

CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
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CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA MONDAY, DECEMBER 1, 2025

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

2.0 PUBLIC COMMENT

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

- 3.1 6:01 – Public Hearing – to consider the adoption of a Resolution for the 2026 Budget, Levy and Five-Year Capital Improvement Plan

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of November 17, 2025
- 4.2 Approval of claims
- 4.3 Approval of scheduling a Workshop Meeting for Monday, December 15, 2025 at 5:15 p.m.
- 4.4 Approval of accepting the resignation of Building and Zoning Clerk Jennifer Bohr
- 4.5 Approval of rescinding Ordinance No. 25-13 and adoption of a Rezoning Ordinance for Elwell Farms
- 4.6 Approval of an Ordinance establishing Permit Fees and Service Charges to be collected by the City of Ham Lake
- 4.7 Approval of a Resolution scheduling a public hearing to vacate a portion of the drainage and utility easements on Lot 3 and 4, Block 2, Stone Estates in Section 32
- 4.8 Approval of a Resolution accepting a \$2,000 donation from Kenneth Peterson for the Ham Lake Fire Department
- 4.9 Approval of the Outdoor Lighting Energy and Maintenance Agreement for Streetlights in Elwell Commercial Park
- 4.10 Approval of the Outdoor Lighting Energy and Maintenance Agreement for Streetlights in Harmony Estates 3rd Addition
- 4.11 Approval of hiring a part-time Snowplow driver
- 4.12 Approval of a reduction of the Performance Security for the Washington Street NE cul-de-sac extension

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

8.0 CITY ATTORNEY

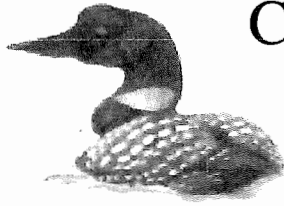
9.0 CITY ENGINEER

10.0 CITY ADMINISTRATOR

11.0 COUNCIL BUSINESS

11.1 Committee Reports

11.2 Announcements and future agenda items



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NOTICE OF PUBLIC HEARING CITY OF HAM LAKE

Notice is hereby given that the Ham Lake City Council will hold a public hearing on December 1, 2025 at 6:01 p.m. in the Council Chambers for the purpose of adopting the 2026 Budget, Levy and Five-Year Capital Improvement Plan. All interested citizens will have the opportunity to give written or oral comment.

Dawnette Shimek
Deputy City Clerk

Published: November 19, 2025

RESOLUTION NO. 25-xx

RESOLUTION APPROVING THE FINAL 2026 PROPOSED BUDGET AND
CAPITAL IMPROVEMENT PLAN AND THE 2025 TAX LEVY, COLLECTIBLE IN
2026

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, ANOKA COUNTY, MINNESOTA, that the following sums of money are proposed to be levied for the current year, collectible in 2026, upon taxable property in the City of Ham Lake, for the following purposes:

General Levy	\$6,886,427.00
Other Levies:	
Sunrise Watershed Management Organization	\$ 8,615.00
Upper Rum River Watershed Management Org.	\$ 4,125.00
Total Levy	\$6,899,167.00

The 2025 tax levy, collectible in 2026, for G.O. Capital Notes, Series 2016A (NMTC) is cancelled, as alternative revenues are available to pay the principal and interest on the bonds.

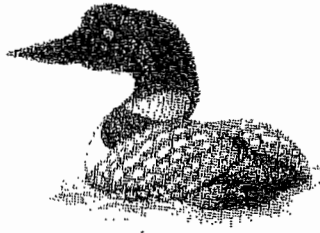
BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAM LAKE, ANOKA COUNTY, MINNESOTA, that the attached copy of the 2026 Budget and Capital Improvement Plan is hereby adopted.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the Department of Tax Administration, Anoka County, Minnesota.

Adopted by the Ham Lake City Council on this the 1st day of December 2025.

Brian Kirrham, Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

Staff Report

To: Mayor and Councilmembers
Denise Webster, City Administrator

From: Andrea Murff, Finance/Human Resource Director

Subject: Final 2026 budget and 2025 levy for payable 2026

GENERAL FUND

Introduction

The City Council and Department Heads met in June to discuss budget goals and expectations. The City Council was at a consensus to do a balanced budget if the levy did not go over 6.02 percent. Finance Director Murff then met with the Finance Committee in July and received an authorization to go to 6.50 percent since the initial increase of 6.02 percent was not enough to cover the expenditures.

The 2026 Budget has had some complexities with the biggest hurdles being having to bridge the gap of \$186,732 from the 2025 budget deficit, continued rising costs for general operations, and decreased revenue streams. As you will see in the explanations for expenditures, budget cuts have been made in the 2026 Budget with the most significant being to the Fire Department. In 2025, there were overestimations in the actual cost to operate the new Fire Station. However, these controllable cuts are not enough to offset the increased costs from vendors with stagnant revenue streams.

In August, the City Council was given 5 options with an analysis of the impact on the City's property taxes, fund reserves, and the fund balance ratio. It was the consensus of the City Council to increase the General Fund Levy 7.00 percent to help mitigate any potential unknown impacts on the 2026 Budget between September and December with the potential of lowering the levy for the final approval in December. The 7.00 percent General Fund Levy increase was passed as the Preliminary Levy at the September 2, 2025, City Council Meeting along with the Preliminary Budget.

During the November Budget Workshop, it was reported another \$15,900 was cut from the budget. This was due to health insurance rates coming in at a 9.98 percent increase opposed to the estimated 15.00 percent increase, starting a new Public Works Streets/Parks Maintenance worker at the starting step instead of at step 2, the need to replace two laptops in 2025 that were scheduled for 2026 replacement, and recalculating the City's property/liability insurance based on actual and not estimates. There were three options given to City Council at that time – a 7.00 percent increase, a 6.50 percent increase and a balanced budget. The City Council came to a consensus to present the balanced budget for final approval.

Revenues

The General Fund budget is funded primarily by a property tax levy. The City sets a preliminary levy amount in September, and once the preliminary is set, the final levy amount set in December can either stay the same or go down but cannot be increased.

For 2026, the General Fund will be funded primarily by a mixture of property taxes and reserves. The Preliminary General Fund property tax levy is set to increase 6.56 percent or \$423,982 from 2025. This would bring the General Fund levy to \$6,886,427. The projected tax rate for 2026 would decrease 0.28 percent from 2025 to 18.904 percent.

