

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@hamlakemn.gov

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, OCTOBER 5, 2026

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

- 3.1 6:01 P.M. – Public Hearing – to consider the vacation of a drainage and utility easement lying over, under, and across Lots 22, 23 and 24, Block 3, within the plat of Elwell Farms and adoption of a Resolution

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of September 21, 2026
- 4.2 Approval of claims
- 4.3 Approval of a 3% increase for RFC Engineering, Inc., effective January 1, 2027
- 4.4 Approval of phased-retirement contract with Deputy City Clerk
- 4.5 Approval of a Lot Line Adjustment between Lots 22 and 23, Block 3, Elwell Farms
- 4.6 Approval of hiring Early Voting Election Staff
- 4.7 Approval of a Resolution appointing Election Judges for the General Election on November 3, 2026 and allowing the City Clerk to appoint additional judges as needed
- 4.8 Approval of a Resolution re-activating a Deferred Assessment
- 4.9 Approval of accepting the Trunk Highway 65 East Frontage Road reconstruction project from 171st Avenue NE to 334 feet South of Crosstown Boulevard NE (CSAH 18) and commencing the one-year warranty period

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

11.0 COUNCIL BUSINESS

11.1 Committee Reports

11.2 Announcements and future agenda items

RESOLUTION NO. 26-XX

WHEREAS, a public hearing was held before the Ham Lake City Council on the 5th day of October 2026 at 6:01 p.m. to consider the proposed vacation of certain lands within the City of Ham Lake;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the following described property be vacated;

EASEMENT VACATION DESCRIPTION

Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 22 and 23, Block 3, said plat, described as follows:

The North 10.00 feet of said Lot 22 and the South 10.00 feet of said Lot 23 lying westerly of a 10.00 ft. strip of land lying parallel with and adjacent to the westerly right of way line of Rockney Street NE, as created and dedicated in said plat, and lying easterly of the following described line and its southerly extension:

Commencing at the Northwest corner of Lot 22; thence South 82 degrees 41 minutes 22 seconds East, along said North line of said Lot 22, a distance of 74.88 feet to the point of beginning of said line to be described; thence North 07 degrees 18 minutes 38 seconds East to the North line of the South 10.00 feet of said Lot 23 and said line there terminating.

AND

Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 23 and 24, Block 3, said plat, described as follows:

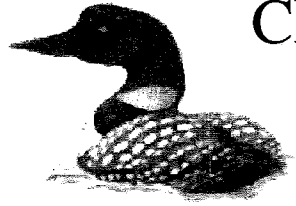
The East 10.00 feet of said Lot 23 and the West 10.00 feet of said Lot 24 lying northerly of a 10.00 ft. strip of land lying parallel with and adjacent to the northerly right of way line of Rockney Street NE, as created and dedicated in said plat, and lying southerly of the following described line:

Commencing at the Southwest corner of Lot 23; thence South 82 degrees 41 minutes 22 seconds East, along said South line of said Lot 23, a distance of 74.88 feet; thence North 07 degrees 18 minutes 38 seconds East, 149.45 feet; thence North 30 degrees 45 minutes 14 seconds East, 154.92 feet to the point of beginning of said line to be described; thence North 76 degrees 49 minutes 58 seconds East, 133.73 feet to the East line of said Lot 23; thence South 80 degrees 13 minutes 42 seconds East, 154.06 feet and said line there terminating.

Adopted by the City Council of the City of Ham Lake this 5th day of October, 2026.

Al Parranto, Acting Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

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Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

NOTICE OF PUBLIC HEARING VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council on October 5, 2026 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue NE, Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

EASEMENT VACATION DESCRIPTION

Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 22 and 23, Block 3, said plat, described as follows:

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AND

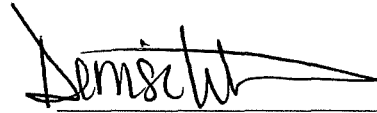
Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 23 and 24, Block 3, said plat, described as follows:

The East 10.00 feet of said Lot 23 and the West 10.00 feet of said Lot 24 lying northerly of a 10.00 ft. strip of land lying parallel with and adjacent to the northerly right of way line of Rockney Street NE, as created and dedicated in said plat, and lying southerly of the following described line:

Commencing at the Southwest corner of Lot 23; thence South 82 degrees 41 minutes 22 seconds East, along said South line of said Lot 23, a distance of 74.88 feet; thence North 07 degrees 18 minutes 38 seconds East, 149.45 feet; thence North 30 degrees 45 minutes 14 seconds East, 154.92 feet to the point of beginning of said line to be described; thence North 76 degrees 49 minutes 58 seconds East, 133.73 feet to the East line of said Lot 23; thence South 80 degrees 13 minutes 42 seconds East, 154.06 feet and said line there terminating.

Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

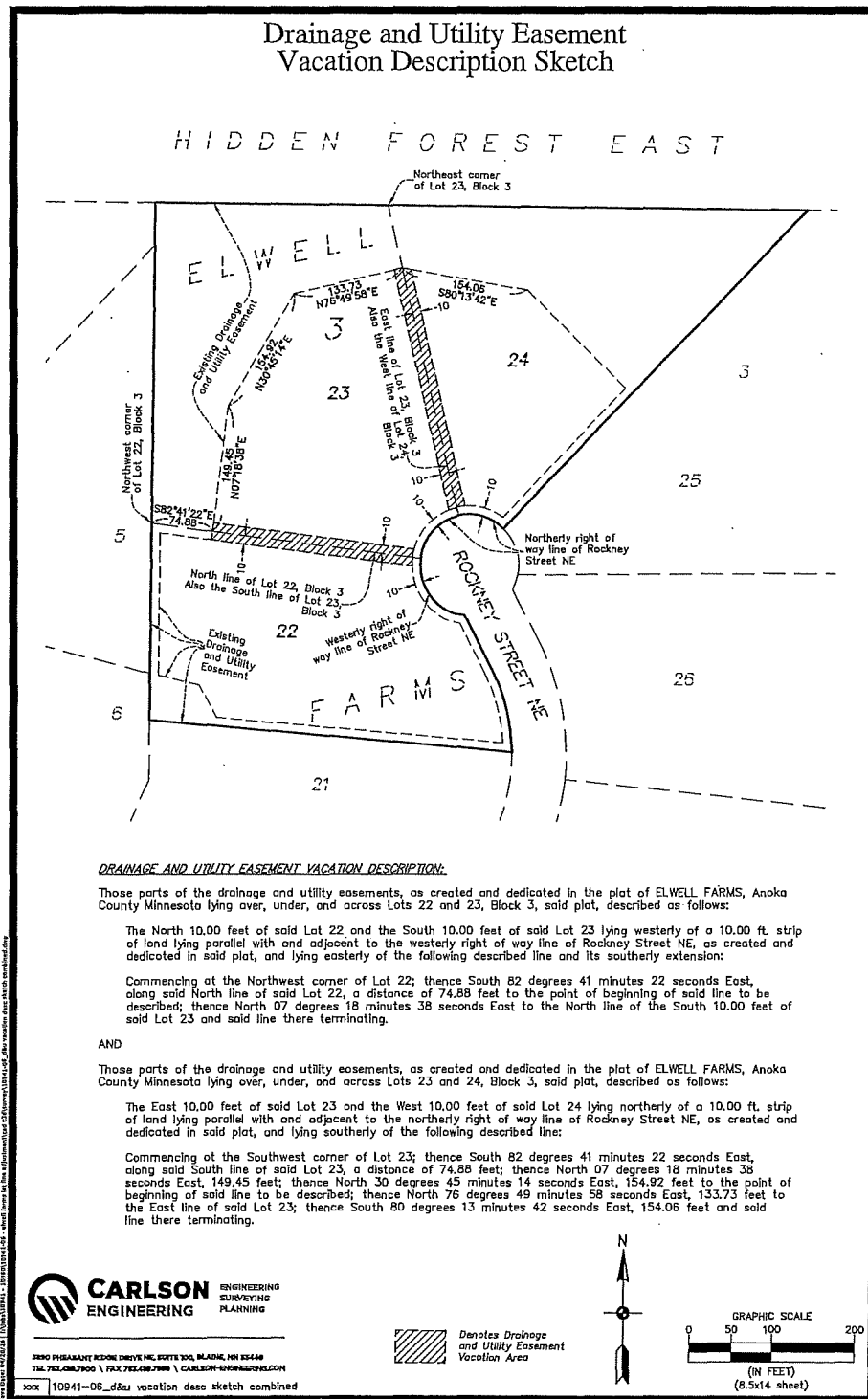
Dated: September 9, 2026



Denise Webster, City Clerk

Posted at City Hall between the dates of September 9, 2026 and October 5, 2026.

Published in the Star Tribune on September 11, 2026 and September 18, 2026.



ANDERSON CASEY
 PIN: 36-32-23-11-0013
 16381 WINTERGREEN ST NW
 ANDOVER, MN 55304

ELWELL FARMS LLC
 PIN: 36-32-23-11-0014
 1282 187TH LN
 EAST BETHEL, MN 55011

HANSON BUILDERS INC
 PIN: 36-32-23-11-0002
 13432 HANSON BLVD NW
 ANDOVER, MN 55304

MINNESOTA STATE OF
 PIN: 30-32-22-33-0001
 500 LAFAYETTE RD
 ST PAUL, MN 55155

NIH HOMES LLC
 PIN: 36-32-23-11-0008
 6840 213TH AVE
 ELK RIVER, MN 55330

RITCHIE, CHELSEA L
 PIN: 25-32-23-44-0002
 14137 PACKARD ST NE
 HAM LAKE, MN 55304

STRAND, JASON
 PIN: 25-32-23-43-0023
 4752 141ST LN NE
 HAM LAKE, MN 55304

TTD LAND HOLDINGS LLC
 PIN: 36-32-23-12-0013
 1000 BOONE AVE STE 400
 GOLDEN VALLEY, MN 55427

TURNQUIST GARY
 PIN: 25-32-23-44-0003
 14147 PACKARD ST NE
 HAM LAKE, MN 55304

RESOLUTION NO. 26-37

WHEREAS, the Ham Lake City Council, on its own motion, wishes to consider the vacation of the following described land in the City of Ham Lake, pursuant to Minnesota Statutes Chapter 412.851:

EASEMENT VACATION DESCRIPTION

Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 22 and 23, Block 3, said plat, described as follows:

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AND

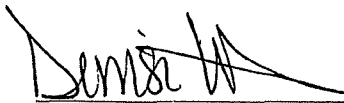
Those parts of the drainage and utility easements, as created and dedicated in the plat of ELWELL FARMS, Anoka County Minnesota lying over, under, and across Lots 23 and 24, Block 3, said plat, described as follows:

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NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the City Clerk is directed to post in a conspicuous place in the City Hall between the dates of September 9, 2026 and October 5, 2026 and to cause publication of a NOTICE OF PUBLIC HEARING, a copy of which is attached to this Resolution, for a public hearing to be held on October 5, 2026, with publication to occur in the Star Tribune on September 11, 2026 and September 18, 2026.

