Fisher from the Planning Commission
 - 4.6 Approval of appointing Lorrie Albers to the open position of the Planning Commission with a term of April 27, 2026 to March 15, 2029 and Michael Frid to the open position of the Planning Commission with a term of April 27, 2026 to March 15, 2027
 - 4.7 Approval of a Large Assembly License for the Ham Lake Chamber of Commerce at Lion's Park, 1220 157th Avenue NE, for the Freedom Festival on Saturday, June 27, 2026
 - 4.8 Approval of an Off-Site Gambling Permit for the Ham Lake Chamber of Commerce to conduct bingo and pull-tabs on June 27, 2026 at Lion's Park, 1220 157th Avenue NE, for Freedom Festival
 - 4.9 Approval of a Resolution accepting a \$7,500 donation from the Ham Lake Chamber of Commerce
 - 4.10 Approval of a Resolution supporting the displaying of the old state flag on city property
 - 4.11 Approval of extending a Probationary offer to paid-on-call firefighter
-
- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None**
 - 6.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
 - 7.0 APPEARANCES – None**
 - 8.0 CITY ATTORNEY**
 - 9.0 CITY ENGINEER**
 - 10.0 CITY ADMINISTRATOR**
 - 11.0 COUNCIL BUSINESS**
 - 11.1 Committee Reports
 - 11.2 Announcements and future agenda items



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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, APRIL 6, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, April 6, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg, Al Parranto, and Mike Van Kirk

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

- 1.0 **CALL TO ORDER** - 6:00 P.M. – Pledge of Allegiance
- 2.0 **PUBLIC COMMENT** – None
- 3.0 **SPECIAL APPEARANCES/PUBLIC HEARINGS** – None

4.0 **CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of March 16, 2026
- 4.2 Approval of claims in the amount of \$654,155.68
- 4.3 Approval of the Ham Lake Member City Grant Agreement with Twin Cities Gateway
- 4.4 Approval of the resignation of Jeff Entsminger from the Upper Rum River Watershed Management Organization
- 4.5 Approval of Resolution No. 26-15 terminating the participation in the North Metro Regional Street Maintenance Joint Powers Agreement (JPA)
- 4.6 Approval of amending the Ham Lake Fire Department Regulations

Motion by Parranto, seconded by Doyle, to approve the Consent Agenda as written. All in favor, motion carried.

5.0 **PLANNING COMMISSION RECOMMENDATIONS**

- 5.1 Jeffrey A. Stalberger of MN Developments LLC, requesting Preliminary and Final Plat approval and rezoning portions of land from R-A (Rural Single Family Residential) to R-1

(Single Family Residential) for South Shore Estates (3 lots) in Section 2 (this is consideration of the First Reading of a rezoning Ordinance)

Motion by Kirkham, seconded by Hallberg, to concur with the recommendation of the Planning Commission and approve the Preliminary and Final Plat and rezoning of a portion of land from R-A (Rural Single Family Residential) to R-1 (Single Family Residential) for South Shore Estates, a 3-lot single family residential development in Section 2 as requested by Jeffrey A. Stalberger of MN Development LLC, subject to paying a \$200.00 drainage fee and \$2,500.00 parkland dedication fee on each of the three lots, meeting all of the requirements of the City Engineer and meeting all City, County and State requirements. All in favor, motion carried

5.2 Jeffrey A. Stalberger of MN Developments LLC, requesting Preliminary Plat approval and rezoning portions of land from R-A (Rural Single Family Residential) to R-1 (Single Family Residential) for South Shore Estates Second Addition (42 lots) in Section 2 (this is consideration of the First Reading of a rezoning Ordinance)

Motion by Van Kirk, seconded by Doyle, to concur with the recommendation of the Planning Commission and approve the Preliminary Plat and rezoning of portions of land from R-A (Rural Single Family Residential) to R-1 (Single Family Residential) for South Shore Estates Second Addition, a 40 lot and 2 outlot, single family residential development in Section 2, as requested by Jeffrey A. Stalberger of MN Development LLC, subject to paying a \$200.00 drainage fee and \$2,500.00 parkland dedication fee on each lot, subject to an encroachment agreement on Lot 21, Block 1, due to the septic lines crossing the drainage and utility easement, subject to an encroachment agreement on Lot 23, Block 1, for shared dock access that is located within a drainage and utility easement, subject to meeting the requirements of the City Engineer and meeting all City, County and State requirements. Discussion followed regarding the proposed permanent dock with 40 boat slips and each boat slip will belong to each of the 40 lots being developed. Engineer Krugler stated that the DNR (Department of Natural Resources) does not require a permit if a dock is less than 8 feet wide. Engineer Krugler stated that unless they are selling items, such as fuel or bait shop, the dock does not meet the definition of a marina. Mr. Stalberger was present and stated they have 700 feet of shoreland and will not be blocking shoreland views. Councilmember Van Kirk asked if the docks will be set up basically for pontoons. Councilmember Hallberg asked if the docks will be for the new lots. Mr. Stalberger stated that they will have a homeowner's association and will have verbiage in the agreement that the docks cannot be leased out and they do not want the public going in at this access. Councilmember Van Kirk asked if this has been done before, and Mr. Stalberger stated this is a unique situation and they have not done this before. Mr. Stalberger stated homeowners will be able to take their golfcart down the path, park it and go to their boat. Mayor Kirkham asked if they have received any pushback from the DNR and Mr. Stalberger stated no. Mayor Kirkham asked when construction might start, and Mr. Stalberger stated he did not know. Mr. Stalberger stated Coon Lake homeowners pay an annual assessment of \$100 annually and that he spoke with Mary Wells, who represents the Coon Lake Association, and they will include in the homeowner's association agreement that the 40 new homeowners will pay 60% of the \$100 assessment that the existing residents currently pay. All in favor, motion carried.

6.0 **ECONOMIC DEVELOPMENT AUTHORITY – None**

7.0 **APPEARANCES – None**

8.0 **CITY ATTORNEY – None**

9.0 **CITY ENGINEER – None**

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

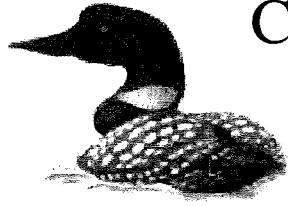
11.1 Committee Reports – None

11.2 Announcements and future agenda items

Councilmember Doyle stated that he would like to retain the existing Minnesota State Flag, as modified in 1983, as the official flag for the City of Ham Lake. Attorney Berglund stated a resolution should be drafted to clearly state the reasons why the City does not want to update to the flag that was redesigned in 2023. Administrator Webster stated she would draft a resolution supporting display of the state flag modified in 1983 and place it on the next agenda.