Revenues Other than Taxes

Overall, other General Fund Revenues without transfers decreased \$43,164 or 4.24 percent for a total of \$984,935. Below are notable increases/decreases as follows:

- Charges for services decreased \$29,364 or 13.46 percent. This decrease was largely due to 2 Sublessors pulling leases from our Tower Lease Contracts with SBA on Tower 4 and Crown Castle on Tower 1 resulting in a \$31,863.72 decrease in revenue for the 2026 Tower Revenue projections. The total loss was offset by an increase in Water Sales and Ballfield Fees.
- Licenses and permits decreased \$40,300 or 8.40 percent. This large decrease was mainly due to the decrease in new construction permits causing a decrease of a total of \$25,000 to building permits and plan checks. Right-of Way permit revenue decreased by \$15,000 due to low activity as well.
- Intergovernmental revenue increased \$37,000 or 17.09 percent after aligning Fire Aid to actual.
- Fines and Forfeitures increased \$9,500 or 30.16 percent to align Anoka County Fines to actual.
- Investment earnings decreased \$20,000 or 40.00 percent to stay conservative on the estimate.

Expenditures

Overall, General Fund Expenditures without transfers increased \$81,836 or 1.48 percent to \$5,955,362. Transfers to the Capital Funds increased \$110,000 or 6.08 percent to \$1,918,000. Transfer increases were due to the transfer into the Revolving Street Fund going from \$1,200,000 to \$1,300,000 and the transfer into the Fire Equipment Fund going from \$285,000 to \$295,000.

Below are other notable changes:

- The Finance Budget increased to reflect the Finance Director Pay Grade increase.
- Animal Control budget increased \$2,000 due to changes in vendors.
- The Anoka County Sheriff's Contract was approved for a 0.5 Full-Time Equivalent Investigator for \$1,682,278 with \$25,000 of cost being funded from the Lawful Gambling Fund.
- 2026 is an election year increasing the budget \$40,932 to cover the wages of Election Judges and Elections Assistants, supplies, and administration costs.
- Employee COLA for 2026 was increased to 4.5 percent after a consensus from Council during the June Budget meeting.

- Starting in 2026, the State of Minnesota will be implementing Minnesota Paid Leave for employees. There is an estimated premium of 0.88 percent that will be added to the payroll. The City will split the premium 50/50 with employees.
- Health Insurance rates increased 9.88% percent and Dental Insurance rates stayed the same for 2026. This estimate would increase single coverage \$71.06 per enrolled employee to \$804.64 per enrolled employees. Employees on Family Medical would continue to receive \$1,255 per month towards their premium and there would be no impact on the budget.
- The boot allowance for 2026 was increased from \$150 to \$250 due to the increase cost in steel toed boots and insoles. The overall increase would be \$900 to the 2026 Budget.
- Metro-Net increased their user fees for the City by \$10,937 for 2026.
- The Fire Department budget, not including transfers, decreased by \$111,406 after realigning estimated costs for staffing, insurance, supplies, and building services and utilities to actual for Fire Station #3, reducing the Fire Inspectors hours from a full year to a partial year, and reducing the expected expenditures for controlled assets.
- The Public Works Department budget, not including transfers, decreased by \$69,764 after realigning some line items to actual.
- The Park Department and Park Buildings budgets, not including transfers, decreased \$22,098 after realigning some line items to actual.
- The Building Department budget increased \$25,422 due to reallocating the Administrative Assistant wages to actual activities performed and the need to purchase new computers for the Building Official and Building Inspector.
- The Fire Relief State Aid contribution was increased to \$42,000 based on the average percentage increase year over year. This is offset in the budget by the revenue since the money comes in from the State and is paid directly to the Ham Lake Fire Relief.

General Fund Reserves and Reserve Ratio

Reserves or fund balance are terms used interchangeably and are usually a rainy day fund the City keeps to cover unexpected expenses due to extraordinary events such as not receiving anticipated funding and catastrophic events that cause considerable expenditures. Reserve amounts fluctuate with the financial outcome each year and are not a set amount; however, it is City policy and State statute that the City keeps at least 35.00 percent of the following year's expenditures in reserves.

Historically, the City has tried to maintain an average General Fund Reserve Ratio of around 57.00 percent. In years the City ended its fiscal years with higher reserve ratio, reserve funds were transferred to the Revolving Street Fund to help fund road projects. The City also would on occasion budget in a deficit to help alleviate increases in property taxes.

Currently, the City has a General Fund Reserve Ratio of 58.55 percent when dividing the 2025 expenditures by the 2024 fund balance. There is an anticipated \$186,731 of reserves being used with the 2025 budget deficit for operating costs. Factoring the use of reserves in with the 2026 General Fund expenditures, the anticipated Fund Reserve Ratio would decrease to 54.76 percent.

TAXABLE MARKET VALUES, TAX CAPACITY AND TAX CAPACITY RATE

Estimated Market Values vs Taxable Market Value

Each year the City Assessor goes through the various properties in the City and determines the estimated market value based on comparable sales, construction cost, if income can be generated on the property and other relevant information. Depending on the property type, a portion of the estimated market value may be excluded from being fully taxed. When this exclusion is taken from the estimated market value the results will equate to the taxable market value. One example is a homestead, which is usually a primary residential property under \$517,200. These properties have an exclusion based on value.

Taxable market values, including new construction, increased in 2025 for the City by \$172,700,411 or 5.656 percent to \$3,226,367,321. Of this increase, \$27,164,700 came from newly constructed residential properties and \$8,347,000 in new commercial/industrial properties. Below is a breakdown of the different property types and the changes from 2024 to 2025, data provided by Anoka County:

	2025 Pay 2026	2024 Pay 2025	% of change
Agricultural	\$ 51,856,955.00	\$ 45,328,004.00	14.404%
Residential	\$ 2,819,396,223.00	\$ 2,671,782,181.00	5.525%
Apartments	\$ 29,550,643.00	\$ 28,378,325.00	4.131%
Commercial/Industrial	\$ 303,942,900.00	\$ 288,027,100.00	5.526%
Personal Property & Utilities	\$ 21,620,600.00	\$ 20,151,300.00	7.291%
Totals	\$ 3,226,367,321.00	\$ 3,053,666,910.00	5.656%

Tax Capacity Values

Tax capacity values are determined by multiplying the property's taxable market value by the property class rate. Class rates are set by statute and vary based on property type.