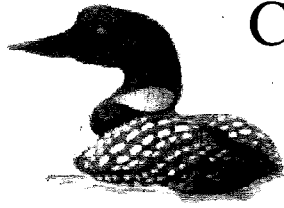
Adopted by the City Council of the City of Ham Lake on this 8th day of September, 2026.



Denise Webster, City Clerk



Brian Kirkham, Mayor



CITY OF HAM LAKE

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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, SEPTEMBER 21, 2026

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, September 21, 2026 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Al Parranto and Councilmembers Jim Doyle, Andrew Hallberg, and Mike Van Kirk (arrived at 6:09 p.m.)

MEMBERS ABSENT: Mayor Brian Kirkham

OTHERS PRESENT: City Attorney, Mark Berglund (arrived at 6:04 p.m.); City Engineer, Dave Krugler; City Administrator, Denise Webster; and Administrative Assistant, Nicole Wheeler

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

Scott Coggins of Anoka County Election Integrity Team (ACEIT) stated that according to the Minnesota Supreme Court, cities can choose if they want to use electronic poll pads or paper rosters for elections. Mr. Coggins also stated that he would like Anoka County to rewrite their resolution and withdraw the threat letter sent to cities if they don't use the electronic poll pads.

Sue Peterson stated that she supports ACEIT and would like Ham Lake to go back to paper rosters.

Jon Liebsch, 16008 3rd Street NE, Ham Lake, MN, stated that he agrees with ACEIT and would like Ham Lake to go back to paper rosters. Mr. Liebsch stated there is no time savings when using an electronic poll pad versus a paper roster.

Christine Dahlman, 17540 Highway 65 NE, Ham Lake, MN, had three items to discuss. Ms. Dahlman inquired about the road easement pertaining to her property and asked if it could be vacated by the City and given back to her property. Ms. Dahlman stated that Flock Cameras can be abused and that she is still trying to get information from her data request through Anoka County. Ms. Dahlman stated that she is concerned about a Muslim woman that stopped her vehicle on Highway 65 NE and appeared to be praying on the side of the road; as this is a safety issue.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

Lt. Mendoza gave the summary of the Sheriff's Report for August 2026 and stated that scams have been on the rise in Ham Lake. It isn't just senior citizens that are being scammed. Lt. Mendoza stated that Ham Lake residents lost \$70,000 during the month of August due to scammers becoming more

sophisticated in spoofing phone numbers and using names of sheriff's deputies to swindle money from residents.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of September 8, 2026
- 4.2 Approval of claims in the amount of \$1,607,242.81
- 4.3 Approval of a Proclamation proclaiming September 17 - September 23 as Constitution Week
- 4.4 Approval of Resolution No. 26-40 requesting funds from the Metropolitan Council Planning Assistance Grant to complete the 2050 Comprehensive Plan update
- 4.5 Approval of appointing Levi Boyer to the open position of the Upper Rum River Watershed Management Organization (URRWMO)
- 4.6 Approval of accepting the 2026 bituminous overlay project and commencing the one-year warranty period
- 4.7 Approval of New Tobacco Licenses for Hop and Vine, LLC dba Hop and Vine, 1434 147th Avenue NE, Suite #102, Ham Lake, MN and Kwik Trip, Inc. dba Kwik Trip #1790, 14323 Johnson Street NE, Ham Lake, MN
- 4.8 Approval of new Liquor Licenses:
On-Sale and Sunday On-Sale
 - The Burrow MN dba The Burrow, 1434 147th Avenue NE, Suite #101, Ham Lake, MNOff-Sale
 - Hop and Vine, LLC dba Hop and Vine, 1434 147th Avenue NE, Suite #102, Ham Lake, MN3.2% Off-Sale
 - Kwik Trip, Inc., dba Kwik Trip #1790, 14323 Johnson Street NE, Ham Lake, MN

Motion by Doyle, seconded by Van Kirk, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

Attorney Berglund stated there was a Code Committee meeting relating to Elwell Farms and he has been in contact with their Attorney.

9.0 CITY ENGINEER

Engineer Krugler stated Crosstown Shopping Center is still under construction and please follow the signage and take extra time to get to the businesses.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Hallberg stated that he attended a meeting with Sunrise River Watershed Management Organization (SRWMO) to discuss joining the Lower St. Croix Watershed Partnership. Councilmember Hallberg stated that the Joint Powers Agreement (JPA) is all or none and Ham Lake was the only member city to vote no. Councilmember Hallberg stated that he didn't feel it would be beneficial to Ham Lake and voted no on behalf of Ham Lake. Councilmember Hallberg stated that Ham Lake is only a tiny part of the Lower St. Croix Watershed Partnership and joining would increase our exposure and potentially open the City up to lawsuits.

Councilmember Hallberg stated that he attended a meeting at North Metro TV. They have made some changes to balance their budget, which included limiting content coverage and reducing staff.

Councilmember Parranto stated that he has attended Code Committee meetings with Councilmember Van Kirk regarding Elwell Farms.

11.2 Announcements and future agenda items – None

Motion by Van Kirk, seconded by Hallberg, to adjourn the City Council meeting at 6:30 p.m. All present in favor, motion carried.

Nicole Wheeler, Administrative Assistant

CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
October 5, 2026

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		09/22/26 - 10/05/26	
EFT	# 2654 -2662		\$ 205,486.42
REFUND CHECKS	# 68503 - 68507		\$ 3,100.00
CHECKS	# 68508 - 68575		\$ 182,547.77
BANK DRAFTS	DFT0003148 - DFT0003153		\$ 34,141.90
TOTAL EFTS, CHECKS, AND BANK DRAFTS			<u>\$ 425,276.09</u>
 PAYROLL CHECKS			
10/02/26	Direct Deposits		\$ 43,506.34
 TOTAL PAYROLL CHECKS			<u>\$ 43,506.34</u>
 VOID CHECKS			
CHECKS			
ZERO CHECKS	#68508 - 68541, 68548, 68549, 68571 - 68573		\$ -
ZERO EFT			\$ -
BANK DRAFT NOT USED			\$ -
TOTAL VOIDS			<u>\$ -</u>
 TOTAL OF ALL PAYMENTS			<u><u>\$ 468,782.43</u></u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 5TH DAY OF OCTOBER 2026

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01865 - 09/17/26 TRUST REFUND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00444	PREMIER CUSTOM HOMES, INC.	9/17/2026	68503	2,500.00
			Total Refund Amount:	2,500.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	2,500.00
Revenue Totals:	2,500.00

General Ledger Distribution

Posting Date: 09/17/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 890 - TRUST FUND			
890-10101	Cash-claim on pooled cash	-2,500.00	Yes
890-11501	Misc receivables	2,500.00	
890 Total:		0.00	
Fund: 999 - POOLED CASH			
999-10100	Pooled Cash	-2,500.00	
999-20702	Due to other funds	2,500.00	Yes
999 Total:		0.00	
Distribution Total:		0.00	



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01871 - 09/29/26 TRUST REFUNDS

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00734	TWIN CITIES HOG CHAPTER #3918	9/29/2026	68504	150.00
00869	SCOTT DERUNG	9/29/2026	68505	150.00
00890	WAY OF THE SHEPHERD	9/29/2026	68506	150.00
00907	APRIL BROZEK	9/29/2026	68507	150.00
Total Refund Amount:				600.00

Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	600.00
Revenue Totals:	600.00

General Ledger Distribution

Posting Date: 09/29/2026

	Account Number	Account Name	Posting Amount	IFT
Fund:	890 - TRUST FUND			
	890-10101	Cash-claim on pooled cash	-600.00	Yes
	890-11501	Misc receivables	600.00	
		890 Total:	0.00	
Fund:	999 - POOLED CASH			
	999-10100	Pooled Cash	-600.00	
	999-20702	Due to other funds	600.00	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	



City of Ham Lake, MN

Council Approval List

By (None)