**Motion by Van Kirk, seconded by Hallberg, to adjourn the City Council meeting at 6:16 p.m.
All in favor, motion carried.**

Dawnette Shimek, Deputy City Clerk



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**CITY OF HAM LAKE
SPECIAL MEETING
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY
MONDAY, APRIL 6, 2026
5:00 P.M.**

The Ham Lake City Council and Economic Development Authority met for a special workshop meeting on Monday, April 6, 2026 at 5:00 p.m. at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham, and Councilmembers Jim Doyle, Al Parranto, and Mike Van Kirk

MEMBERS ABSENT: Councilmember Andrew Hallberg

OTHERS PRESENT: City Administrator Denise Webster and Deputy City Clerk Dawnette Shimek

1.0 CALL TO ORDER - 5:10 P.M.

Mayor Kirkham called the meeting to order at 5:10 p.m.

2.0 COUNCIL BUSINESS

2.1 Interview of applicants for the vacancy on the Planning Commission

The City Council met and interviewed the following applicants for the vacancy position on the Planning Commission.

- Lorrie Albers
- Joshua Kolb
- Michael Frid

Motion by Kirkham, seconded by Doyle, to adjourn the special meeting at 5:50 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
April 20, 2026

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		04/07/26 - 04/20/26	
EFT	# 2535 - 2542		\$ 57,228.34
REFUND CHECKS	# 67994 - 67995		\$ 300.00
CHECKS	# 67996 - 68036		\$ 64,093.18
BANK DRAFTS	DFT0003066 - DFT0003075		\$ 34,397.18
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 156,018.70</u>
PAYROLL CHECKS			
04/17/26	Direct Deposits		\$ 50,489.01
TOTAL PAYROLL CHECKS			<u>\$ 50,489.01</u>
VOID CHECKS			
CHECKS			
ZERO CHECKS	# 68020		\$ -
ZERO EFT	# 2534, 2539		\$ -
BANK DRAFT NOT USED	# 3062 - 3065		\$ -
TOTAL VOIDS			<u>\$ -</u>
TOTAL OF ALL PAYMENTS			<u><u>\$ 206,507.71</u></u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 20TH DAY OF APRIL 2026

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01719 - 04/08/26 TRUST REFUND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00819	JANET GERADS	4/8/2026	67994	150.00
Total Refund Amount:				150.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	150.00
Revenue Totals:	150.00

General Ledger Distribution

Posting Date: 04/08/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-150.00	Yes
890-11501	Misc receivables	150.00	
	890 Total:	0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-150.00	
999-20702	Due to other funds	150.00	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01724 - 04/15/26 TRUST REFUND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00825	ERIN MURPHY-RAYMOND	4/15/2026	67995	150.00
Total Refund Amount:				150.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	150.00
Revenue Totals:	150.00

General Ledger Distribution

Posting Date: 04/15/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-150.00	Yes
890-11501	Misc receivables	150.00	
	890 Total:	<u>0.00</u>	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-150.00	
999-20702	Due to other funds	150.00	Yes
	999 Total:	<u>0.00</u>	
	Distribution Total:	<u>0.00</u>	