The tax capacity values usually increase when taxable market values increase or decrease when taxable market values decrease. The overall City's preliminary tax capacity increased \$2,023,704 or 5.900 percent from 2024. The highest increase in tax capacity was in the residential category, which increased \$1,633,605 or 5.850 percent from 2024. Below is a breakdown of the different property types and the changes from 2024 to 2025, data provided by Anoka County:

	2024 Pay 2025	2025 Pay 2026	\$ of change	% of change
Personal Property	358,593	389,595	31,002	8.645%
Agricultural	383,786	442,987	59,201	15.426%
Residential	27,925,592	29,559,197	1,633,605	5.850%
Commercial/Industrial	5,546,435	5,845,492	299,057	5.392%
Utility	43,708	41,396	(2,312)	-5.290%
Seasonal Recreation	42,758	45,909	3,151	7.369%
Total	34,300,872	36,324,576	2,023,704	5.900%

Property Tax Levy and Tax Capacity Rate

The City relies mostly on property tax revenue to support its operational costs; therefore, money not available from other revenue sources will need to be raised through the property tax. When the City creates its budget, a listing of all the anticipated non-property tax revenues, which includes state aids, charges for services, licensing and permits, and other items, is subtracted from the total anticipated expenditures for the year. This amount is usually a substantial amount, which the city uses to estimate its property tax levy for the year.

The City currently levies operation costs through the General Fund for almost all the parcels in the City. It also has two separate levies to cover expenditures for Sunrise Watershed Organization and Upper Rum River Watershed Organization. Only parcels within the jurisdictions of these Watersheds are affected by these levies.

Once the amount needed for the levies is determined, the City then has the task of figuring out how these levies will affect the tax capacity rate for the residents. The formula for tax capacity rate is as follows:

$$\frac{\text{Total Current Year Levy less Fiscal Disparity Distribution}}{\text{Total Tax Capacity less Fiscal Disparity Contributions}}$$

General Fund Levy Increase Impact on Property Taxes

As previously explained in the General Fund Revenue section, the City's tax levy is increasing by 6.56 percent. However, the City's tax capacity values also increased due to increases in taxable market values on properties within the City. This increase helped offset the levy increase and decreased the tax capacity rate to decrease by 0.28 percent to 18.904 percent.

Residential properties saw an average increase in value of 4.5 percent in 2025. This increase combined with a decrease in the tax capacity rate caused the amount of taxes to increase about 3.00 percent for 2026. Below is the impact of these changes on household tax bills for 2026:

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	576	593	17	3%
375,000	391,875	719	741	22	3%
439,510	459,484 *	843	869	26	3%
550,000	574,750	1,055	1,087	32	3%
650,000	679,250	1,247	1,284	37	3%

* Average Home Taxable Market Value

OTHER FUNDS

Cable Fund: The Cable Fund is funded by franchise fees from North Metro Cable. The fund ended 2024 with a fund balance of \$100,386. For 2026, there is a planned \$15,450 transfer to the Ham Laker Fund.

Ham Laker Fund: The Ham Laker Fund is primarily funded by advertising fees, donations from the Ham Lake Chamber of Commerce, and transfers from the Cable Fund. The fund ended 2024 with a negative \$2,727 fund balance. For 2025, it is anticipated in expenditures will be \$7,450 more than revenues creating a fund balance deficit of \$10,177. The 2026 budgeted expenditures increased 8.40 percent and will add another \$10,550 to this deficit if revenues stay the same.

Future Drainage Fund: At the end of 2024, the Future Drainage Fund had a Fund Balance of \$140,663. For 2025, it is projected there will be no change in this fund balance since there will be no addition or use of funds. For 2026, the expenditures increased by \$5,300 for an upgrade to the GIS system. There are several larger projects that are coming in the following years after 2026 that will need to be addressed. The City Engineer and Finance Director have been working on a Capital Improvement Plan to present to Council on the projects, plans, and potential funding needs.

Sunrise WMO Fund: In 2024, the City Council asked the Finance Director to create a fund specifically for the Sunrise Watershed Management Organization in order to levy a tax on only the parcels within the jurisdiction of the watershed to cover its expenditures. This fund and levy were created in the 2025 budgeting process. A projected levy of \$8,615 is needed to cover the dues, representative, engineering, and attorney fees for 2026. This is a decrease of \$2,915 or 25.28 percent from the previous year.

Below is an impact the combined levies will have on these homeowners' property taxes:

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	603	610	7	1%
375,000	391,875	754	762	8	1%
439,510	459,484 *	883	894	11	1%
550,000	574,750	1,105	1,118	13	1%
650,000	679,250	1,306	1,322	16	1%

* Average Home Taxable Market Value

Upper Rum River WMO Fund: In 2024, the City Council asked the Finance Director to create a fund specifically for the Upper Rum River Watershed Management Organization in order to levy a tax on only the parcels within the jurisdiction of the watershed to cover its expenditures. This fund and levy were created in the 2025 budgeting process. A projected levy of \$4,125 is needed to cover the dues, representative, and engineering fees. This is an increase of \$395 or 10.6 percent from the previous year.

Below is an impact the combined levies will have on these homeowners' property taxes:

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	585	603	18	3%
375,000	391,875	732	753	21	3%
439,510	459,484 *	857	883	26	3%
550,000	574,750	1,073	1,105	32	3%
650,000	679,250	1,268	1,306	38	3%

* Average Home Taxable Market Value

2010 CIP Bond Debt Service Fund: There is no G.O. levy for this bond in 2026, however the last principal payment of \$190,000 and the last interest payment of \$3,325 is budgeted for 2026.

CAPITAL PROJECT FUNDS AND REVOLVING STREET FUND

The City has a total of 10 Capital Funds. These funds are used to purchase capital items such as equipment, vehicles, building updates, infrastructure updates, and street improvements and are funded primarily by budgeted transfers from the General Fund. The five-year Capital Improvement Plan is used to help plan for these purchases and is evaluated each year by the City Council and Department Heads. Actual purchases for each year need to go to City Council for approval, regardless of what is on the Capital Improvement Plan.