Payment Dates 9/22/2026 - 10/5/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2654	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	118.81
2654	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	82.41
2654	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	118.81
2654	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	82.41
2654	CINTAS CORP	FIRE #3 - DISINFECT SERVICE	Safety supplies	100-42201-2240	8.03
2654	CINTAS CORP	FIRE #3 - LENS WIPES	Safety supplies	100-42201-2240	10.98
2654	CINTAS CORP	FIRE #2 - DISINFECT SERVICE	Safety supplies	100-42201-2240	8.03
2654	CINTAS CORP	LION'S PARK - FIRST AID CABI	Safety supplies	100-44101-2240	8.03
2654	CINTAS CORP	PW - DISINFECT SERVICE	Safety supplies	100-43101-2240	8.03
2654	CINTAS CORP	SR CTR - DISINFECT SERVICE	Safety supplies	100-44201-2240	8.03
2654	CINTAS CORP	CITY HALL - DISINFECT SERVIC	Safety supplies	100-41701-2240	8.03
2654	CINTAS CORP	CITY HALL - LENS WIPES	Safety supplies	100-41701-2240	10.98
2654	CINTAS CORP	FIRE #1 - DISINFECT SERVICE	Safety supplies	100-42201-2240	8.03
2654	CINTAS CORP	HL PARK BUILDING - DISINFEC	Safety supplies	100-44101-2240	8.03
2654	CINTAS CORP	HL BALLFIELDS - DISINFECT SE	Safety supplies	100-44101-2240	8.03
2654	CINTAS CORP	HL BALLFIELDS - LENS WIPES	Safety supplies	100-44101-2240	10.98
2655	CMT JANITORIAL SERVICES	CITY HALL CLEANING	Cleaning service	100-41702-3430	612.00
2655	CMT JANITORIAL SERVICES	SHERIFF'S OFFICE CLEANING	Cleaning service	100-41702-3430	153.00
2655	CMT JANITORIAL SERVICES	FIRE #2 CLEANING	Cleaning service	100-42202-3430	151.00
2655	CMT JANITORIAL SERVICES	FIRE #3	Cleaning service	100-42202-3430	387.00
2655	CMT JANITORIAL SERVICES	FIRE #1 CLEANING	Cleaning service	100-42202-3430	161.00
2655	CMT JANITORIAL SERVICES	PW CLEANING	Cleaning service	100-43104-3430	148.00
2655	CMT JANITORIAL SERVICES	SR CENTER CLEANING	Cleaning service	100-44202-3430	300.00
2656	DELTA DENTAL PLAN OF MINN	COBRA - DK	COBRA receivable	100-11502	52.06
2656	DELTA DENTAL PLAN OF MINN	OCT DENTAL	Dental Insurance	100-21711	999.88
2657	HAM LAKE FIRE RELIEF ASSN	2026 FIRE STATE AID	Fire relief state aid	100-48101-4135	191,598.53
2658	HYDRAULIC SPECIALTY INC	#86 MOTOR REPAIR	Equipment repair & maintena	100-44101-3440	3,733.21
2658	HYDRAULIC SPECIALTY INC	#69 CRANE INSPECTION/REPA	Vehicle parts & supplies	100-43101-2340	5,165.28
2659	KILLMER ELECTRIC CO INC	HWY 65 & CROSSTOWN SIGN	Equipment repair & maintena	100-43401-3440	385.00
2660	MSTS RECEIVABLES	WELDER ADAPTER	Small tools	100-43101-2410	-18.04
2660	MSTS RECEIVABLES	WELDER, ADAPTER, STICKS	Small tools	100-43101-2410	621.73
2661	O'REILLY AUTOMOTIVE STORE	#97 HUB CAP	Vehicle parts & supplies	100-43101-2340	39.15
2661	O'REILLY AUTOMOTIVE STORE	ABSORBENT	Operating supplies	100-43101-2290	279.80
2661	O'REILLY AUTOMOTIVE STORE	#97 GASKET, HUB CAPS	Vehicle parts & supplies	100-43101-2340	-97.04
2662	UNLIMITED SUPPLIES INC	CABLE TIES, LOCK NUTS, SPRA	Operating supplies	100-43101-2290	220.67
2662	UNLIMITED SUPPLIES INC	HEX NUTS, WASHERS, HOSE C	Operating supplies	100-43101-2290	86.54
68542	A.R. WELDING	#61 BRAKET	Equipment parts & supplies	100-43101-2320	100.00
68542	A.R. WELDING	#93 A-FRAME	Vehicle parts & supplies	100-43101-2340	685.00
68543	A-1 EXCAVATING LLC	E FRONT RD CSAH 18 - 171ST	Contractors	431-43301-3810	130,845.59
68544	ANOKA COUNTY TREASURY D	BROADBAND CITY HALL	Internet & website	100-41707-3220	50.00
68544	ANOKA COUNTY TREASURY D	BROADBAND FIRE #1	Internet	100-42201-3220	50.00
68544	ANOKA COUNTY TREASURY D	BROADBAND FIRE #2	Internet	100-42201-3220	150.00
68544	ANOKA COUNTY TREASURY D	BROADBAND PW	Internet & website	100-43101-3220	50.00
68545	ARCHITECT MECHANICAL INC	PW - RESTROOM PRV, CH CO	Building repair & maintenanc	100-41702-3420	1,675.00
68545	ARCHITECT MECHANICAL INC	PW - RESTROOM PRV, CH CO	Building repair & maintenanc	100-43104-3420	1,820.00
68545	ARCHITECT MECHANICAL INC	FIRE #1 GYM CONDENSER FA	Building repair & maintenanc	100-42202-3420	1,135.00
68546	COMCAST BUSINESS	OCT FIRE #1 ADD'L CABLE BO	Rentals-other	100-42201-3390	11.34
68547	CONNEXUS ENERGY	GARAGE	Electricity	100-41702-3610	44.89
68547	CONNEXUS ENERGY	CITY HALL	Electricity	100-41702-3610	1,208.03
68547	CONNEXUS ENERGY	SOUTH WELCOME	Electricity	100-41703-3610	17.73
68547	CONNEXUS ENERGY	CITY SIGN	Electricity	100-41703-3610	213.46
68547	CONNEXUS ENERGY	FIRE #3	Electricity	100-42202-3610	277.90
68547	CONNEXUS ENERGY	FIRE #1	Electricity	100-42202-3610	672.54
68547	CONNEXUS ENERGY	FIRE #2	Electricity	100-42202-3610	307.07

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
68547	CONNEXUS ENERGY	SIRENS	Electricity	100-42302-3610	70.20
68547	CONNEXUS ENERGY	PW	Electricity	100-43104-3610	959.99
68547	CONNEXUS ENERGY	HWY 65/BUNKER SIGNALS	Electricity	100-43401-3610	99.89
68547	CONNEXUS ENERGY	HWY 65/CONSTANCE SIGNALS	Electricity	100-43401-3610	135.33
68547	CONNEXUS ENERGY	STREET LIGHTS #2	Electricity	100-43401-3610	297.10
68547	CONNEXUS ENERGY	RADISSON/BUNKER SIGNALS	Electricity	100-43401-3610	88.02
68547	CONNEXUS ENERGY	BUNKER/JEFFERSON SIGNALS	Electricity	100-43401-3610	81.06
68547	CONNEXUS ENERGY	BUNKER/LEXINGTON SIGNALS	Electricity	100-43401-3610	75.60
68547	CONNEXUS ENERGY	LEXINGTON/CROSSTOWN SIG	Electricity	100-43401-3610	56.90
68547	CONNEXUS ENERGY	STREET LIGHTS #1	Electricity	100-43401-3610	25.48
68547	CONNEXUS ENERGY	HWY 65/ANDOVER BLVD SIGN	Electricity	100-43401-3610	95.38
68547	CONNEXUS ENERGY	CROSSTOWN/HWY 65 SIGNAL	Electricity	100-43401-3610	88.83
68547	CONNEXUS ENERGY	SODERVILLE PARK	Electricity	100-44101-3610	39.68
68547	CONNEXUS ENERGY	HAM LAKE WELL	Electricity	100-44101-3610	92.52
68547	CONNEXUS ENERGY	HAM LAKE PARK	Electricity	100-44101-3610	171.90
68547	CONNEXUS ENERGY	SODERVILLE PARK WELL	Electricity	100-44101-3610	19.50
68547	CONNEXUS ENERGY	HAM LAKE AERATOR	Electricity	100-44101-3610	16.50
68547	CONNEXUS ENERGY	HAM LAKE PARK SHELTER	Electricity	100-44102-3610	23.32
68547	CONNEXUS ENERGY	HAM LAKE PARK BUILDING	Electricity	100-44102-3610	107.27
68547	CONNEXUS ENERGY	HAM LAKE PARK CONCESSION	Electricity	100-44102-3610	99.48
68547	CONNEXUS ENERGY	LION'S PARK CONCESSION	Electricity	100-44102-3610	88.84
68547	CONNEXUS ENERGY	LION'S PARK PAVILION	Electricity	100-44102-3610	152.68
68547	CONNEXUS ENERGY	SR CENTER	Electricity	100-44202-3610	650.47
68547	CONNEXUS ENERGY	STREET LIGHTS	Electricity	232-43701-3610	5,365.22
68550	DEARBORN LIFE INS CO	OCT VOL LIFE	Life Insurance	100-21714	160.20
68550	DEARBORN LIFE INS CO	OCT LIFE	Life Insurance	100-21714	58.56
68551	DEHN OIL CO	220.1 GAL DIESEL	Fuel	100-43101-2230	1,204.34
68551	DEHN OIL CO	100 GAL GASOLINE	Fuel	100-43101-2230	385.46
68552	DETAILED WINDOW CLEANIN	WINDOW CLEANING - CITY H	Building repair & maintenanc	100-41702-3420	600.00
68553	EVERGREEN RECYCLING LLC	FALL MATTRESS RECYCLING	Waste management & recycli	231-43601-3630	570.00
68554	FIRE INSTRUCTION & RESCUE	FIRST ARRIVING RIGHT SEAT O	Training/conferences/schools	100-42201-3510	650.00
68555	FORUM COMMUNICATIONS P	OCT HAM LAKER	Printing	211-41704-3970	680.39
68556	GREAT LAKES SALT COMPANY	97.62 TN TREATED SALT	Salt & sand	100-43102-2710	12,630.08
68557	HYLEN OIL	HTC WDYNAVIS ISO 46 PAILS	Equipment parts & supplies	100-43101-2320	369.50
68558	KINGS III EMERGENCY COMM	OCT ELEVATOR PHONE	Phones/radios/pagers	100-41701-3210	39.17
68559	LANO EQUIPMENT, INC.	#64 BOLT, WASHER, NUT, BUS	Equipment parts & supplies	100-43101-2320	708.27
68559	LANO EQUIPMENT, INC.	#64 HOSE, DRAIN HOSE, FILTE	Equipment parts & supplies	100-43101-2320	561.39
68560	LEPAGE & SONS INC	9/14 YARDWASTE	Waste management & recycli	231-43601-3630	462.00
68561	MENARDS-BLAINE	SILL SEALER	Street repair & maintenance s	100-43101-2330	5.75
68561	MENARDS-BLAINE	CONCRETE MIX	Street repair & maintenance s	100-43101-2330	213.12
68561	MENARDS-BLAINE	PICNIC TABLE BOARDS	Operating supplies	100-44101-2290	302.85
68562	METRO - INET	ADOBE LICENSE - JK	Software licenses & upgrades	100-43101-2510	93.00
68562	METRO - INET	ADOBE LICENSE - KP	Software licenses & upgrades	100-42401-2510	93.00
68563	MN METRO NORTH TOURISM	AUGUST 2026 LODGING TAX	Convention bureau	263-46101-4120	2,598.09
68563	MN METRO NORTH TOURISM	JULY 2026 LODGING TAX	Convention bureau	263-46101-4120	2,887.62
68563	MN METRO NORTH TOURISM	DEC 2025 CREDIT LODGING T	Convention bureau	263-46101-4120	-570.00
68563	MN METRO NORTH TOURISM	JUNE 2026 LODGING TAX	Convention bureau	263-46101-4120	2,684.90
68564	NORTH METRO FIRE & EMS	2026 FALL FIRE ACADEMY - JR	Training/conferences/schools	100-42201-3510	2,045.00
68565	PARK SUPPLY OF AMERICA IN	URINAL REPAIR KIT, CLOSET R	Building repair & maintenanc	100-44102-2310	369.90
68566	PTL TIRE INC	#104 TIRE MOUNTING	Equipment parts & supplies	100-43101-2320	673.52
68567	RIVARD COMPANIES	FALL RECYCLING DAY	Waste management & recycli	231-43601-3630	150.00
68568	THE MPX GROUP	OCT HAM LAKER DELIVERY	Other services and charges	211-41704-3990	400.00
68569	TRANSWEST TRUCKS ST. MICH	#93 LID, CLAMP, GASKET, FILT	Vehicle parts & supplies	100-43101-2340	43.15
68570	US BANK CORPORATE PAYME	ZOOM-zoom-NW	Dues & subscriptions	100-41201-3920	14.69
68570	US BANK CORPORATE PAYME	AMAZON-3 ring binders-NW	Office supplies	100-41302-2110	18.95
68570	US BANK CORPORATE PAYME	MNGFOA-Advance Gov-AM	Training/conferences/schools	100-41401-3510	40.00
68570	US BANK CORPORATE PAYME	IOS-chair mat MH-NW	Office supplies	100-41601-2110	108.24
68570	US BANK CORPORATE PAYME	AMAZON-wall clock-NW	Office supplies	100-41601-2110	9.79
68570	US BANK CORPORATE PAYME	AMAZON-ethernet cable - MH	Operating supplies	100-41601-2290	7.20
68570	US BANK CORPORATE PAYME	IOS-scissors, pens, staple rem	Office supplies	100-41701-2110	12.79