Payment Dates 4/7/2026 - 4/20/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2535	ACCESS	MAR SHREDDING	Waste management & recycli	231-43601-3630	288.13
2536	BERGLUND, BAUMGARTNER,	PIXSY - SR CTR NEWSLETTER C	Attorney	100-41101-3110	419.60
2536	BERGLUND, BAUMGARTNER,	GOODFELLAS/SCHOENROCK	Attorney	100-41101-3110	559.46
2536	BERGLUND, BAUMGARTNER,	CITY HALL MEETING (MISC ISS	Attorney	100-41101-3110	174.83
2536	BERGLUND, BAUMGARTNER,	3/2/26 COUNCIL MEETING	Attorney	100-41101-3110	101.29
2536	BERGLUND, BAUMGARTNER,	3/16/26 COUNCIL MEETING	Attorney	100-41101-3110	276.12
2536	BERGLUND, BAUMGARTNER,	LANDLOCKED PARCEL	Attorney	100-41601-3110	139.86
2536	BERGLUND, BAUMGARTNER,	CUP REVOCATION-CORVETTE	Attorney	100-41601-3110	244.76
2536	BERGLUND, BAUMGARTNER,	111 - 167TH ENFORCEMENT L	Attorney	100-42401-3110	104.90
2536	BERGLUND, BAUMGARTNER,	4616-143RD WALKOUT ON AC	Attorney	100-42401-3110	174.83
2536	BERGLUND, BAUMGARTNER,	NORTH METRO STORAGE RIG	Attorney	100-43101-3110	1,800.75
2536	BERGLUND, BAUMGARTNER,	WILLOWS JPA	Attorney	262-46101-3110	332.18
2536	BERGLUND, BAUMGARTNER,	SOUTHSHORE ESTATES 2ND	Attorney	890-90001-3110	426.08
2536	BERGLUND, BAUMGARTNER,	BRANCH & BLOOM CUP	Attorney	890-90001-3110	122.38
2536	BERGLUND, BAUMGARTNER,	HARMONY ESTATES 3RD	Attorney	890-90001-3110	1,276.10
2536	BERGLUND, BAUMGARTNER,	BLUEGRASS ESTATES 3RD	Attorney	890-90001-3110	52.45
2536	BERGLUND, BAUMGARTNER,	MAR PROSECUTIONS	Attorney	100-41501-3110	7,102.73
2537	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2537	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2537	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2537	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2537	CINTAS CORP	FIRE #2 DISINFECT SERVICE, D	A/P adjustment	100-20202	33.37
2537	CINTAS CORP	FIRE #1 DISINFECT SERV, DAY	A/P adjustment	100-20202	44.03
2537	CINTAS CORP	FIRE #3 DISINFECT SERV, DAY	A/P adjustment	100-20202	33.37
2537	CINTAS CORP	SR CENTER DISINFECT SERVIC	A/P adjustment	100-20202	7.53
2537	CINTAS CORP	CITY HALL DISINFECT SERVICE	A/P adjustment	100-20202	7.53
2537	CINTAS CORP	PW DISINFECT SERV, DAYQUIL,	A/P adjustment	100-20202	64.27
2538	RFC ENGINEERING, INC.	CROSSTOWN BUSINESS PARK	Engineering	262-46101-3135	367.70
2538	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	102.14
2538	RFC ENGINEERING, INC.	CROSSTOWN SHOPPING CENT	Engineering	431-43301-3135	3,804.00
2538	RFC ENGINEERING, INC.	143RD AVENUE	Engineering	431-43301-3135	604.38
2538	RFC ENGINEERING, INC.	W FRONT RD S OF CONSTANC	Engineering	431-43301-3135	608.47
2538	RFC ENGINEERING, INC.	W FRONT RD S OF CONSTANC	Engineering	431-43301-3135	6,313.88
2538	RFC ENGINEERING, INC.	STODDARD WETLAND BANK	Engineering	100-41601-3135	405.47
2538	RFC ENGINEERING, INC.	L25B3 ELWELL FARMS DEVIATI	Engineering	100-42401-3135	46.79
2538	RFC ENGINEERING, INC.	HAM LAKE STORM NETWORK	Engineering	230-43201-3135	138.65
2538	RFC ENGINEERING, INC.	EAST LAKE NETTA ROAD FEASI	Engineering	431-43301-3135	1,809.52
2538	RFC ENGINEERING, INC.	ELWELL FARMS	Engineering	890-90001-3135	241.40
2538	RFC ENGINEERING, INC.	ELWELL FARMS 2ND	Engineering	890-90001-3135	15.60
2538	RFC ENGINEERING, INC.	SOUTH SOHORE ESTATES 2ND	Engineering	890-90001-3135	171.55
2538	RFC ENGINEERING, INC.	KOHLER FARMS	Engineering	890-90001-3135	190.33
2538	RFC ENGINEERING, INC.	COUNCIL MEETING	Engineering	100-41101-3135	46.79
2538	RFC ENGINEERING, INC.	CITY CODE UPDATE	Engineering	100-41102-3135	31.19
2538	RFC ENGINEERING, INC.	2025 CITY ASSETS	Engineering	100-41401-3135	681.70
2538	RFC ENGINEERING, INC.	PLANNING/POTENTIAL DEVEL	Engineering	100-41601-3135	202.74
2538	RFC ENGINEERING, INC.	HAM LAKE BUILDING PERMIT	Engineering	100-42401-3135	15.60
2538	RFC ENGINEERING, INC.	HAM LAKE STORM NETWORK	Engineering	100-43103-3135	970.55
2538	RFC ENGINEERING, INC.	CCWD RULES AMENDMENTS	Engineering	100-43103-3135	187.14
2538	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	207.98
2538	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	207.98
2538	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	1,344.91
2538	RFC ENGINEERING, INC.	NPDES	Engineering	230-43201-3135	207.98
2538	RFC ENGINEERING, INC.	CSAH 116/NAPLES STREET RO	Engineering	431-43301-3135	93.57
2538	RFC ENGINEERING, INC.	CSAH 116/TH 65/BUNKER LAK	Engineering	431-43301-3135	374.28