For 2026, most of the Capital Funds will receive the same funding transfer as 2025. The Revolving Street fund transfer from the General Fund will increase \$100,000 and the Fire Department will increase \$10,000.. Below are the projected transfers from the General Fund to the Capital funds from 2026 through 2030:

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
41701 General Government & Elections	9,000	9,000	9,000	9,000	9,000
41702 General Building	10,000	10,000	10,000	10,000	10,000
42201 Fire Department	295,000	295,000	295,000	295,000	295,000
42301 EOC	2,000	2,000	2,000	2,000	2,000
42401 Building Department Equipment	10,000	10,000	10,000	10,000	10,000
43101 Public Works Equipment	250,000	250,000	250,000	250,000	250,000
43101 Revolving Street Fund	1,300,000	1,400,000	1,500,000	1,600,000	1,700,000
44101 Parks Equipment	42,000	44,000	44,000	44,000	44,000
TOTAL	1,918,000	2,020,000	2,120,000	2,220,000	2,320,000

Below are the potential equipment purchases and street projects for 2026:

Fire Equipment		
E-2 Replacement	\$	970,000
U-2 Replacement		60,000
Public Works Equipment		
#26-01 Volvo Snow Plow	\$	350,000
#91 '26 Mack Truck Build Out		188,311
SIGN SOFTWARE AND EQUIPMENT		20,000
Park and Beach Land Fund		
Miscellaneous park improvements	\$	30,000
Future park and trail development		20,000
Park Equipment		
Replace 2005 John Deer Pro Gator 2020 (#51)	\$	12,000
Replace Smith Co. Ballfield Groomer (#66)		10,000
Replace #47 2017 Bobcat 5600-T4 Toolcat		60,000
Revolving Street Fund		
Overlays:		
Polk St.: Constance Blvd. to 833 feet N	\$	35,153
Amberwood		37,771
Rosewood Addn.		41,736
Wisen's 14th Addn.		62,329
North Pines 1st Addn.		105,671
W. Frontage Rd. S. of Crosstown Blvd. (174th Ave./Central Ave./Johnson St.)		109,424
Landborg Industrial Park		144,081
West Coon Lake Shores Estates/179th Ave.		180,067
Ambershire		192,137
MSA : Hastings St.: 149th Ave. to 153rd Ave.		111,070
MSA: Buchanan St.: Constance Blvd. to 165th Ave.		62,038
MSA: 149th Ave.: Naples St. to Lexington Ave.		286,750
Street Projects:		
Reconstruction-MSA-Crosstown Shopping Center	\$	2,300,000

More information regarding these funds is included in the Capital Improvement Plan.

CITY OF HAM LAKE, MINNESOTA
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - SUMMARY
GENERAL FUND
ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2023-2024, PERIOD TO DATE OCT 31, 2025 AND
BUDGET FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2026

	Actual	Actual	YTD	Budget	Budget	Percent	Dollar
	2023	2024	10/31/2025	2025	2026	Change	Change
REVENUES							
Taxes	\$ 6,015,725	\$ 6,259,389	\$ 3,425,135	\$ 6,474,695	\$ 6,896,427	6.51%	421,732
Licenses and permits	463,755	436,579	355,639	480,000	439,700	-8.40%	(40,300)
Intergovernmental	1,612,414	336,775	300,736	216,500	253,500	17.09%	37,000
Charges for services	186,782	256,389	184,323	218,099	188,735	-13.46%	(29,364)
Fines and forfeitures	40,830	45,214	35,042	31,500	41,000	30.16%	9,500
Investment earnings	216,382	169,808	117,643	50,000	30,000	-40.00%	(20,000)
Miscellaneous	32,618	183,317	15,628	22,000	22,000	0.00%	-
TOTAL REVENUES	8,569,186	7,687,471	4,434,147	7,492,794	7,871,362	5.05%	378,568
EXPENDITURES							
Council	92,149	115,884	60,238	107,694	111,429	3.47%	3,735
Ordinances	21,468	28,866	7,072	23,100	23,600	2.16%	500
Administration	176,668	204,887	200,063	187,402	195,111	4.11%	7,709
Clerk	123,905	145,591	105,174	172,857	179,912	4.08%	7,055
Elections	1,589	63,678	300	805	40,906	4979.59%	40,101
Finance	264,004	260,815	241,568	277,574	308,170	11.02%	30,596
Auditing	25,680	34,505	30,000	32,775	35,325	7.78%	2,550
Assessing	83,058	83,218	62,414	86,000	86,000	0.00%	-
Prosecutions	80,340	82,750	69,102	85,160	90,270	6.00%	5,110
Planning & zoning	93,101	109,060	89,415	124,777	128,985	3.37%	4,208
General government	1,448,322	154,093	69,262	95,099	90,601	-4.73%	(4,498)
General govt buildings	43,624	34,860	28,180	50,200	45,300	-9.76%	(4,900)
City sign	3,710	3,638	3,483	3,974	3,958	-0.40%	(16)
Information Technology	64,624	41,381	38,614	47,660	54,410	14.16%	6,750
Police protection	1,350,650	1,368,838	1,547,149	1,543,272	1,658,483	7.47%	115,211
Fire department	523,689	588,865	470,074	736,679	625,273	-15.12%	(111,406)
Fire stations	24,788	38,108	27,988	50,900	55,961	9.94%	5,061
Sirens	8,915	9,758	8,712	9,244	9,131	-1.22%	(113)
Building inspection	391,822	367,529	306,554	389,501	414,923	6.53%	25,422
Animal control	3,508	1,766	1,168	3,000	5,000	66.67%	2,000
Public works	901,282	877,887	670,908	1,072,470	1,002,706	-6.51%	(69,764)
Public works building	36,050	34,938	23,173	46,230	48,550	5.02%	2,320
Snow & ice removal	102,182	100,932	65,190	66,870	67,600	1.09%	730
Stormwater drainage	5,477	3,864	8,543	13,200	11,300	-14.39%	(1,900)
Stormwater-WMOs	29,983	17,665	-	-	-	0.00%	-
Signs & signals	17,096	16,954	12,927	23,100	22,400	-3.03%	(700)
Utility/ROW	57,138	43,800	26,074	60,200	60,200	0.00%	-
Parks	184,725	259,164	224,821	384,009	361,911	-5.75%	(22,098)
Park Buildings	14,725	12,916	11,225	18,450	15,450	-16.26%	(3,000)
Senior Center	1,859	6,169	1,745	4,434	4,807	8.42%	373
Senior Center Building	13,113	11,980	15,772	15,690	14,490	-7.65%	(1,200)
Misc/unallocated	144,243	159,242	177,249	141,200	183,200	29.75%	42,000
TOTAL EXPENDITURES	6,333,485	5,283,601	4,604,155	5,873,526	5,955,362	1.39%	81,836
EXCESS REVENUES (EXPENDITURES)	2,235,701	2,403,870	(170,008)	1,619,268	1,916,000	18.33%	
OTHER FINANCING SOURCES (USES)							
Transfers in	2,000	2,000	-	2,000	2,000	0.00%	
Transfers out	(1,656,500)	(2,548,500)	(1,506,667)	(1,808,000)	(1,918,000)	6.08%	110,000
TOTAL OTHER FINANCING SOURCES (USES)	(1,654,500)	(2,546,500)	(1,506,667)	(1,806,000)	(1,916,000)	6.09%	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES							
	\$ 581,201	\$ (142,630)	\$ (1,676,675)	\$ (186,732)	\$ -		