Council Approval List

Payment Dates: 9/22/2026 - 10/5/2026

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
68570	US BANK CORPORATE PAYME	IOS-pens, tape dispenser-NW	Office supplies	100-41701-2110	8.81
68570	US BANK CORPORATE PAYME	AMAZON-laminating pouches	Office supplies	100-41701-2110	16.59
68570	US BANK CORPORATE PAYME	AMAZON-black sharpies-NW	Office supplies	100-41701-2110	16.61
68570	US BANK CORPORATE PAYME	IOS- copier paper-NW	Office supplies	100-41701-2110	77.40
68570	US BANK CORPORATE PAYME	AMAZON-paperclip holders-N	Office supplies	100-41701-2110	8.99
68570	US BANK CORPORATE PAYME	AMAZON-pencil holders-NW	Office supplies	100-41701-2110	12.95
68570	US BANK CORPORATE PAYME	AMAZON-gel pens-NW	Office supplies	100-41701-2110	19.98
68570	US BANK CORPORATE PAYME	AMAZON-air freshner-NW	Operating supplies	100-41701-2290	8.88
68570	US BANK CORPORATE PAYME	IOS-paper towels-NW	Operating supplies	100-41701-2290	35.46
68570	US BANK CORPORATE PAYME	AMAZON-stain remover-NW	Operating supplies	100-41701-2290	42.60
68570	US BANK CORPORATE PAYME	AMAZON-hand soap-NW	Operating supplies	100-41701-2290	5.97
68570	US BANK CORPORATE PAYME	AMAZON-ice cube trays-NW	Operating supplies	100-41701-2290	5.99
68570	US BANK CORPORATE PAYME	AMAZON-lysol wipes-NW	Operating supplies	100-41701-2290	14.97
68570	US BANK CORPORATE PAYME	AMAZON-id badge lanyards-N	Operating supplies	100-41701-2290	26.99
68570	US BANK CORPORATE PAYME	AMAZON-door stoppers-NW	Operating supplies	100-41701-2290	18.04
68570	US BANK CORPORATE PAYME	PANTHEON-website-NW	Internet & website	100-41707-3220	350.00
68570	US BANK CORPORATE PAYME	AMAZON-id printer ribbon-N	Office supplies	100-42201-2110	-68.20
68570	US BANK CORPORATE PAYME	USPS-RETURN MERCHANDISE	Postage	100-42201-2120	20.15
68570	US BANK CORPORATE PAYME	AMAZON-water filters-NW	Operating supplies	100-42201-2290	234.00
68570	US BANK CORPORATE PAYME	AMAZON-emergency bulb-N	Operating supplies	100-42201-2290	53.08
68570	US BANK CORPORATE PAYME	AMAZON-crank knobs, 12v bu	Operating supplies	100-42201-2290	69.19
68570	US BANK CORPORATE PAYME	AMAZON-oxygen valve keys-N	Operating supplies	100-42201-2290	9.49
68570	US BANK CORPORATE PAYME	EBAY-AED BATTERY - JG-MR	Equipment parts & supplies	100-42201-2320	149.37
68570	US BANK CORPORATE PAYME	EBAY-AED BATTERY - PD-MR	Equipment parts & supplies	100-42201-2320	140.51
68570	US BANK CORPORATE PAYME	USPS-U-2 TITLE SURCHARGE-	Vehicle parts & supplies	100-42201-2340	0.84
68570	US BANK CORPORATE PAYME	ANOKA COUNTY-U-1 TITLE-M	Vehicle parts & supplies	100-42201-2340	39.00
68570	US BANK CORPORATE PAYME	AMAZON-calculator-NW	Office supplies	100-42401-2110	5.73
68570	US BANK CORPORATE PAYME	AMAZON-office chair KP-NW	Operating supplies	100-42401-2290	89.99
68570	US BANK CORPORATE PAYME	AMAZON- oil drain pan-NW	Operating supplies	100-43101-2290	132.99
68570	US BANK CORPORATE PAYME	AMAZON-tubing-NW	Operating supplies	100-43101-2290	28.71
68570	US BANK CORPORATE PAYME	AMAZON-splatter pad-NW	Operating supplies	100-43101-2290	14.39
68570	US BANK CORPORATE PAYME	COLUMBIA MARKET-#71 DRY I	Equipment parts & supplies	100-43101-2320	15.57
68570	US BANK CORPORATE PAYME	AMAZON-#70 ROOF RACK-N	Vehicle parts & supplies	100-43101-2340	43.69
68570	US BANK CORPORATE PAYME	AMAZON-welder adapter-NW	Small tools	100-43101-2410	19.99
68570	US BANK CORPORATE PAYME	AMAZON-phone case JK-NW	Phones/radios/pagers	100-43101-3210	27.98
68570	US BANK CORPORATE PAYME	U OF M-MN FALL EXPO-JC	Training/conferences/schools	100-43101-3510	400.00
68570	US BANK CORPORATE PAYME	SAI-OCT SAI SUBSCRIPTION-JC	Computer & software support	100-43401-3120	91.99
68570	US BANK CORPORATE PAYME	AMAZON-landscape stakes-N	Operating supplies	100-44101-2290	106.85
68570	US BANK CORPORATE PAYME	AMAZON-park keychains-NW	Operating supplies	100-44101-2290	6.76
68570	US BANK CORPORATE PAYME	AMAZON-#86 ROOF RACK-N	Equipment parts & supplies	100-44101-2320	28.99
68574	VERIZON WIRELESS	AM	Phones/radios/pagers	100-41701-3210	38.41
68574	VERIZON WIRELESS	MR	Phones/radios/pagers	100-42201-3210	38.41
68574	VERIZON WIRELESS	TD, MJ & 2 LAPTOPS	Phones/radios/pagers	100-42401-3210	156.84
68574	VERIZON WIRELESS	JK, JW, JC, CS, & 2 LAPTOPS	Phones/radios/pagers	100-43101-3210	236.65
68574	VERIZON WIRELESS	DH, AC, JS, DP	Phones/radios/pagers	100-44101-3210	153.64
68575	WRIGHT-HENNEPIN COOPERA	ELEVATOR MONITORING	Monitoring	100-41702-3145	10.00
68575	WRIGHT-HENNEPIN COOPERA	SECURITY MONITORING	Monitoring	100-41702-3145	33.95
68575	WRIGHT-HENNEPIN COOPERA	PW FIRE PANEL MONITORING	Monitoring	100-43104-3145	52.95
DFT0003148	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	100.00
DFT0003149	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,913.23
DFT0003149	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	1,932.28
DFT0003149	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	7,683.20
DFT0003150	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	3,081.81
DFT0003151	PERA	Retirement-Coordinated	PERA	100-21703	8,308.16
DFT0003151	PERA	Retirement-Police & Fire	PERA	100-21703	1,378.28
DFT0003152	VOYA-DEF COMP	Deferred Compensation	Deferred compensation	100-21704	2,735.00
DFT0003152	VOYA-DEF COMP	Roth IRA	Deferred compensation	100-21704	300.00
DFT0003153	US POSTMASTER	HAM LAKER POSTAGE	Postage	211-41704-2120	1,709.94
Grand Total:					422,176.09

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	274,392.34
211 - HAM LAKER	2,790.33
231 - RECYCLING	1,182.00
232 - STREET LIGHT	5,365.22
263 - LODGING TAX	7,600.61
431 - REVOLVING STREET	130,845.59
Grand Total:	422,176.09

Account Summary

Account Number	Account Name	Payment Amount
100-11502	COBRA receivable	52.06
100-21701	Federal WH/FICA/MC	16,528.71
100-21702	State W/H	3,081.81
100-21703	PERA	9,686.44
100-21704	Deferred compensation	3,035.00
100-21711	Dental Insurance	999.88
100-21712	HSA Account	100.00
100-21714	Life Insurance	218.76
100-41201-3920	Dues & subscriptions	14.69
100-41302-2110	Office supplies	18.95
100-41401-3510	Training/conferences/sc	40.00
100-41601-2110	Office supplies	118.03
100-41601-2290	Operating supplies	7.20
100-41701-2110	Office supplies	174.12
100-41701-2240	Safety supplies	19.01
100-41701-2290	Operating supplies	158.90
100-41701-3210	Phones/radios/pagers	77.58
100-41702-3145	Monitoring	43.95
100-41702-3420	Building repair & mainte	2,275.00
100-41702-3430	Cleaning service	765.00
100-41702-3610	Electricity	1,252.92
100-41703-3610	Electricity	231.19
100-41707-3220	Internet & website	400.00
100-42201-2110	Office supplies	-68.20
100-42201-2120	Postage	20.15
100-42201-2240	Safety supplies	35.07
100-42201-2290	Operating supplies	365.76
100-42201-2320	Equipment parts & suppl	289.88
100-42201-2340	Vehicle parts & supplies	39.84
100-42201-3210	Phones/radios/pagers	38.41
100-42201-3220	Internet	200.00
100-42201-3390	Rentals-other	11.34
100-42201-3510	Training/conferences/sc	2,695.00
100-42202-3420	Building repair & mainte	1,135.00
100-42202-3430	Cleaning service	699.00
100-42202-3610	Electricity	1,257.51
100-42302-3610	Electricity	70.20
100-42401-2110	Office supplies	5.73
100-42401-2290	Operating supplies	89.99
100-42401-2510	Software licenses & upgr	93.00
100-42401-3210	Phones/radios/pagers	156.84
100-43101-2210	Clothing & personal prot	237.62
100-43101-2230	Fuel	1,589.80
100-43101-2240	Safety supplies	8.03
100-43101-2290	Operating supplies	763.10
100-43101-2320	Equipment parts & suppl	2,428.25
100-43101-2330	Street repair & mainten	218.87