Council Approval List

Payment Dates: 4/7/2026 - 4/20/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2538	RFC ENGINEERING, INC.	CSAH 17 N OF CSAH 18	Engineering	431-43301-3135	124.76
2538	RFC ENGINEERING, INC.	E LAKE NETTA ROAD FEASIBILI	Engineering	431-43301-3135	17,002.30
2538	RFC ENGINEERING, INC.	2026 REHAB	Engineering	431-43301-3135	155.95
2538	RFC ENGINEERING, INC.	HAM LAKE ESTATES	Engineering	890-90001-3135	296.32
2538	RFC ENGINEERING, INC.	ELWELL FARMS 3RD	Engineering	890-90001-3135	155.96
2538	RFC ENGINEERING, INC.	STODDARD WETLAND BANK	Engineering	890-90001-3135	670.59
2538	RFC ENGINEERING, INC.	MAJESTIC HIGHLANDS	Engineering	890-90001-3135	-23.81
2538	RFC ENGINEERING, INC.	HARMONY ESTATES 3RD	Engineering	890-90001-3135	20.43
2538	RFC ENGINEERING, INC.	KOHLER FARMS	Engineering	890-90001-3135	34.32
2538	RFC ENGINEERING, INC.	ELWELL COMMERCIAL PARK	Engineering	890-90001-3135	20.43
2538	RFC ENGINEERING, INC.	ELWELL FARMS 2ND	Engineering	890-90001-3135	249.53
2538	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering - ROW	100-43501-3135	1,044.87
2538	RFC ENGINEERING, INC.	GROUP PERMIT BILLING	Engineering - ROW	100-43501-3135	1,902.66
2538	RFC ENGINEERING, INC.	MSA GROUP BILLING	Engineering	431-43301-3135	545.83
2540	STAR TRIBUNE MEDIA COMPA	SOUTH SHORE ESTATES	Legal notices/publications/bid	890-90001-3950	273.34
2540	STAR TRIBUNE MEDIA COMPA	ORD 26-05 KOHLER FARMS RE	Legal notices/publications/bid	890-90001-3950	67.94
2540	STAR TRIBUNE MEDIA COMPA	SOUTH SHORE ESTATES 2ND	Legal notices/publications/bid	890-90001-3950	353.92
2540	STAR TRIBUNE MEDIA COMPA	ORD 26-04 CANNABIS BUSINE	Legal notices/publications/bid	890-90001-3950	96.38
2541	SUSAN KNOUSE	1ST QTR 21ST CENTURY BANK	Mileage	100-41401-3960	23.20
2542	UNLIMITED SUPPLIES INC	SHUT OFF LEVER	Operating supplies	100-43101-2290	31.96
2542	UNLIMITED SUPPLIES INC	CONNECTORS, PLUGS, GREAS	Operating supplies	100-43101-2290	601.00
67996	ACE SOLID WASTE INC	APR ORGANICS	Waste management & recycli	231-43601-3630	385.84
67997	ALL CITY ELEVATOR INC	1ST QTR MAINTENANCE	Building repair & maintenanc	100-41702-3420	248.20
67998	ANOKA COUNTY PROPERTY	L5B3 HARMONY ESTATES 3RD	Filing fees	890-90001-3980	46.00
67998	ANOKA COUNTY PROPERTY	BRANCH & BLOOMS CUP	Filing fees	890-90001-3980	46.00
67999	ANOKA COUNTY PROPERTY	FIRE #2 WASTE MANAGEMEN	Waste management & recycli	100-42202-3630	155.54
68000	ANOKA COUNTY PROPERTY	CITY HALL WASTE MANAGEM	Waste management & recycli	100-41702-3630	181.72
68000	ANOKA COUNTY PROPERTY	FIRE #1 WASTE MANAGEMEN	Waste management & recycli	100-42202-3630	181.72
68000	ANOKA COUNTY PROPERTY	SR CENTER WASTE MANAGE	Waste management & recycli	100-44202-3630	181.72
68001	ANOKA COUNTY PROPERTY	FIRE #3 WASTE MANAGEMEN	Waste management & recycli	100-42202-3630	545.16
68002	ANOKA COUNTY PROPERTY	PW WASTE MANAGEMENT	Waste management & recycli	100-43104-3630	272.58
68002	ANOKA COUNTY PROPERTY	LION'S WASTE MANAGEMENT	Waste management & recycli	100-44102-3630	272.58
68003	ANOKA COUNTY PROPERTY	HAM LAKE BOAT LAUNCH	Waste management & recycli	100-44102-3630	53.24
68004	ANOKA COUNTY PROPERTY	HAM LAKE PARK WASTE MAN	Waste management & recycli	100-44102-3630	69.14
68005	ASPEN MILLS INC	POLO SHIRTS	Clothing & personal protectiv	100-42201-2210	140.49
68006	AT&T MOBILITY/FIRSTNET	MARCH TABLE 612-583-4290	Phones/radios/pagers	100-42201-3210	38.73
68007	BLUE CROSS BLUE SHIELD OF	MAY VISION	Vision Insurance	100-21715	37.00
68008	CENTERPOINT ENERGY	CITY HALL	Natural gas	100-41702-3620	637.57
68008	CENTERPOINT ENERGY	FIRE #1	Natural gas	100-42202-3620	341.98
68008	CENTERPOINT ENERGY	FIRE #2	Natural gas	100-42202-3620	607.20
68008	CENTERPOINT ENERGY	PW	Natural gas	100-43104-3620	1,481.33
68008	CENTERPOINT ENERGY	H.L. PARK PAVILION	Natural gas	100-44102-3620	258.86
68008	CENTERPOINT ENERGY	H.L. PARK BUILDING	Natural gas	100-44102-3620	684.57
68008	CENTERPOINT ENERGY	SR CENTER	Natural gas	100-44202-3620	343.30
68009	CITY OF COLUMBUS	SIGNAL LEXINGTON & BROAD	Electricity	100-43401-3610	25.42
68010	COMCAST BUSINESS-INTERNE	APRIL FIRE #3 INTERNET	Internet	100-42201-3220	369.30
68011	FIRST ADVANTAGE LNS OCC H	ANNUAL ENROLLMENT - JW, J	Personnel testing & recruitme	100-43101-3150	73.42
68012	GOODYEAR TIRE	#81 TIRES	Vehicle repair & maintenance	100-43101-3470	1,302.56
68013	HYLEN OIL	#94 MOLLY ULTRA NLGI #100	Equipment parts & supplies	100-43101-2320	190.05
68014	KINGS III EMERGENCY COMM	APR ELEVATOR PHONE	Phones/radios/pagers	100-41701-3210	39.17
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41101-1510	27.00
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41201-1510	227.50
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41301-1510	100.14
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41302-1510	151.74
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41401-1510	271.34
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-41601-1510	105.31
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-42201-1510	10,816.71
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-42401-1510	346.26
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-43101-1510	6,409.00
68015	LEAGUE OF MN CITIES INS. TR	WORK COMP 4/1/26 - 9/30/2	Worker's comp insurance	100-44101-1510	1,965.00