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			ACTUAL		YTD	BUDGET	
			2022	2023	2024	Oct-25	2025 2026
GENERAL FUND							
Revenues							
General Property Taxes							
100-31001	Current property taxes		(5,371,846.16)	(5,994,305.51)	(6,230,708.00)	(3,385,865.60)	(6,462,445.00) (6,886,427.00)
100-31002	Delinquent property taxes		(5,298.07)	(21,428.02)	(18,831.00)	(34,268.47)	(10,000.00) (10,000.00)
100-31003	PILOT		-	-	(8,615.00)	(4,219.66)	- -
100-31901	Penalties & interest		781.08	8.13	(1,235.00)	(781.75)	(2,250.00) -
Total			(5,376,363.15)	(6,015,725.40)	(6,259,389.00)	(3,425,135.48)	(6,474,695.00) (6,896,427.00)
Licenses and permits							
100-32101	Animal license		-	-	-	-	-
100-32102	Beer & liquor license		(26,120.00)	(26,345.00)	(26,290.00)	(26,305.00)	(27,000.00) (26,000.00)
100-32103	Business license		(3,185.00)	(3,105.00)	(3,295.00)	(200.00)	(3,500.00) (3,200.00)
100-32104	Conditional use permits		(700.00)	(800.00)	(600.00)	(1,500.00)	(1,000.00) (700.00)
100-32105	Contractor's license		(2,100.00)	(2,100.00)	(2,150.00)	(800.00)	(1,500.00) (1,500.00)
100-32106	Fireworks sales permits		(100.00)	(100.00)	(100.00)	(100.00)	(100.00) (100.00)
100-32107	Hotel/motel license		(500.00)	(500.00)	(250.00)	-	(500.00) (250.00)
100-32108	Motor vehicle sales lot license		(1,900.00)	(3,100.00)	(2,900.00)	(3,400.00)	(2,500.00) (2,500.00)
100-32109	Transient sales license		(450.00)	(1,110.00)	(1,140.00)	(690.00)	(200.00) (500.00)
100-32110	Private kennel & dang. dog license		(175.00)	(175.00)	(245.00)	(140.00)	(200.00) (200.00)
100-32201	Building permits		(240,748.14)	(193,354.58)	(184,649.00)	(147,915.25)	(200,000.00) (190,000.00)
100-32202	Other construction permits		(110,012.75)	(88,033.75)	(77,898.00)	(73,157.00)	(85,000.00) (82,000.00)
100-32203	Burning/party/large assembly permits		(1,000.00)	(970.00)	(1,200.00)	(970.00)	(1,000.00) (1,000.00)
100-32204	Deviation permits		(2,100.00)	(900.00)	(600.00)	(1,500.00)	(1,500.00) (750.00)
100-32205	Electrical permits		-	-	-	-	-
100-32206	Move-in permits		-	-	-	-	-
100-32207	Sign permits		(948.00)	(976.50)	(1,525.00)	(358.00)	(1,000.00) (1,000.00)
100-32208	Utility R-O-W permits		(76,929.81)	(67,932.00)	(56,124.00)	(31,758.46)	(75,000.00) (60,000.00)
100-32209	Additional electrical fees		-	-	-	-	-
100-32210	Plan checks		(103,598.16)	(74,253.13)	(77,313.00)	(66,845.06)	(80,000.00) (70,000.00)
100-32211	Excavation/misc permits		-	-	-	-	-
100-32212	Fire Inspections		-	-	(300.00)	-	-
Total			(570,566.86)	(463,754.96)	(436,579.00)	(355,638.77)	(480,000.00) (439,700.00)
Intergovernmental							
100-33102	Federal fire/emerg preparedness grants		-	(27,496.00)	(698.00)	(2,528.92)	- -
100-33103	ARPA Grant		(383,555.09)	(1,373,189.61)	(77,339.00)	-	- -
100-33401	MSA maintenance		(45,165.00)	(46,005.00)	(47,415.00)	(93,030.00)	(50,000.00) (45,000.00)
100-33403	Fire relief state aid		(122,940.83)	(135,618.83)	(151,292.00)	(172,608.50)	(140,000.00) (182,000.00)
100-33404	MVHC		(5,051.32)	(3,248.70)	(4,079.00)	(1,416.35)	(3,500.00) (3,500.00)
100-33405	PERA aid		-	-	-	-	-
100-33407	State fire grants		(16,091.25)	(17,760.16)	(27,224.00)	(21,812.50)	(16,000.00) (16,000.00)
100-33409	Tax forfeit settlements		-	(350.24)	-	-	-
100-33410	Election Grant		-	-	(10,267.00)	-	-
100-33501	Other county grants and aid		-	-	-	-	-
100-33601	Other local grants and aids		(5,944.74)	(8,745.89)	(18,461.00)	(9,340.00)	(7,000.00) (7,000.00)
Total			(578,748.23)	(1,612,414.43)	(336,775.00)	(300,736.27)	(216,500.00) (253,500.00)
Charges for services							
100-34102	Assessment search		(2,715.00)	(2,280.00)	(1,635.00)	(1,680.00)	(2,500.00) (2,000.00)
100-34103	Copies		-	(29.25)	-	-	(10.00) (10.00)
100-34104	Election filing fees		(125.00)	-	(75.00)	-	-
100-34105	Sale of taxable items		(21.20)	(175.69)	(531.00)	(663.80)	(50.00) (50.00)
100-34106	Staff review		(1,800.00)	(2,220.00)	(1,500.00)	(2,200.00)	(1,800.00) (1,800.00)
100-34107	Surcharge Retention		(1,148.60)	(599.87)	(514.00)	-	(500.00) (500.00)
100-34109	Other charges for service		(239.00)	(425.00)	(50,200.00)	(1,325.00)	(350.00) (350.00)
100-34201	Misc Public Safety		-	-	-	(1,611.00)	-
100-34304	Water sales		(16.65)	(5.00)	-	(10.00)	(25.00) (25.00)
100-34701	Ballfield Fees		-	-	(7,500.00)	(7,000.00)	(3,500.00) (5,000.00)
100-34702	Park/pavilion rentals		(3,725.00)	(3,840.02)	(5,325.00)	(5,250.00)	(3,500.00) (5,000.00)
100-37301	Tower lease		(147,981.49)	(177,207.23)	(189,109.00)	(164,583.03)	(205,863.72) (174,000.00)
Total			(9,790.45)	(9,574.83)	(256,389.00)	(184,322.83)	(218,098.72) (188,735.00)
Fines and forfeitures							
100-35001	Court fines & fees		(30,306.42)	(40,079.75)	(44,214.00)	(34,292.24)	(30,000.00) (40,000.00)
100-35002	Tobacco & Liquor Fines		(1,750.00)	(750.00)	(1,000.00)	(750.00)	(1,500.00) (1,000.00)
Total			(32,056.42)	(40,829.75)	(45,214.00)	(35,042.24)	(31,500.00) (41,000.00)
Miscellaneous							
100-37101	Interest on investments		(29,664.20)	(216,381.52)	(169,808.00)	(117,643.22)	(50,000.00) (30,000.00)
100-37102	Interest on Leases		(65,736.00)	-	-	-	-
100-37302	Building lease		-	-	-	-	-
100-37501	General donations		(14,000.00)	(16,500.00)	(15,700.00)	(12,000.00)	(10,000.00) (10,000.00)
100-37502	Fire department donations		-	-	(5,200.00)	-	(2,000.00) (2,000.00)
100-37601	Refunds & reimbursements		(36,697.76)	(16,118.25)	(162,417.00)	(3,628.35)	(10,000.00) (10,000.00)
Total			(294,079.45)	(426,207.00)	(353,125.00)	(133,271.57)	(72,000.00) (52,000.00)