Account Summary

Account Number	Account Name	Payment Amount
100-43101-2340	Vehicle parts & supplies	5,879.23
100-43101-2410	Small tools	623.68
100-43101-2510	Software licenses & upgr	93.00
100-43101-3210	Phones/radios/pagers	264.63
100-43101-3220	Internet & website	50.00
100-43101-3510	Training/conferences/sc	400.00
100-43102-2710	Salt & sand	12,630.08
100-43104-3145	Monitoring	52.95
100-43104-3420	Building repair & mainte	1,820.00
100-43104-3430	Cleaning service	148.00
100-43104-3610	Electricity	959.99
100-43401-3120	Computer & software su	91.99
100-43401-3440	Equipment repair & mai	385.00
100-43401-3610	Electricity	1,043.59
100-44101-2210	Clothing & personal prot	164.82
100-44101-2240	Safety supplies	35.07
100-44101-2290	Operating supplies	416.46
100-44101-2320	Equipment parts & suppl	28.99
100-44101-3210	Phones/radios/pagers	153.64
100-44101-3440	Equipment repair & mai	3,733.21
100-44101-3610	Electricity	340.10
100-44102-2310	Building repair & mainte	369.90
100-44102-3610	Electricity	471.59
100-44201-2240	Safety supplies	8.03
100-44202-3430	Cleaning service	300.00
100-44202-3610	Electricity	650.47
100-48101-4135	Fire relief state aid	191,598.53
211-41704-2120	Postage	1,709.94
211-41704-3970	Printing	680.39
211-41704-3990	Other services and charg	400.00
231-43601-3630	Waste management & r	1,182.00
232-43701-3610	Electricity	5,365.22
263-46101-4120	Convention bureau	7,600.61
431-43301-3810	Contractors	130,845.59
Grand Total:		422,176.09

Project Account Summary

Project Account Key	Payment Amount
None	290,148.50
202002.083-140	130,845.59
231002001	570.00
231004009	612.00
Grand Total:	422,176.09



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

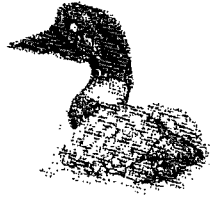
Pay Period: 9/13/2026-9/26/2026

Packet: PYPKT01964 - PPE 09/26/26 PAID 10/2/26

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	30	43,506.34
Total	30	43,506.34

Meeting Date: October 5, 2026



CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers
From: Denise Webster, City Administrator
Subject: Rate Increase for RFC Engineering

Introduction/Discussion: The Personnel Liaisons, Councilmembers Doyle and Van Kirk, and I discussed the consideration of the request of RFC Engineering for a 3% increase for his staff. It was the consensus of the Personnel Liaisons to approve this request.

Recommendation: The Personnel Liaisons are recommending a 3% increase for RFC Engineering as outlined in the attached memo effective January 1, 2027.

Memorandum

Date: September 23, 2026
To: Denise Webster
From: David A. Krugler, City Engineer 
Subject: Proposed engineering billing rates

Introduction:

The Engineering Services Contract with the City of Ham Lake establishes a range of billing rates for engineering employees that is typically adjusted annually in the fall. With the exception of Jenny Otten, a uniform 3% increase is proposed for 2027. A 5.0% increase is proposed for Jenny to adjust her compensation closer to the current marketplace.

All billing rates are based on a 2.7 multiplier applied to the employees' hourly rates. The proposed billing rates would become effective January 1, 2027.

Discussion:

RFC employees' current and proposed hourly billing rates, including the 2.7 multiplier, are as follows:

	Present <u>Billing Rate</u>	Proposed <u>Billing Rate</u>
Dave Krugler, principal engineer	\$ 155.95	\$160.63
Andrew Lutaya, professional engineer	\$ 138.65	\$142.81
Luke Zellmer, engineer-in-training	\$ 102.14	\$105.20
Chris Choi, engineer-in-training	\$ 93.61	\$ 96.42
Jenny Otten, office manager/accountant	\$ 74.79	\$ 78.53

Jenny has been doing an exceptional job organizing and issuing permits and has assumed an increased role in permit administration since April 2026. This has allowed work that would otherwise require engineering staff time to be completed at a substantially lower billing rate. The proposed 6.84% adjustment recognizes these expanded responsibilities while maintaining a cost-effective billing rate for this work.

Meeting Date: October 5, 2026



***CITY OF HAM LAKE
STAFF REPORT***

To: Mayor and Councilmembers

From: Denise Webster, on behalf of the Personnel Committee

Item/Title/Subject: Phase Retirement Contract

Introduction/Discussion: The PERA Retirement Option (PRO) lets eligible Coordinated Plan members age 62+ work part-time while receiving a PERA pension, without ending public service. The benefits of PRO are the termination requirements are waived; there will be no further PERA contributions by the employee, and no annual earning limits. Attached is a Contract for Phased Retirement for the Deputy City Clerk's position for 2027. The Personnel Liaisons approve the attached contract.

Recommendation: The Personnel Liaisons recommend approval of the Contract for Phased Retirement between the City of Ham Lake and Dawnette Shimek for 2027.

**AGREEMENT FOR PHASED RETIREMENT BETWEEN THE CITY OF HAM LAKE
AND DAWNETTE SHIMEK**

This agreement is made and entered into this 5th day of October, 2026 by and between the City of Ham Lake and Dawnette Shimek:

WHEREAS, under legislation, PERA's normal termination requirements and earning limits are waived for employees who are PERA Coordinated members age 62 and over and wish to ease into retirement; and

WHEREAS, the impetus for the legislation is in recognition that many Minnesota public employees are baby boomers preparing to retire in the near future, leaving a significant gap in experience, knowledgeable employees in critical positions; and

WHEREAS, the position of Deputy City Clerk is a critical position for the City of Ham Lake, and the City will reassign job duties and transfer knowledge for this transition period; and

WHEREAS, the new legislation providing for "phased retirement" or this critical position make it financially and administratively feasible to consider a succession plan; and

WHEREAS, Dawnette Shimek qualifies for phased retirement in accordance with legislation and the rule of PERA and is hereby requesting approval of a phased retirement in order to assist the City with a smooth transition; and

WHEREAS, approval of phased retirement for Dawnette Shimek under the conditions listed below will save the City approximately \$66,687 during the year in salary, PERA contributions, and FICA/Medicare contributions.

NOW THEREFORE, BE IT RESOLVED that the parties mutually agree:

1. The duration of phased retirement is for one year commencing on January 1, 2027.
2. Dawnette Shimek will work a maximum of 40 hours per pay period, with the schedule of hours worked left at her and the City Administrator discretion, at her current rate of pay.
3. Dawnette Shimek will ensure that the Administrative Assistant, who will be trained in for possible promotion to the Deputy City Clerk position, is exposed to all aspects of the job during the year.
4. Dawnette Shimek will be entitled to the following:
 - A. PTO earned on a pro-rated basis with maximum accruals based on 20+ years of full-time service.
 - B. Salary increase on January 1, 2027 at the same rate as other employees.
 - C. Flex contribution and holiday pay earned on a pro-rated basis.
 - D. Emergency Sick and Safe Time (ESST) will accrue at 1 hour per 30 hours worked.

- E. Should the City Council decide to terminate the agreement before the term expires, the City shall pay Dawnette Shimek the full value of the agreement for the time remaining in addition to the normal severance to which she is entitled.

In witness whereof, the parties have hereunder set their hands on the dates written below.

Dawnette Shimek, Deputy City Clerk

Al Parranto, Acting Mayor

Dated: _____

Dated: _____

Memorandum

Date: September 21, 2026

To: Mayor and Councilmembers

From: David A. Krugler, City Engineer 

Subject: Proposed lot line adjustment – Lots 22 & 23 Block 3 Elwell Farms

Introduction:

A lot line adjustment is proposed between the 5.42-acre 14042 Rockney Street Parcel A (<https://gis.anokacountymn.gov/propertysearch/?find=36-32-23-11-0018>) and the 2.03 acre 14030 Rockney Street Parcel B (<https://gis.anokacountymn.gov/propertysearch/?find=36-32-23-11-0010>). The proposed lot line adjustment will transfer 16,296 square feet from the parcel containing the combined Lots 23 and 24, Block 3, to the adjacent parcel containing Lot 22, Block 3. A 200-scale aerial photo and a 400-scale half-section map are attached.

Discussion:

The existing Rockney Street frontage for both parcels will remain unchanged as a result of the proposed lot line adjustment. The proposed configuration also provides the required 10-foot-wide drainage and utility easements along the perimeter of the revised parcel boundaries.