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
68016	LINCOLN NATIONAL LIFE INSU	MAY LT DISABILITY	STD/LTD	100-21713	927.18
68016	LINCOLN NATIONAL LIFE INSU	APR LT DISABILITY - EH	STD/LTD	100-21713	-27.43
68017	MARS CARPET SALES	FIRE #1 REMODEL - CARPET	Capital assets	100-42201-5110	3,975.00
68018	MENARDS-BLAINE	MAIL BOXES	Operating supplies	100-43101-2290	59.97
68018	MENARDS-BLAINE	MOP HEAD	Operating supplies	100-43101-2290	10.99
68018	MENARDS-BLAINE	#69 FAN MOTOR	Equipment parts & supplies	100-43101-2320	39.99
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	47.53
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	37.43
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	64.75
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	27.33
68019	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	106.84
68019	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	3,751.60
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	64.75
68019	METRO - INET	IT SUPPORT	Computer & software support	100-42201-3120	1,612.16
68019	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	44.52
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	112.28
68019	METRO - INET	IT SUPPORT	Computer & software support	100-42401-3120	980.96
68019	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	53.42
68019	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	26.93
68019	METRO - INET	IT SUPPORT	Computer & software support	100-43101-3120	995.28
68019	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	26.71
68019	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	8.90
68019	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	35.61
68021	MN DEPT OF EMPLOYMENT &	1ST QTR GM	Unemployment	100-43101-1410	265.86
68022	MN PEIP	APR - EH HEALTH INSURANCE	Health Insurance	100-21710	-1,460.40
68022	MN PEIP	MAY HEALTH INSURANCE	Health Insurance	100-21710	10,311.44
68023	NCPERS GROUP LIFE INSURAN	MAY LIFE	Life Insurance	100-21714	96.00
68024	NORTH METRO TELEVISION	3 SAMSUNG TVS	Controllable assets	210-41705-5120	1,552.47
68025	OCCUPATIONAL HEALTH CENT	DRUG TESTING	Personnel testing & recruitme	100-44101-3150	76.00
68026	ON-LINE RETRIEVERS	MAR ANIMAL CONTROL	Other professional services	100-42501-3190	400.00
68027	PRECISE MRM LLC	FEB TRUCK MONITORING SUB	Monitoring	100-43101-3145	76.00
68028	PREMIUM WATERS INC	APR WATER COOLER RENTAL	Equipment rentals	100-41701-3320	14.00
68028	PREMIUM WATERS INC	MAR WATER	Equipment rentals	100-41701-3320	28.62
68029	PRINT CENTRAL	BUSINESS CARDS - AM	Office supplies	100-41401-2110	25.00
68030	PTL TIRE INC	#65 TIRE REPAIR	Equipment repair & maintena	100-44101-3440	82.08
68031	RDO EQUIPMENT CO.	#68 WATER PUMP	Equipment parts & supplies	100-43101-2320	431.72
68032	RECYCLE TECHNOLOGIES INC	03/07/26 RECYCLE EVENT	Waste management & recycli	231-43601-3630	4,921.75
68033	RIVARD COMPANIES	TREE WASTE DISPOSAL	Operating supplies	100-43101-2290	900.00
68034	SCHAEFFER MANUFACTURIN	SYNTHETIC LUBE EP.	Operating supplies	100-43101-2290	762.03
68034	SCHAEFFER MANUFACTURIN	15W-40	Operating supplies	100-43101-2290	1,493.27
68035	ST CLOUD STATE UNIVERSITY	MMCI - NW	Training/conferences/schools	100-41301-3510	640.00
68035	ST CLOUD STATE UNIVERSITY	MMCI - YR 2 - AM	Training/conferences/schools	100-41401-3510	640.00
68036	XCEL ENERGY	FIRE #3 NATURAL GAS	Natural gas	100-42202-3620	224.25
DFT0003066	MN DEPT OF EMPLOYMENT &	MNPL - UE EE	MNPFML	100-21708	621.08
DFT0003066	MN DEPT OF EMPLOYMENT &	MNPL - UE EE	MNPFML	100-21708	541.66
DFT0003066	MN DEPT OF EMPLOYMENT &	MNPL - UE EE	MNPFML	100-21708	597.02
DFT0003067	MN DEPT OF EMPLOYMENT &	MNPL - UE EE	MNPFML	100-21708	523.40
DFT0003067	MN DEPT OF EMPLOYMENT &	MNPL-UE	MNPFML	100-21708	682.78
DFT0003067	MN DEPT OF EMPLOYMENT &	MNPL - UE EE	MNPFML	100-21708	541.36
DFT0003068	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,190.93
DFT0003068	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	2,090.34
DFT0003068	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	8,308.06
DFT0003069	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,758.11
DFT0003070	PERA	Retirement-Coordinated	PERA	100-21703	7,210.84
DFT0003070	PERA	Retirement-Elected Officials	PERA	100-21703	40.84
DFT0003070	PERA	Retirement-Police & Fire	PERA	100-21703	1,378.28
DFT0003071	VOYA	Deferred Compensation	Deferred compensation	100-21704	2,410.00
DFT0003071	VOYA	Roth IRA	Deferred compensation	100-21704	200.00
DFT0003072	MN DEPT OF EMPLOYMENT &	1ST QTR MNPL - UE EE ADJUS	MNPFML	100-21708	0.03
DFT0003073	MN DEPT OF EMPLOYMENT &	1ST QTR MNPL - NUE EE ADJU	MNPFML	100-21708	-0.07

Council Approval List

Payment Dates: 4/7/2026 - 4/20/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
DFT0003073	MN DEPT OF EMPLOYMENT &	MNPL - NUE EE	MNPFML	100-21708	18.80
DFT0003073	MN DEPT OF EMPLOYMENT &	MNPL - NUE EE	MNPFML	100-21708	1.92
DFT0003073	MN DEPT OF EMPLOYMENT &	MNPL - NUE EE	MNPFML	100-21708	18.80
DFT0003074	MN DEPT OF EMPLOYMENT &	MNPL - NUE	MNPFML	100-21708	20.46
DFT0003075	MN STATE DEPT OF REVENUE-	MAR FUEL TAX	Fuel	100-43101-2230	242.54
				Grand Total:	155,718.70

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	109,420.81
210 - CABLE TV	1,552.47
230 - FUTURE DRAINAGE	2,107.50
231 - RECYCLING	5,595.72
262 - HAM LAKE EDA	699.88
431 - REVOLVING STREET	31,539.08
890 - TRUST FUND	4,803.24
Grand Total:	155,718.70

Account Summary

Account Number	Account Name	Payment Amount
100-20202	A/P adjustment	190.10
100-21701	Federal WH/FICA/MC	16,589.33
100-21702	State W/H	2,758.11
100-21703	PERA	8,629.96
100-21704	Deferred compensation	2,610.00
100-21708	MNPFML	3,567.24
100-21710	Health Insurance	8,851.04
100-21713	STD/LTD	899.75
100-21714	Life Insurance	96.00
100-21715	Vision Insurance	37.00
100-41101-1510	Worker's comp insuranc	27.00
100-41101-3110	Attorney	1,531.30
100-41101-3135	Engineering	46.79
100-41102-3135	Engineering	31.19
100-41201-1510	Worker's comp insuranc	227.50
100-41201-2510	Software licenses & upgr	47.53
100-41301-1510	Worker's comp insuranc	100.14
100-41301-2510	Software licenses & upgr	37.43
100-41301-3510	Training/conferences/sc	640.00
100-41302-1510	Worker's comp insuranc	151.74
100-41401-1510	Worker's comp insuranc	271.34
100-41401-2110	Office supplies	25.00
100-41401-2510	Software licenses & upgr	64.75
100-41401-3135	Engineering	681.70
100-41401-3510	Training/conferences/sc	640.00
100-41401-3960	Mileage	23.20
100-41501-3110	Attorney	7,102.73
100-41601-1510	Worker's comp insuranc	105.31
100-41601-2510	Software licenses & upgr	27.33
100-41601-3110	Attorney	384.62
100-41601-3135	Engineering	608.21
100-41701-3210	Phones/radios/pagers	146.01
100-41701-3320	Equipment rentals	42.62
100-41702-3420	Building repair & mainte	248.20
100-41702-3620	Natural gas	637.57
100-41702-3630	Waste management & r	181.72
100-41707-3120	Computer & software su	3,751.60
100-42201-1510	Worker's comp insuranc	10,816.71
100-42201-2210	Clothing & personal prot	140.49
100-42201-2510	Software licenses & upgr	64.75
100-42201-3120	Computer & software su	1,612.16
100-42201-3210	Phones/radios/pagers	83.25
100-42201-3220	Internet	369.30
100-42201-5110	Capital assets	3,975.00
100-42202-3620	Natural gas	1,173.43
100-42202-3630	Waste management & r	882.42