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
		ACTUAL			YTD	BUDGET		
		2022	2023	2024	Oct-25	2025	2026	
Other Financing Sources								
100-39101	Sale of assets	(185.25)	-	-	-	-	-	
100-39201	Insurance reimbursements	-	(680.00)	-	-	-	-	
100-39302	Transfer from lawful gambling fund	-	-	-	-	-	-	
100-39303	Transfer from lodging tax fund	(1,200.00)	(2,000.00)	(2,000.00)	-	(2,000.00)	(2,000.00)	
Total		(1,385.25)	(2,680.00)	(2,000.00)	-	(2,000.00)	(2,000.00)	
Grand Total Revenues		(6,862,989.81)	(8,571,186.37)	(7,689,471.00)	(4,434,147.16)	(7,494,793.72)	(7,873,362.00)	

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
General Fund								
Expenditures								
Mayor and Council								
	100-41101-1140	Wages & salaries-Council	23,966.52	25,599.84	25,600.00	21,333.20	25,600.00	25,600.00
	100-41101-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41101-1211	PERA	285.88	490.08	490.00	204.20	490.00	250.00
	100-41101-1212	FICA/MC	1,454.37	1,350.59	1,351.00	1,378.90	1,960.00	1,960.00
	100-41101-1213	PFML	-	-	-	-	-	120.00
	100-41101-1510	Worker's comp insurance	74.50	64.75	58.00	68.75	124.74	70.00
	100-41101-1610	Advisory/representative	-	-	-	-	240.00	240.00
	100-41101-3105	Dues & subscriptions	1,693.64	1,814.08	1,938.00	2,040.10	2,000.00	2,200.00
	100-41101-3110	Attorney	11,992.50	16,094.08	25,608.00	12,216.93	25,000.00	25,000.00
	100-41101-3135	Engineering	20,435.07	27,744.74	38,461.00	4,372.08	30,000.00	33,000.00
	100-41101-3136	Engineering-comprehensive plan	41.57	-	2,192.00	-	-	-
	100-41101-3150	Personnel testing & recruitment	-	36.71	32.00	-	-	-
	100-41101-3190	Other professional services	-	100.00	-	-	-	-
	100-41101-3510	Training/conferences/schools	-	-	-	26.00	1,000.00	1,000.00
	100-41101-3920	Dues & subscriptions	16,155.66	16,649.01	17,164.00	17,829.00	18,200.00	19,100.00
	100-41101-3940	Insurance	328.87	612.14	703.00	248.92	759.61	269.00
	100-41101-3950	Legal notices/publications/bids	1,668.96	1,409.36	2,195.00	519.82	2,000.00	2,300.00
	100-41101-3960	Mileage	-	-	-	-	20.00	20.00
	100-41101-3980	Filing fees	184.00	184.00	92.00	-	300.00	300.00
	Total		78,281.54	92,149.38	115,884.00	60,237.90	107,694.35	111,429.00
Ordinances								
	100-41102-3110	Attorney	3,053.00	4,591.76	6,026.00	3,513.60	5,000.00	5,000.00
	100-41102-3135	Engineering	10,639.98	15,814.80	21,348.00	2,466.63	17,000.00	17,000.00
	100-41102-3950	Legal notices/publications/bids	378.72	1,061.76	1,492.00	1,091.78	1,100.00	1,600.00
	Total		14,071.70	21,468.32	28,866.00	7,072.01	23,100.00	23,600.00
Administration								
	100-41201-1110	Wages & salaries-FT	129,349.85	137,465.92	158,347.00	155,136.64	147,120.00	153,730.00
	100-41201-1120	Wages & salaries-PT	-	-	-	-	-	-
	100-41201-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41201-1211	PERA	9,703.55	10,332.63	12,276.00	11,860.20	11,040.00	11,530.00
	100-41201-1212	FICA/MC	10,727.30	11,691.43	13,674.00	13,057.44	11,260.00	11,760.00
	100-41201-1213	PFML	-	-	-	-	-	680.00
	100-41201-1310	Flex plan contribution	10,800.00	15,060.00	15,060.00	12,550.00	15,060.00	15,060.00
	100-41201-1320	Life/disability/other insurance	39.19	49.89	3,796.00	6,018.71	50.00	50.00
	100-41201-1510	Worker's comp insurance	547.14	532.52	497.00	399.30	1,072.96	431.00
	100-41201-2110	Office supplies	34.40	225.18	34.00	5.11	250.00	250.00
	100-41201-2510	Software licenses & upgrades	319.68	472.32	485.00	369.00	450.00	500.00
	100-41201-3120	Computer & software support	-	-	-	-	-	-
	100-41201-3440	Equipment repair & maintenance service	-	-	-	-	-	-
	100-41201-3510	Training/conferences/schools	-	-	-	53.00	200.00	200.00
	100-41201-3910	Advertising for employment	-	-	-	-	-	-
	100-41201-3920	Dues & subscriptions	205.56	397.08	216.00	177.91	350.00	350.00
	100-41201-3940	Insurance	332.43	390.23	416.00	435.27	448.95	470.00
	100-41201-3960	Mileage	-	50.30	86.00	-	100.00	100.00
	Total		162,059.10	176,667.50	204,887.00	200,062.58	187,401.90	195,111.00
City Clerk								
	100-41301-1110	Wages & salaries-FT	86,815.43	90,160.09	107,024.00	77,312.72	128,700.00	134,500.00
	100-41301-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41301-1211	PERA	6,596.12	6,756.56	8,592.00	5,822.66	7,140.00	7,460.00
	100-41301-1212	FICA/MC	6,679.53	7,309.34	9,189.00	6,087.80	9,850.00	10,290.00
	100-41301-1213	PFML	-	-	-	-	-	600.00
	100-41301-1310	Flex plan contribution	10,800.00	15,060.00	15,060.00	12,550.00	15,060.00	15,060.00
	100-41301-1320	Life/disability/other insurance	59.67	38.41	3,037.00	99.84	7,590.00	7,590.00
	100-41301-1510	Worker's comp insurance	383.12	378.99	332.00	326.10	717.66	352.00
	100-41301-2110	Office supplies	572.47	159.46	23.00	459.08	350.00	350.00
	100-41301-2510	Software licenses & upgrades	319.68	381.12	386.00	636.30	770.00	862.00
	100-41301-3120	Computer & software support	-	-	-	-	-	-
	100-41301-3220	Internet & website	2,985.26	3,082.65	-	-	-	-
	100-41301-3510	Training/conferences/schools	40.00	-	1,174.00	756.00	1,500.00	1,500.00
	100-41301-3520	Professional licenses & certifications	-	-	-	-	70.00	70.00
	100-41301-3920	Dues & subscriptions	440.23	217.50	315.00	473.75	500.00	500.00
	100-41301-3940	Insurance	304.84	360.91	379.00	535.37	408.84	578.00
	100-41301-3960	Mileage	-	-	80.00	114.80	200.00	200.00
	Total		115,996.35	123,905.03	145,591.00	105,174.42	172,856.50	179,912.00