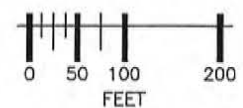
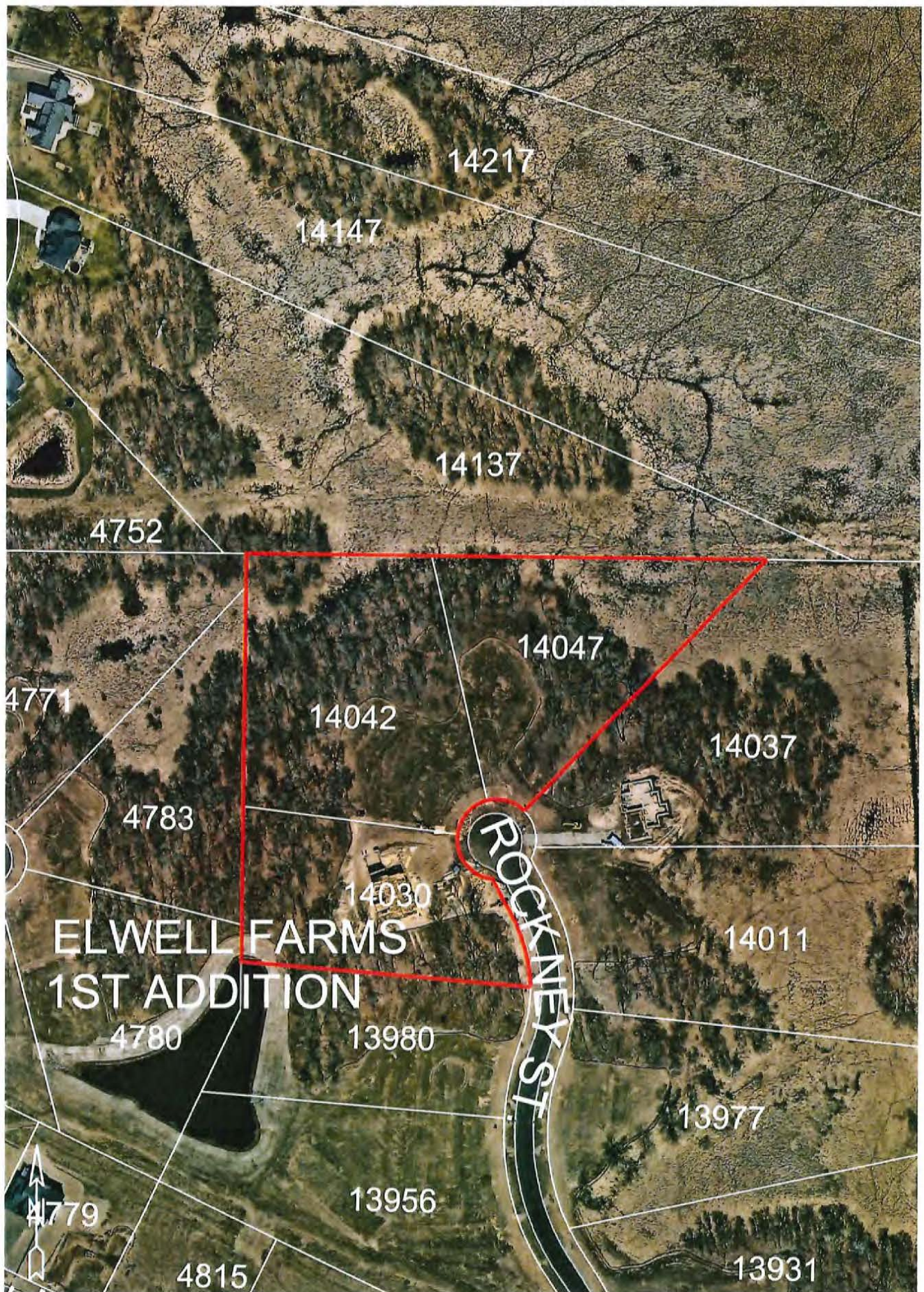
Soil borings were not required for Lots 23 and 24, Block 3, because the two lots had previously been combined prior to this lot line adjustment request, and Lot 24 already meets the applicable livability requirements.

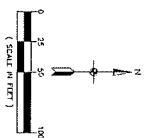
Additional soil borings were not required for Lot 22, Block 3, because the proposed lot line adjustment will increase the area of the parcel and will not reduce or otherwise adversely affect the previously approved livability area.

Recommendation:

It is recommended that the lot line adjustment be approved, subject to the following:

- Dedication of a 10-foot-wide drainage and utility easement inside the interior perimeter of both Parcel A and Parcel B north of Rockney Street.





REVISIONS	
1.	
2.	
3.	
4.	
5.	
6.	
ORDER BY:	NOS
ISSUE DATE:	4/26/24
FILE NO:	2744

JSN PROPERTIES
18651 Buchanan St N
East Bethel, MN, 55011

LOT LINE ADJUSTMENT AND COURTESY COMBINATION

**LOTS 22, 23, 24, BLOCK 3,
ELWELL FARM**
Ham Lake, Minnesota



CARLSON
ENGINEERING

ENGINEERING
SURVEYING
PLANNING

3690 PHEASANT RIDGE DRIVE NE, SUITE 100, BLAINE, MN 55449
TEL 763.488.7300 \ FAX 763.488.7359 \ CARLSON-ENGINEERING.COM

N 1/2 SECTION 36, T. 32, R. 23

CITY OF HAM LAKE



GRAPHIC SCALE
200 0 100 200
SCALE IN FEET

ANOKA COUNTY
SURVEYOR'S OFFICE
ROOM 234
2100 3RD AVENUE
ANOKA, MN 55303
(763) 324-3200

QUARTER QUARTER INDEX

22	21	12	11
23	24	13	14
32	31	42	41

NORTH HALF
OF SECTION
SOUTH HALF

PROPERTY IDENTIFICATION NUMBER

Section	Township	Range	Quarter	Parcel
XX	XX	XX	XX	XXXX

SPECIFIC PARCEL NUMBERS ARE IN BRACKETS (1)

THIS IS A COMPILATION OF RECORDS AS THEY APPEAR IN THE ANOKA COUNTY OFFICES AFFECTING THE AREA SHOWN. THIS DRAWING IS TO BE USED ONLY FOR REFERENCE PURPOSES AND THE COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES AFTER MEASUREMENTS.

Meeting Date: October 5, 2026



***CITY OF HAM LAKE
STAFF REPORT***

To: Mayor and Councilmembers

From: Dawnette Shimck, Deputy City Clerk

Item/Title/Subject: Hiring Absentee Voting Election Staff

Introduction/Discussion: Early voting for the General Election will begin on October 16, 2026 and will continue through Monday, November 2, 2026. Over the past several years, it has become apparent that City staff is unable to continue with their normal work duties and also assist absentee voters.

Recommendation: I am recommending hiring Terry Berglin and Shannon Southerland as Absentee Voting Election Staff as needed to assist with the General Election early voting as needed from October 16, 2026 through November 2, 2026 at the payrate of \$15.00 per hour.

RESOLUTION NO. 26-xx

WHEREAS, the City Council of the City of Ham Lake is required by MS 204B.21, Sec. 2, to officially approve the appointment of election judges; and

WHEREAS, the Ham Lake City Council hereby adopts the judges on the attached list, as the official judges for the November 3, 2026 General Election, with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party requirements.

NOW THEREFOR, BE IT RESOLVED, that the names listed on the attached list are the official election judges for the November 3, 2026 General Election.

Adopted by the City Council of the City of Ham Lake this 5th day of October, 2026.

Al Parranto, Acting Mayor

Denise Webster, City Clerk

Poll Worker Report, 2026 Statewide Election

General Election, Tuesday, November 3, 2026

Ham Lake P-1

Glen Cary Lutheran Church, 15531 Central Avenue NE, Ham Lake, MN 55304

Teresa Berglin, Head Judge
Jeanne Ullevig-Martin, Assistant Head Judge
Jessica Ackerman, Election Judge
Duane Chumley, Election Judge
Sandra Hanson, Election Judge
Miriam Hill, Election Judge
Heidi Hoy, Election Judge
Bernard Nelson, Election Judge
Raymonde Tapp, Election Judge
Donna Thotland, Election Judge

Ham Lake P-2

Ham Lake Senior Center, 15544 Central Avenue NE, Ham Lake, MN 55304

Tiffany Weeks, Head Judge
Todd Meadows, Assistant Head Judge
Robert Breymeier, Election Judge
Rita Culshaw, Election Judge
Scott Eekhoff, Election Judge
Patty Kappelhoff, Election Judge
Emily Lund, Election Judge
Nancy Martorelli, Election Judge
Renee Miller, Election Judge
Patricia Staples, Election Judge

Ham Lake P-3

Oak Haven Church, 1555 Constance Boulevard NE, Ham Lake, MN 55304

Thomas Martin, Head Judge
Shannon Southerland, Assistant Head Judge
Marcia Akhter, Election Judge
Brian Berglin, Election Judge
Ronda Dick, Election Judge
Roger Langerud, Election Judge
JoAnn Lindgren, Election Judge
Kristi Phetdara, Election Judge
Susan Schempf, Election Judge
Paul Schultz, Election Judge

Ham Lake P-4

Eagle Brook Church - Ham Lake Campus, 1503 157th Avenue NE, Ham Lake, MN 55304

Timothy Hanschen, Head Judge
Jean Doolittle, Assistant Head Judge
Joann Herman, Election Judge
Cindy Kolodziejski, Election Judge
Paulette Kostick, Election Judge
Mandy Larson, Election Judge
John Lund, Election Judge
Kent Nienaber, Election Judge
Frances Prokash, Election Judge
Matthew Schuster, Election Judge

Ham Lake P-5

Radisson Road Baptist Church, 13627 Radisson Road NE, Ham Lake, MN 55304

Troy Neurauter, Head Judge

Carl Schwanbeck, Assistant Head Judge

John Altrichter, Election Judge

Joann Eischens, Election Judge

Nancy Figueroa, Election Judge

Virginia Hayes, Election Judge

Ray Kirch, Election Judge

Kristine Nienaber, Election Judge

Corinne Seltz, Election Judge

Judy Wilken, Election Judge

Ham Lake P-6

Church of Saint Paul, 1740 Bunker Lake Blvd NE, Ham Lake, MN 55304

Rebecca Cook, Head Judge

Dixie Steele, Assistant Head Judge

Andrew Audette, Election Judge

Darleen Baillargeon, Election Judge

Kristen Brolsma, Election Judge

Phillip Cleveland, Election Judge

Laurie DeMotts, Election Judge

James Kappelhoff, Election Judge

Gaelen Kesler, Election Judge

David Prokash, Election Judge

Meeting Date: October 5, 2026

CITY OF HAM LAKE
STAFF REPORT

To: Mayor and Councilmembers

From: Dawnette Shimek, Deputy City Clerk

Subject: Deferred Assessment \$6,000
15025 Jackson Street NE
PIN 19-32-23-44-0008

Introduction/Discussion:

The above listed property has a large acreage deferred assessment for the 1996-03 street improvement of McKay Drive NE from Jackson Street NE to 610 feet east and Jackson Street NE from McKay Drive NE to Andover Boulevard NE by bituminous paving. At that time, the assessment in the amount of \$6,000.00 was deferred until the property was subdivided or for 20 years, whichever came first per Resolution Number 97-74. In 2018, the City Council extended the deferred assessment per Resolution No. 18-49 with assessment being deferred until October 1, 2026.

Minnesota Statute 429.061, subd. 2, provides that the last payment for any deferred assessment must be paid within 30 years after the assessment is levied.

Therefore, the assessment amount must be paid in full, interest free, by November 15, 2026. If not paid by November 15, 2026 the deferred assessment will be certified to Anoka County to be collected with the 2027 property taxes and include interest in the amount of \$517.60 for one year at the rate of 7%, which is the interest rate on the original assessment roll.

A notification letter was sent to Michael B. Kuznia on April 27, 2026 regarding the deferred assessment coming due and the City has not received a response.

Recommendation:

I recommend the adoption of a Resolution 26-XX approving the deferred assessment in the amount of \$6,000.00 plus interest in the amount of \$517.60 for PIN 19-32-23-44-0008 to be certified to Anoka County for collection with the 2027 property taxes, unless the deferred assessment is paid in full by November 15, 2026.

RESOLUTION NO. 26-XX

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and passed upon all objections to the deferred assessment for the improvement of McKay Drive NE and Jackson Street NE by bituminous surfacing, (Improvement Project 1996-03).