Account Summary

Account Number	Account Name	Payment Amount
100-42401-1510	Worker's comp insuranc	346.26
100-42401-2510	Software licenses & upgr	112.28
100-42401-3110	Attorney	279.73
100-42401-3120	Computer & software su	980.96
100-42401-3135	Engineering	62.39
100-42401-3210	Phones/radios/pagers	53.42
100-42501-3190	Other professional servi	400.00
100-43101-1410	Unemployment	265.86
100-43101-1510	Worker's comp insuranc	6,409.00
100-43101-2210	Clothing & personal prot	283.46
100-43101-2230	Fuel	242.54
100-43101-2290	Operating supplies	3,859.22
100-43101-2320	Equipment parts & suppl	661.76
100-43101-2510	Software licenses & upgr	26.93
100-43101-3110	Attorney	1,800.75
100-43101-3120	Computer & software su	995.28
100-43101-3145	Monitoring	76.00
100-43101-3150	Personnel testing & recr	73.42
100-43101-3210	Phones/radios/pagers	26.71
100-43101-3470	Vehicle repair & mainten	1,302.56
100-43103-3135	Engineering	1,157.69
100-43104-3620	Natural gas	1,481.33
100-43104-3630	Waste management & r	272.58
100-43401-3610	Electricity	25.42
100-43501-3135	Engineering - ROW	2,947.53
100-44101-1510	Worker's comp insuranc	1,965.00
100-44101-2210	Clothing & personal prot	118.16
100-44101-3150	Personnel testing & recr	76.00
100-44101-3210	Phones/radios/pagers	8.90
100-44101-3440	Equipment repair & mai	82.08
100-44102-3620	Natural gas	943.43
100-44102-3630	Waste management & r	394.96
100-44201-3210	Phones/radios/pagers	35.61
100-44202-3620	Natural gas	343.30
100-44202-3630	Waste management & r	181.72
210-41705-5120	Controllable assets	1,552.47
230-43201-3135	Engineering	2,107.50
231-43601-3630	Waste management & r	5,595.72
262-46101-3110	Attorney	332.18
262-46101-3135	Engineering	367.70
431-43301-3135	Engineering	31,539.08
890-90001-3110	Attorney	1,877.01
890-90001-3135	Engineering	2,042.65
890-90001-3950	Legal notices/publicatio	791.58
890-90001-3980	Filing fees	92.00
Grand Total:		155,718.70

Project Account Summary

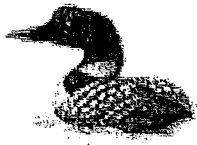
Project Account Key	Payment Amount
None	116,083.27
202111-100	367.70
202205-100	3,906.14
202502.078-100	18,811.82
202505-100	604.38
202509-100	6,922.35
231007001	4,921.75
231009001	385.84
231010001	288.13

Project Account Summary

Project Account Key
MISC-100

Payment Amount
3,427.32
155,718.70

Grand Total:



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 3/29/2026-4/11/2026

Packet: PYPKT01881 - PPE 04/11/26 PAID 04/17/26

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	69	50,489.01
Total	69	50,489.01

Meeting Date: April 20, 2026



***CITY OF HAM LAKE
STAFF REPORT***

To: Mayor and Councilmembers

From: Denise Webster, on behalf of the Personnel Committee

Item/Title/Subject: Hiring a Full-Time City Planner

Introduction/Discussion: Staff interviewed 3 applicants for the position of City Planner. Matthew Holzworth has the experience that is needed for this position.

After discussing with the Personnel Committee Councilmembers Doyle and Van Kirk, we are recommending hiring Matthew Holzworth as the full-time City Planner. The position has a comp worth rating of 235 and will be starting at the one year pay scale of \$6,574.73/per month.

Recommendation: The Personnel Committee recommends hiring Matthew Holzworth as the full-time City Planner effective April 22, 2026.

Denise Webster

From: Jonathan Fisher <JonathanFisher@comcast.net>
Sent: Wednesday, April 15, 2026 8:00 AM
To: Denise Webster
Cc: Dawnette Shimek
Subject: Re: Planning Commission attendance

Hi, Denise,

Yes, my availability has been inconsistent lately. I was thinking that I would try to serve out the rest of my term. But, if the City Council is still picking a new commission member, maybe they want to pick two at the same time, if they can do that. That would be ok with me.

Jonathan

On Apr 9, 2026, at 9:22 AM, Denise Webster <DWebster@hamlakemn.gov> wrote:

Good morning Jonathan,

I've noticed you've missed quit a few Planning Commission meetings, and I understand things come up. At the same time, attendance is important for your role on the Planning Commission. If it's going to be difficult for you to join consistently, let me know your thoughts on whether this position still aligns with your availability.

Thank you,

Denise Webster, City Administrator
City of Ham Lake
15544 Central Avenue NE
Ham Lake, MN 55304
dwebster@hamlakemn.gov
(763) 235-1680 - Direct
(763) 434-9555 - City Hall
City Hall Hours:
Monday-Thursday: 7:00 a.m. to 4:30 p.m.
Friday: 7:00 a.m. to 11 a.m.

<image001.png>

Meeting Date: April 20, 2026

CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

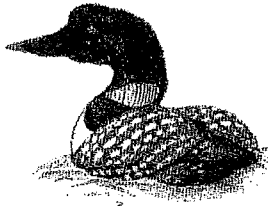
From: Denise Webster, City Administrator

Subject: Planning Commission Appointments

Introduction/Discussion: On April 6, 2026, the City Council interviewed three applicants for the open position on the Planning Commission.

I have been in contact with Planning Commissioner Jonathan Fisher, who stated he would be resigning from the Planning Commission, therefore there would be another open position on the Planning Commission.

Recommendation: The City Council would like to appoint Lorrie Albers to the open position of the Planning Commission, with a term of April 27, 2026 to March 15, 2029 and Michael Frid to the other open position of the Planning Commission with a term of April 27, 2026 to March 15, 2027.