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
Elections								
	100-41302-1110	Wages & salaries-FT	12,261.79	761.25	19,553.00	64.62	-	-
	100-41302-1120	Wages & salaries-PT	22,690.25	-	39,283.00	-	-	35,800.00
	100-41302-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41302-1211	PERA	836.39	-	445.00	6.28	-	-
	100-41302-1212	FICA/MC	1,154.06	-	1,278.00	6.40	-	2,740.00
	100-41302-1213	PFML	-	-	-	-	-	160.00
	100-41302-1320	Life/disability/other insurance	-	-	932.00	12.93	-	-
	100-41302-1510	Worker's comp insurance	159.31	53.10	165.00	69.92	165.31	76.00
	100-41302-2110	Office supplies	317.56	570.26	927.00	-	350.00	700.00
	100-41302-2120	Postage	120.76	177.87	161.00	-	200.00	200.00
	100-41302-3110	Attorney	120.76	177.87	-	101.84	-	-
	100-41302-3135	Engineering	-	21.00	368.00	28.68	60.00	400.00
	100-41302-3940	Insurance	15.43	5.13	28.00	9.70	29.99	30.00
	100-41302-3950	Legal notices/publications/bids	440.64	-	277.00	-	-	500.00
	100-41302-3960	Mileage	52.06	-	261.00	-	-	300.00
	Total		38,048.25	1,588.61	63,678.00	300.37	805.30	40,906.00
Finance								
	100-41401-1110	Wages & salaries-FT	164,463.86	154,801.45	175,390.00	153,724.39	183,460.00	204,680.00
	100-41401-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41401-1211	PERA	12,334.70	11,236.66	13,109.00	11,526.00	13,760.00	15,350.00
	100-41401-1212	FICA/MC	12,862.46	12,611.81	14,228.00	12,356.87	14,040.00	15,660.00
	100-41401-1213	PFML	-	-	-	-	-	910.00
	100-41401-1310	Flex plan contribution	10,800.00	15,060.00	15,060.00	12,550.00	15,060.00	15,060.00
	100-41401-1320	Life/disability/other insurance	12,736.80	10,847.70	11,413.00	12,614.00	15,140.00	15,140.00
	100-41401-1410	Unemployment	-	-	651.00	-	-	-
	100-41401-1510	Worker's comp insurance	692.82	679.90	652.00	492.38	1,408.32	532.00
	100-41401-2110	Office supplies	981.45	681.54	744.00	801.93	1,000.00	1,000.00
	100-41401-2510	Software licenses & upgrades	639.24	671.16	671.00	797.30	770.00	862.00
	100-41401-2820	Codes & standards	-	-	-	-	250.00	250.00
	100-41401-3110	Attorney	-	-	832.00	661.98	500.00	500.00
	100-41401-3135	Engineering	-	-	-	6,044.58	-	6,000.00
	100-41401-3120	Computer & software support	23,229.53	24,994.67	26,410.00	27,692.53	28,000.00	28,000.00
	100-41401-3190	Other professional services	-	31,307.31	-	460.00	500.00	510.00
	100-41401-3510	Training/conferences/schools	721.42	-	541.00	648.00	2,000.00	2,000.00
	100-41401-3920	Dues & subscriptions	285.00	285.00	260.00	335.00	500.00	500.00
	100-41401-3940	Insurance	608.26	734.83	773.00	802.01	835.30	866.00
	100-41401-3960	Mileage	244.12	92.37	81.00	60.90	350.00	350.00
	Total		240,599.66	264,004.40	260,815.00	241,567.87	277,573.62	308,170.00
Auditing								
	100-41402-3115	Audit & actuarial services	23,550.00	25,680.00	34,505.00	30,000.00	32,775.00	35,325.00
	Total		23,550.00	25,680.00	34,505.00	30,000.00	32,775.00	35,325.00
Assessing								
	100-41403-3105	Assessing/property tax administration	80,543.20	83,058.16	83,218.00	62,413.62	86,000.00	86,000.00
	Total		80,543.20	83,058.16	83,218.00	62,413.62	86,000.00	86,000.00
Prosecutions								
	100-41501-3110	Attorney	78,000.00	80,340.00	82,750.00	69,102.40	85,160.40	90,270.00
	Total		78,000.00	80,340.00	82,750.00	69,102.40	85,160.40	90,270.00
Planning and Zoning								
	100-41601-1110	Wages & salaries-FT	54,788.50	59,236.29	70,301.00	64,669.05	78,980.00	82,540.00
	100-41601-1150	Wages & salaries-commissioners	2,410.00	2,890.00	1,770.00	2,550.00	2,970.00	2,970.00
	100-41601-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-41601-1211	PERA	4,315.09	4,698.26	5,317.00	4,853.66	5,930.00	6,190.00
	100-41601-1212	FICA/MC	4,573.60	5,037.65	5,569.00	5,176.13	6,270.00	6,550.00
	100-41601-1213	PFML	-	-	-	-	-	380.00
	100-41601-1310	Flex plan contribution	-	-	-	-	-	-
	100-41601-1320	Life/disability/other insurance	38.86	446.92	1,382.00	1,346.81	40.00	40.00
	100-41601-1510	Worker's comp insurance	282.99	268.33	275.00	197.37	594.13	213.00
	100-41601-2110	Office supplies	32.48	160.39	180.00	-	350.00	350.00
	100-41601-2120	Postage	69.68	100.29	71.00	178.26	150.00	200.00
	100-41601-2510	Software licenses & upgrades	319.68	289.92	286.00	267.30	330.00	362.00
	100-41601-3110	Attorney	1,380.10	3,259.16	3,369.00	2,308.45	3,600.00	3,600.00
	100-41601-3120	Computer & software support	-	-	-	-	-	-