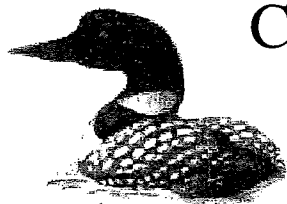
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal and annual installments extending over a period of one year, the first of the installments to be payable on or before the first Monday in January, 2027 and shall bear interest at the rate of 7% per cent per annum from the date of the adoption of this assessment resolution.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk/Treasurer. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time thereafter, pay to the City Clerk/Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the same property tax lists of Anoka County. Such assessment shall be collected and paid in the same manner as other municipal taxes.

Adopted by a unanimous vote of the City Council of the City of Ham Lake this 5th day of October, 2026.

Al Parranto, Acting Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

April 27, 2026

Michael B. Kuznia
15025 Jackson Street NE
Ham Lake, MN 55304

RE: Deferred Assessment Due
PIN 19-32-23-44-0008
15025 Jackson Street NE

Dear Mr. Kuznia:

The above listed property has a large acreage deferred assessment for the 1997 street improvement of McKay Drive NE and Jackson Street NE. At that time, the assessment in the amount of \$6,000.00 was deferred until the property was subdivided or for 20 years, whichever came first.

Enclosed are copies of Resolution No 97-74 adoption of the assessment roll and Resolution 18-49 extending the deferred assessment for an additional 10 years. Minnesota Statute 429.061, subd. 2, provides that the last payment for any deferred assessment must be paid within 30 years after the assessment is levied. Therefore, the assessment amount must be paid in full by October 1, 2026 which would be interest free; or a public hearing would be held to certify the assessment for collection with the 2027 taxes, which would include interest for one year at the rate of 7%, which is the interest rate on the original assessment roll.

Please let me know how you would like to proceed. If you have any questions, please feel free to contact me at 763-235-1673.

Sincerely,

A handwritten signature in cursive script, reading "Dawnette Shimek".

Dawnette Shimek
Deputy City Clerk

RESOLUTION NO. 18-49

WHEREAS, on October 6, 1997, the Ham Lake City Council adopted and levied an assessment for the improvement of McKay Drive NE and Jackson Street NE in Resolution No. 97-74, and

WHEREAS, pursuant to Minn. Stat. § 429.061, subd. 2, the Ham Lake City Council deferred collection of the amount of \$6,000.00 assessed against PIN 19-32-23-44-0008, located at 15025 Jackson Street NE, Ham Lake, Anoka County, MN, and

WHEREAS, the Ham Lake City Council determined that the lot, based on its size of 4.75 acres, was likely eligible to be split into two separate buildable lots, therefore, the \$6,000.00 portion of assessment should be deferred until the year 2018, and

WHEREAS, the Ham Lake City Council discussed this deferred assessment at its regularly scheduled meeting on October 1, 2018, to consider whether the deferred assessment should be activated and certified to Anoka County for collection with the 2019 property taxes, and

WHEREAS, Michael Kuznia, the property owner at 15025 Jackson Street NE, objected to the assessment at the time of its adoption in 1997, and submitted a letter to city staff in May 2018 requesting that the assessment be deferred for an additional period of time, and

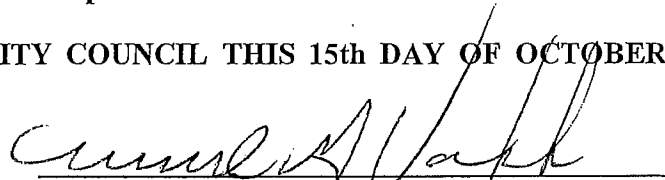
WHEREAS, to date, the property has not been split, but remains eligible for a lot split in accordance with the city's subsequently enacted one-acre minimum lot size, and

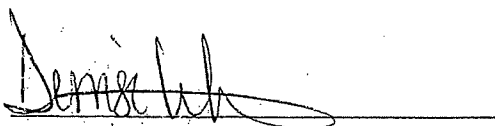
WHEREAS, Minn. Stat. § 429.061, subd. 2, provides that the last payment for any deferred assessment must be paid within 30 years after the assessment is levied.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, ANOKA COUNTY, MINNESOTA, THAT THE CITY COUNCIL HEREBY DECLARES THAT:

1. The special assessment for PIN 19-32-23-44-0008 in the amount of \$6,000.00 shall be further deferred either (1) for an additional eight years, until October 1, 2026, to be collected with the 2027 property taxes, or (2) until the property owner applies to the City and is granted approval for a lot split.

ADOPTED BY THE HAM LAKE CITY COUNCIL THIS 15th DAY OF OCTOBER, 2018.


Michael G. Van Kirk, Mayor


Denise Webster, City Clerk

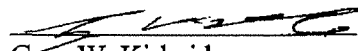
RESOLUTION NO. 97-74

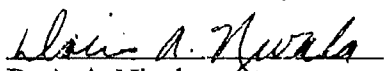
WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and passed upon all objections to the proposed assessment for the improvement of McKay Drive NE from Jackson Street NE to 610 feet east and Jackson Street NE from McKay Drive NE to Andover Boulevard NE by bituminous surfacing,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal and annual installments extending over a period of eight years, the first of the installments to be payable on or before the first Monday in January, 1998 and shall bear interest at the rate of 7 per cent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 1998. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk/Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Clerk/Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the same property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council of the City of Ham Lake this 6th day of October, 1997


Gary W. Kirkeide
Mayor


Doris A. Nivala
City Administrator/Clerk/Treas.

JACKSON STREET NE
FUND #82715
STREET IMPROVEMENT
PROJECT

DESCRIPTION	GRAND	TOTAL	PRINCIPAL	1998	1999	2000	2001	2002	2003	2004	2005	TOTAL	RECEIPT & DATE
	TOTAL	ACTIVE										DEF 2018	
19-32-23-43-0001	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-43-0002	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-43-0003	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-43-0004	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-43-0005	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-44-0003	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-44-0005	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-44-0008	12000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50	 6000.00	
19-32-23-44-0010	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
19-32-23-44-0011	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		

JACKSON STREET NE
FUND #82715
STREET IMPROVEMENT
PROJECT

30-32-23-11-0001	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-11-0002	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-11-0003	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-11-0004	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-11-0005	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-11-0007	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-12-0002	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-13-0002	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-14-0002	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
30-32-23-14-0004	6000.00	6000.00	750.00	1267.60	1117.50	1065.00	1012.50	960.00	907.50	855.00	802.50		
TOTAL	126000.00	120000.00	15000.00	25352.00	22350.00	21300.00	20250.00	19200.00	18150.00	17100.00	16050.00	6000.00	

JACKSON STREET NE
FUND #82715
STREET IMPROVEMENT
PROJECT

1998 based on one year, two months, 24 days (if adopted October 6, 1997) at 7% interest							
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Memorandum

Date: September 30, 2026

To: Mayor and Councilmembers

From: David A. Krugler, City Engineer 

Subject: Trunk Highway 65 East Frontage Road from 171st Avenue to 334 feet South of Crosstown Boulevard (CSAH 18)

Introduction:

The final payment for A-1 Excavating for the for construction of the Trunk Highway 65 East Frontage Road from 171st Avenue to 334 feet South of Crosstown Boulevard (CSAH 18) is attached. All work for this project has been satisfactorily completed.

Discussion:

The total construction cost of the completed work is \$1,660,280.82, which is \$29,261.82 (1.8%) over the original contract amount of \$1,631,019.00. The overage is primarily attributable to additional Class 5 aggregate and retaining wall construction.

The Class 5 aggregate overage of \$10,116.12 resulted from material lost during winter snowplowing necessary to maintain access to local businesses while the roadway remained unpaved. Additional Class 5 aggregate was required the following spring.

The retaining wall overage of \$26,600.00 resulted from the wall being constructed with a stepped configuration rather than at a uniform height over its entire length. This required an additional row of blocks along the taller portion of the wall compared to the quantities shown in the plans.

Several items resulted in savings that partially offset these additional costs. Geotextile fabric was no longer required because all muck beneath the roadway was able to be removed. The \$6,120.00 savings in geotextile fabric partially offset the \$7,448.04 overage for muck excavation, resulting in a net increase of \$1,328.04.

The final lift of bituminous pavement resulted in a savings of \$14,175.84. The base lift was placed thicker than the plan thickness in some areas, while the final lift was placed thinner than the plan thickness in some areas. The resulting overall pavement section provided the City with the equivalent pavement thickness at a reduced cost. Both lifts were within the allowable tolerance of ± 0.25 inches from the plan thickness.

MnDOT's Trunk Highway 65 overlay project occurred concurrently with the City's construction project. As a result, striping at the former driveway locations was no longer required, resulting in a savings of \$2,314.00. Field adjustments made during curb installation reduced the quantity of B612 curb required, resulting in an additional savings of \$2,407.00.

Recommendation:

It is recommended that the project be accepted and the attached payment to A-1 Excavating be approved. Approval will commence the one-year warranty period that the project is free from all defects due to faulty workmanship or defective materials.

Date September 17, 2026

To: Mayor and Councilmembers
City of Ham Lake
15544 Central Avenue NE
Ham Lake, Minnesota 55304