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@hamlakemn.gov

Receipt # 0105572
Date: 4/15/26
Fee \$100.00

CITY OF HAM LAKE LARGE ASSEMBLY LICENSE APPLICATION

Name of Organization Ham Lake Freedom Fest

Contact Person (1) Danielle Hedberg Phone 651-775-6559

Contact Person (2) _____ Phone _____

Contact Person (3) _____ Phone _____

Applicant's Address Danielle@HamLakeCC.org

Name & Address of Person(s) responsible for payment of bills: Aimee Panek HLACC

15544 Central Ave NE, Ham Lake, MN 55304

I, Danielle Hedberg hereby make application of behalf of _____

Corporation Partnership Society, Group of Association Other _____

(In the case of a corporation or LLC, a certified copy of the Articles of Incorporation/Organization together with the name, date of birth, residence, and mailing address of each person holding 10 percent or more of the stock or membership of said corporation or LLC)

to the City of Ham Lake for a license to permit the lawful assembly of over 200 persons on the following described property:

Ham Lake Lions Park

The nature and purpose of the assembly will be as follows: Ham Lake Freedom Festival

The assembly will be held on the 27th day of June, 2026 between the hours of
11a AM/PM and 11p AM/PM.

The maximum number of persons I will permit to attend are 3000 persons. The maximum number of event tickets to be sold, if applicable are _____.

OUTDOOR MUSIC – Will there be outdoor music? Yes No

If yes, please describe: Benjamin Ray and the Empire Players

Outdoor music: Start Time 7:30p AM/PM End Time 10p AM/PM

1. MY PLANS FOR FENCING the location of the assembly and the gates contained in such fence:
no fencing

2. MY PLANS FOR SUPPLYING POTABLE WATER, including the source, amount available and location of outlets:

concessions building, food vendors selling water

3. MY PLANS FOR PROVIDING TOILET AND LAVATORY FACILITIES including the source, number, location, type and means of disposing of waste. Advise of number of portable restrooms to be supplied on premises:

10 additional from Wruck Services

4. MY PLANS FOR HOLDING, collecting and disposing of solid waste material:

dumpsters and garbage cans in the park, Public works will place additional cans around

5. MY PLANS TO PROVIDE FOR MEDICAL FACILITIES, including the location and the construction of a medical structure, the names, addresses and hours of availability of physicians and nurses, and provisions for emergency ambulance service:

HFLD and ACSO will be onsite, all staff also have phones

6. MY PLANS, IF ANY, TO ILLUMINATE the location of the assembly, including the amount of power and the location of lights:

in park lighting exists

7. MY PLANS FOR PARKING VEHICLES, including size and location of lots, points of highway access and interior routes between highway access and parking lots:

parking lot for park, city hall and on street parking has been allowed on 157th south side only

8. MY PLANS FOR TELEPHONE SERVICE, including the source, number and location of telephones:

all staff has phones

9. MY PLANS FOR SECURITY, including the number of guards, their employment, their names, addresses, credentials and hours of availability:

acso will be in attendance with vehicle display and a few reserves

10. MY PLANS FOR FIRE PROTECTION:

HLFD will be onsite in case of emergency

11. MY PLANS FOR SOUND CONTROL AND SOUND AMPLIFICATION, if any, including number and location and power of amplifiers and speakers:

band will have speakers ect in the pavillion

12. MY PLANS FOR FOOD CONCESSIONS and concessionaires who will be allowed to operate on the grounds, including the names and addresses of all concessionaires and their license or permit numbers:

food truck vendors will have proper permist and liscense and will have on hand at event

route 65, samauri, bluehouse corne company, the parlor Ice cream, mansettins, now thats waffles, lions club

13. MY PLANS FOR AREA TRAFFIC CONTROL for egress from and exit onto public roads and highway:

acso will direct after fireworks

14. MY PLANS FOR COMPLYING WITH THE INSURANCE REQUIREMENT (Article 7-622 (F):
met and will provide coi

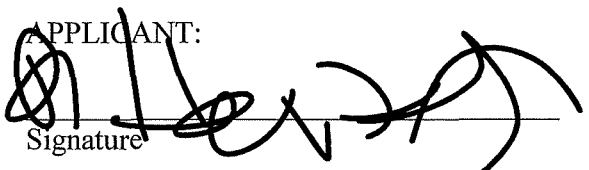
15. I HAVE ATTACHED A SITE PLAN DRAWN AT SCALE OF 1INCH = 50 FEET. (The site plan shows the dimensioned locations of all activities, structures, parking and driveways, concession areas, restrooms/toilets facilities, vendor booths, tents or other vendor areas, and any other physical features to be involved.)

16. I ACKNOWLEDGE THAT I HAVE RECEIVED AND READ ARTICLE 7-620 OF THE HAM LAKE CITY CODE pertaining to Large Assembly rules/regulations.

I, Danielle Hedberg being duly sworn upon oath, hereby make application for a license to permit a large assembly in the City of Ham Lake, Minnesota.

Applicant knows the contents of this application and supporting affidavits and that the statements herein are true or his/her own knowledge, save as to such as are herein stated information and belief, and as to those, he/she believes them to be true.

APPLICANT:

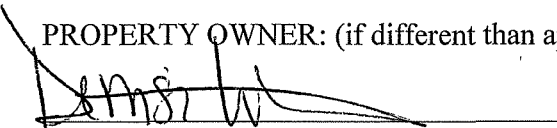

Signature

04/15/2025

Date

OWNER OF RECORD of the above- described property, if different than applicant, must grant permission to hold an assembly of 200 or more persons by signing this form.

PROPERTY OWNER: (if different than applicant)


Signature

4/15/2026
Date

APPROVED WITH THESE CONTINGENCIES:

All food vendors must obtain Permit from Anoka County, and Transient Sales merchants must obtain License from the City of Ham Lake.

- Applicant must pay the Anoka County Sheriff's Office for _____ Deputies.
- Applicant must provide _____ portable restrooms.
- Applicants must install barricades and remove barricades.
- Applicant is responsible for picking up litter from the park immediately after the event.
- The hours of outdoor music are limited to _____ AM/PM to _____ AM/PM.

Other:

APPROVAL OF THE LARGE ASSEMBLY PERMIT

Approved by the Planning Commission

N/A

 Signature

Date

Approved by the Anoka County Sheriff's Office

Signature

Date

Referred and Approved by _____

[Signature]

 City Administrator

4/15/2026

 Date

Approved by the Ham Lake City Council on this _____ day of _____, 2026 .