Re: East Frontage Road from 171st Avenue to 334 ft south of Crosstown Boulevard

Contractor: A-I Excavating LLC
PO Box 90
Bloomer, WI 54724

Pay Estimate Final

STATEMENT OF WORK

ITEM NUMBER	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	TOTAL	PRIOR UNITS	UNITS THIS EST.	UNITS TO DATE	AMOUNT TO DATE
2021.501	MOBILIZATION	LUMP SUM	1.0	\$110,350.00	\$110,350.00	0.8	0.2	1.0	\$110,350.00
2101.502	CLEARING	EACH	19	\$160.00	\$3,040.00	19	0	19	\$3,040.00
2101.502	GRUBBING	EACH	19	\$160.00	\$3,040.00	19	0	19	\$3,040.00
2101.505	CLEARING (P)	ACRE	4.51	\$3,000.00	\$13,530.00	4.51	0	4.51	\$13,530.00
2101.505	GRUBBING (P)	ACRE	4.51	\$2,200.00	\$9,922.00	4.51	0	4.51	\$9,922.00
2104.502	REMOVE SIGN	EACH	6	\$105.00	\$630.00	6	0	6	\$630.00
2104.502	SALVAGE CASTING	EACH	2	\$530.00	\$1,060.00	2	0	2	\$1,060.00
2104.502	SALVAGE LIGHT POLE	EACH	4	\$780.00	\$3,120.00	4	0	4	\$3,120.00
2104.502	SALVAGE SIGN	EACH	6	\$105.00	\$630.00	6	0	6	\$630.00
2104.502	SALVAGE MAIL BOX SUPPORT AND MAILBOX	EACH	1	\$340.00	\$340.00	1	0	1	\$340.00
2104.502	ABANDON AND SEAL WELL SHAFT	EACH	1	\$5,000.00	\$5,000.00	1	0	1	\$5,000.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	8	\$11.00	\$88.00	8	0	8	\$88.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	691	\$3.00	\$2,073.00	691	0	691	\$2,073.00
2104.503	REMOVE CONCRETE CULVERT	LIN FT	4	\$76.00	\$304.00	6	0	6	\$456.00
2104.503	REMOVE METAL CULVERT	LIN FT	29	\$32.00	\$928.00	29	0	29	\$928.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	142	\$7.00	\$994.00	138	0	138	\$966.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	1036	\$6.00	\$6,216.00	1,036	0	1,036	\$6,216.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	1000	\$6.00	\$6,000.00	1,000	0	1,000	\$6,000.00
2106.507	EXCAVATION - COMMON (P)	CU YD	4787	\$12.00	\$57,444.00	4,787	0	4,787	\$57,444.00
2106.507	EXCAVATION - MUCK (P)	CU YD	2111	\$17.00	\$35,887.00	2,549.12	0	2,549.12	\$43,335.04
2106.507	EXCAVATION - CHANNEL AND POND (P)	CU YD	17843	\$4.00	\$71,372.00	17,843	0	17,843	\$71,372.00
2106.507	COMMON EMBANKMENT - STOCKPILE (CV) (P)	CU YD	5460	\$5.00	\$27,300.00	5,460	0	5,460	\$27,300.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	12982	\$3.00	\$38,946.00	12,982	0	12,982	\$38,946.00
2108.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	2040	\$3.00	\$6,120.00	0	0	0	\$0.00
2211.509	AGGREGATE BASE CLASS 5	TON	3302	\$28.00	\$92,456.00	3,302.57	360.72	3,663.29	\$102,572.12
2211.604	AGGREGATE BASE (CV) CLASS 5 6.0" THICK-DRIVEWAY	SQ YD	245	\$13.00	\$3,185.00	100	165	265	\$3,445.00
2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.0" THICK-DRIVEWAY	SQ YD	154	\$29.00	\$4,466.00	265	0	265	\$7,685.00
2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C) 2.0" THICK-DRIVEWAY	SQ YD	154	\$36.00	\$5,544.00	265	0	265	\$9,540.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	985	\$112.00	\$110,320.00	836.11	22.32	858.43	\$96,144.16
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	985	\$92.00	\$90,620.00	991	0	991	\$91,172.00
2411.604	MODULAR BLOCK RETAINING WALL	SQ YD	80	\$1,400.00	\$112,000.00	99	0	99	\$138,600.00
2501.502	15" GS PIPE APRON	EACH	1	\$470.00	\$470.00	1	0	1	\$470.00
2501.502	18" GS PIPE APRON	EACH	2	\$560.00	\$1,120.00	2	0	2	\$1,120.00
2501.502	24" GS PIPE APRON	EACH	3	\$740.00	\$2,220.00	3	0	3	\$2,220.00
2501.502	30" GS PIPE APRON	EACH	2	\$1,100.00	\$2,200.00	2	0	2	\$2,200.00
2501.502	36" GS PIPE APRON	EACH	1	\$1,500.00	\$1,500.00	1	0	1	\$1,500.00
2501.502	18" RC PIPE APRON	EACH	8	\$1,170.00	\$9,360.00	8	0	8	\$9,360.00
2501.602	POND OUTLET BAFFLE	EACH	5	\$5,000.00	\$25,000.00	5	0	5	\$25,000.00
2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	1	\$300.00	\$300.00	1	0	1	\$300.00
2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	10	\$350.00	\$3,500.00	10	0	10	\$3,500.00
2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	3	\$470.00	\$1,410.00	3	0	3	\$1,410.00
2501.602	TRASH GUARD FOR 30" PIPE APRON	EACH	2	\$780.00	\$1,560.00	2	0	2	\$1,560.00
2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	1	\$1,000.00	\$1,000.00	1	0	1	\$1,000.00
2503.503	15" CP PIPE SEWER (SMOOTH)	LIN FT	16	\$115.00	\$1,840.00	15	0	15	\$1,725.00
2503.503	18" CP PIPE SEWER (SMOOTH)	LIN FT	51	\$100.00	\$5,100.00	50	0	50	\$5,000.00
2503.503	24" CP PIPE SEWER (SMOOTH)	LIN FT	117	\$107.00	\$12,519.00	113	0	113	\$12,091.00
2503.503	30" CP PIPE SEWER (SMOOTH)	LIN FT	38	\$140.00	\$5,320.00	38	0	38	\$5,320.00
2503.503	36" CP PIPE SEWER (SMOOTH)	LIN FT	36	\$175.00	\$6,300.00	35	0	35	\$6,125.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS IV	LIN FT	126	\$101.00	\$12,726.00	131	0	131	\$13,231.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS IV	LIN FT	497	\$90.00	\$44,730.00	497	0	497	\$44,730.00
2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS IV	LIN FT	613	\$104.00	\$63,752.00	615	0	615	\$63,960.00

2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS IV	LIN FT	567	\$118.00	\$66,906.00	567	0	567	\$66,906.00
2503.503	36" RC PIPE SEWER DESIGN 3006 CLASS IV	LIN FT	209	\$195.00	\$40,755.00	208	0	208	\$40,560.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$3,500.00	\$3,500.00	1	0	1	\$3,500.00
2503.602	18" PIPE PLUG	EACH	4	\$480.00	\$1,920.00	4	0	4	\$1,920.00
2504.602	DEVELOP WELL	EACH	1	\$18,500.00	\$18,500.00	1	0	1	\$18,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL-2X3	EACH	5	\$2,600.00	\$13,000.00	5	0	5	\$13,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1-48"	EACH	6	\$3,700.00	\$22,200.00	6	0	6	\$22,200.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2-60"	EACH	1	\$5,700.00	\$5,700.00	1	0	1	\$5,700.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3-84"	EACH	1	\$9,300.00	\$9,300.00	1	0	1	\$9,300.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4-60" SUMP	EACH	3	\$7,200.00	\$21,600.00	3	0	3	\$21,600.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 5-72" SUMP	EACH	1	\$9,100.00	\$9,100.00	1	0	1	\$9,100.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 6-96" SUMP	EACH	2	\$16,500.00	\$33,000.00	2	0	2	\$33,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 7-48"	EACH	6	\$5,500.00	\$33,000.00	6	0	6	\$33,000.00
2506.502	INSTALL SALVAGED CASTING	EACH	2	\$1,300.00	\$2,600.00	2	0	2	\$2,600.00
2511.504	GEOTEXTILE FILTER TYPE 4	SQ YD	315	\$4.00	\$1,260.00	315	0	315	\$1,260.00
2511.507	RANDOM RIPRAP CLASS III	CU YD	86	\$160.00	\$13,760.00	86.00	58.15	144.15	\$23,064.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	187	\$29.00	\$5,423.00	104	0	104	\$3,016.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	4900	\$20.00	\$98,000.00	4,979	0	4,979	\$99,580.00
2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	72	\$103.00	\$7,416.00	75	0	75	\$7,725.00
2531.603	CONCRETE GUTTER DESIGN - TRENCH DRAIN	LIN FT	440	\$330.00	\$145,200.00	426	0	426	\$140,580.00
2540.602	INSTALL MAIL BOX SUPPORT WITH MAILBOX	EACH	1	\$400.00	\$400.00	0	1	1	\$400.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$7,500.00	\$7,500.00	0.75	0.25	1.00	\$7,500.00
2564.502	RIGHT OF WAY MARKER	EACH	1	\$100.00	\$100.00	0	0	0	\$0.00
2564.518	SIGN PANELS TYPE C	SQ FT	69	\$55.00	\$3,795.00	69	1	70	\$3,850.00
2564.602	INSTALL SALVAGED SIGNS	EACH	2	\$330.00	\$660.00	2	0	2	\$660.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$1,000.00	\$1,000.00	1	0	1	\$1,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	25	\$150.00	\$3,750.00	4	0	4	\$600.00
2573.502	CULVERT END CONTROLS	EACH	20	\$150.00	\$3,000.00	0	0	0	\$0.00
2573.503	SILT FENCE, TYPE MS	LIN FT	6621	\$2.00	\$13,242.00	7,029	0	7,029	\$14,058.00
2575.605	TURF ESTABLISHMENT (25-131 SEEDING MIX)	ACRE	5.16	\$1,900.00	\$9,804.00	5	1	6	\$11,400.00
2575.605	TURF ESTABLISHMENT (33-261 SEEDING MIX)	ACRE	2.86	\$1,700.00	\$4,862.00	2.5	0	2.5	\$4,250.00
2582.503	4" WHITE SOLID LINE EPOXY PAINT	LIN FT	89	\$26.00	\$2,314.00	0	0	0	\$0.00
2582.503	4" DOUBLE YELLOW SOLID LINE PAINT	LIN FT	2400	\$1.50	\$3,600.00	2,457	0	2,457	\$3,685.50
TOTAL CONTRACT AMOUNT									
				\$1,631,019.00			\$1,660,280.82		

SUMMARY

Original Contract Amount	\$1,631,019.00
Value Completed To Date	\$1,660,280.82
Material on Hand	\$0.00
SUBTOTAL	\$1,660,280.82
Amount Retained - 5%	\$0.00
Less Pay Estimate #1	\$237,487.65
Less Pay Estimate #2	\$555,512.52
Less Pay Estimate #3	\$436,973.95
Less Pay Estimate #4	\$48,888.90
Less Pay Estimate #5	\$38,841.70
Less Pay Estimate #6	\$211,730.51
AMOUNT DUE THIS ESTIMATE	\$130,845.59

CERTIFICATION OF THE CONTRACTOR

I hereby certify that the work performed and the materials supplied under the terms of the Contract for the referenced project, and all authorized changes to the Contract have an actual value under the Contract of the amounts shown on this estimate (and the final quantities of the final estimate are correct) and that this estimate is just and correct and no part of the "Amount Due This Estimate" has been received.

By

James Wald Project Manager
Contractor's Authorized Representative (Title)

Date

9/12/20

CERTIFICATION OF THE ENGINEER

I hereby certify that I have prepared or examined this estimate and that the Contractor is entitled to payment of this estimate under the Contract for the referenced project.

By

David A. Krugler

RFC Engineering, Inc.

Date

9/17/20

Respectfully submitted,

RFC Engineering, Inc.

David A. Krugler

David A. Krugler, P.E.
Hann Lake City Engineer