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Ham Lake Chamber of Commerce License Number: 07948
 Address: 15544 Central Ave NE City: Ham Lake, MN Zip: 55304
 Chief Executive Officer (CEO) Name: Tim Sofie Daytime Phone: _____
 Gambling Manager Name: Carnie Folstrom Daytime Phone: 612-396-9763

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 06/27/2026 to 06/27/2026

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Ham Lake Lions Park
 Street address and City (or township): 1220 157th Ave NE Zip: 55304 County: Anoka

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ _____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

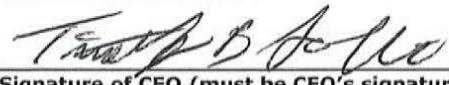
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____ Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>Local unit of government must sign.</p> </div>	

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


3-18-26

Signature of CEO (must be CEO's signature; designee may not sign)
Date

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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RESOLUTION NO. 26-XX
RESOLUTION APPROVING CONTRIBUTIONS

WHEREAS, the City of Ham Lake is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens, and

WHEREAS, the following persons and entities have offered to contribute the cash sums set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Ham Lake Chamber of Commerce <i>(for the Freedom Festival)</i>	\$3,000.00
Ham Lake Chamber of Commerce <i>(for the Freedom Festival)</i>	\$4,500.00

WHEREAS, all such sums have been contributed to assist the City in the establishment and operation of programs within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, Minnesota, as follows:

1. The contributions described above are hereby accepted by the City of Ham Lake and shall be used to establish and operate programs within the City's corporate limits either alone or in cooperation with others, as allowed by law.
2. That the City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Ham Lake this 20th day of April, 2026.

Al Parranto, Acting Mayor

Denise Webster, City Clerk

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: <u>HWACC</u>	License Number: <u>02948</u>
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Address: <u>15544 Central Ave. NE</u>	City/State/Zip: <u>Ham Lake, MN. 55304</u>
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1. Amount of proposed lawful purpose expenditure: \$ \$3000.00
2. Check one expenditure category:
 - A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
 - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
 - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
 - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
 - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

Freedom Festival 2026

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

Chief Executive Officer's Signature: <u><i>Tim Sothe</i></u> Print Name: <u>Tim Sothe</u>	Date: <u>3/18/26</u> Daytime Phone: _____
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GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$ 3,000. Government use of contribution (check one):

- Wildlife**—DNR approves the wildlife management project or activity.
- Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing**—MPCA approves the surface water quality testing project.
- Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: <u>City of Ham Lake</u>	Phone: <u>763-434-9555</u>
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Address: <u>15544 Central Ave. NE</u>	City/State/Zip: <u>Ham Lake, MN 55304</u>
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By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature: <u><i>Maria Rainbolt</i></u> Print Name: <u>Maria Rainbolt</u>	Date: <u>4/2/26</u> Title: <u>Administrative Assistant</u>
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Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

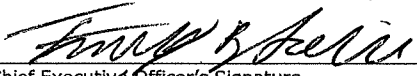
Organization Name: <u>Ham Lake Chamber of Commerce</u>	License Number: <u>07948</u>
Address: <u>15544 Central Ave. NE</u>	City/State/Zip: <u>Ham Lake, MN 55304</u>

1. Amount of proposed lawful purpose expenditure: \$ 4500.-
2. Check one expenditure category:
- A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
 - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
 - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
 - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
 - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

2020 Freedom Festival

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

 Chief Executive Officer's Signature	<u>4-15-26</u> Date
<u>Tom Sofre</u> Print Name	<u>612-396-9763</u> Daytime Phone

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$ 4,500. Government use of contribution (check one):

- Wildlife**—DNR approves the wildlife management project or activity.
- Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing**—MPCA approves the surface water quality testing project.
- Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: <u>City of Ham Lake</u>	Phone: <u>763-434-9555</u>
Address: <u>15544 Central Ave NE</u>	City/State/Zip: <u>Ham Lake, MN 55304</u>

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

<u>Maria Rainbolt</u> Signature	<u>4/15/26</u> Date
<u>Maria Rainbolt</u> Print Name	<u>Administrative Ast.</u> Title

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

RESOLUTION NO. 26-XX

A RESOLUTION SUPPORTING DISPLAYING OF THE OLD STATE FLAG ON CITY PROPERTY

WHEREAS, the Governor of Minnesota and the 2023 Minnesota Legislature created a State Emblem Redesign Commission to redesign the official Minnesota state flag and state seal; and

WHEREAS, the Redesign Commission was charged with bringing recommendations on the redesign to the Legislature no later than January 1, 2024; and

WHEREAS, the State Flag has remained largely unchanged since 1983; the current official state flag was created in 1957 with minor modifications in 1983; and

WHEREAS, the official state flag is not only a symbol of our state, but also of our history and contains historical information that is part of the rich history of our state; and

WHEREAS, Minnesota Statutes does not require a municipality to fly the state flag; and

WHEREAS, the decision to fly the state flag is a policy decision of the Ham Lake City Council.

NOW, THEREFORE, BE IT RESOLVED, the Ham Lake City Council hereby decides and made the choice to retain the existing Minnesota State Flag, as modified in 1983, as the official flag for the State of Minnesota.

Adopted by the City Council of the City of Ham Lake this 20th day of April, 2026.

Al Parranto, Acting Mayor

Denise Webster, City Clerk

Meeting Date: April 20, 2026

CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

From: Mike Raczkowski, Fire Chief

Item/Title/Subject: New Firefighter Candidate

Introduction/Discussion:

I would like to extend an offer to David Hults III to be a probationary firefighter for the City of Ham Lake. Deputy Jerry Gilmer and I interviewed him last week; he is currently a firefighter for Lexington Fire. Lexington Fire has recently been taken over by SBM Fire, and the Lexington Fire station will be closed. All current firefighters will need to reapply to SBM if they want to still serve. Mr. Hults does not feel he would be able to fulfill SBM requirement and feels that Ham Lake offers a better fit for him. The Lexington Assistant Chief highly recommended him for a firefighter role in Ham Lake, and he will be a great asset to our department. He has all the required training and can immediately step into a firefighter role.

Recommendation:

I recommend making an offer to David Hults III for a paid-on-call probationary firefighter position.