	100-41601-3135	Engineering	14,819.42	16,349.15	20,104.00	7,406.61	23,000.00	23,000.00
	100-41601-3440	Equipment repair & maintenance services	-	-	-	-	-	-
	100-41601-3510	Training/conferences/schools	-	-	-	-	2,000.00	2,000.00
	100-41601-3920	Dues & subscriptions	120.00	-	50.00	50.00	46.00	46.00
	100-41601-3940	Insurance	303.48	364.14	386.00	411.29	416.65	444.00
	100-41601-3960	Mileage	-	-	-	-	100.00	100.00
	Total		83,453.88	93,100.50	109,060.00	89,414.93	124,776.78	128,985.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
		ACTUAL			YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
General Government							
100-41701-2110	Office supplies	1,841.31	2,322.89	2,414.00	1,325.38	2,500.00	2,500.00
100-41701-2120	Postage	703.32	1,656.71	931.00	1,359.96	1,800.00	1,800.00
100-41701-2290	Operating supplies	2,409.16	2,237.40	3,091.00	1,676.18	3,000.00	3,000.00
100-41701-2510	Software licenses & upgrades	2,921.42	4,238.71	-	-	-	-
100-41701-2520	Computer supplies & small equipment	86.44	7.26	-	-	-	-
100-41701-3120	Computer & software support	-	-	-	-	-	-
100-41701-3110	Attorney	-	-	-	-	-	-
100-41701-3145	Monitoring	-	-	-	-	-	-
100-41701-3160	Safety program	1,289.00	1,405.00	1,447.00	1,490.40	1,500.00	1,600.00
100-41701-3190	Other professional services	3,276.30	4,505.44	4,911.00	4,283.76	5,000.00	5,600.00
100-41701-3210	Phones/radios/pagers	2,723.93	2,007.79	1,304.00	1,673.15	1,970.00	2,680.00
100-41701-3320	Equipment rentals	8,213.08	7,756.86	8,214.00	6,252.29	8,500.00	8,500.00
100-41701-3440	Equipment repair & maintenance service	157.57	75.00	-	-	500.00	500.00
100-41701-3920	Dues & subscriptions	-	279.00	179.00	129.00	501.00	501.00
100-41701-3940	Insurance	29,964.04	31,241.33	32,248.00	32,333.06	34,827.74	34,920.00
100-41701-4115	Community celebrations	11,000.00	13,000.00	14,375.00	13,000.00	14,000.00	14,000.00
100-41701-4130	Credit card & bank fees	354.00	299.96	126.00	(27.00)	1,000.00	500.00
100-41701-4140	Property Taxes	-	-	-	35.42	-	-
100-41701-4153	COVID 19	383,555.09	1,373,189.61	77,339.00	-	-	-
100-41701-5110	Capital assets	-	-	-	-	10,000.00	10,000.00
100-41701-5120	Controllable assets	-	4,098.91	7,514.00	5,730.36	10,000.00	4,500.00
100-41701-7125	General government equip fund transfer	9,500.00	9,500.00	9,500.00	7,500.00	9,000.00	9,000.00
	Total	457,994.66	1,457,821.87	163,593.00	76,761.96	104,098.74	99,601.00
General Building							
100-41702-2310	Building repair & maintenance supplies	1,004.57	1,425.05	1,364.00	1,598.18	1,500.00	2,000.00
100-41702-3145	Monitoring	519.40	527.40	527.00	439.50	600.00	600.00
100-41702-3420	Building repair & maintenance services	14,883.30	15,308.60	8,922.00	4,709.18	16,000.00	15,000.00
100-41702-3430	Cleaning service	7,800.00	8,490.00	9,180.00	7,650.00	11,900.00	9,500.00
100-41702-3610	Electricity	12,540.81	12,666.05	11,085.00	9,849.12	14,000.00	12,500.00
100-41702-3620	Natural gas	5,450.58	5,024.78	3,600.00	3,752.14	6,000.00	5,500.00
100-41702-3630	Waste management & recycling	181.72	181.72	182.00	181.72	200.00	200.00
100-41702-5120	Controllable assets	3,344.95	-	-	-	-	-
100-41702-7105	Building fund transfer	10,000.00	10,000.00	10,000.00	8,333.30	10,000.00	10,000.00
	Total	55,725.33	53,623.60	44,860.00	36,513.14	60,200.00	55,300.00
City Sign							
100-41703-2320	Equipment parts & supplies	-	-	-	-	-	-
100-41703-2510	Software licenses & upgrades	-	-	-	-	-	-
100-41703-3440	Equipment repair & maintenance services	-	-	-	-	-	-
100-41703-3610	Electricity	1,529.37	3,067.35	2,968.00	2,826.95	3,250.00	3,250.00
100-41703-3940	Insurance	766.46	642.25	670.00	655.80	723.78	708.00
	Total	2,295.83	3,709.60	3,638.00	3,482.75	3,973.78	3,958.00
Information Technology							
100-41707-2520	Computer supplies/small equipment	-	184.23	195.00	42.06	500.00	500.00
100-41707-3120	Computer & software support	52,785.00	64,440.00	34,452.00	34,264.70	40,860.00	46,110.00
100-41707-3220	Internet & website	-	-	6,734.00	4,307.03	6,300.00	7,800.00
	Total	52,785.00	64,624.23	41,381.00	38,613.79	47,660.00	54,410.00

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
Police Protection								
	100-42101-3155	Police protection	1,216,275.00	1,349,755.00	1,367,774.00	1,546,033.00	1,542,123.00	1,657,278.00
	100-42101-3940	Insurance	834.68	894.94	1,064.00	1,115.52	1,149.35	1,205.00
	Total		1,217,109.68	1,350,649.94	1,368,838.00	1,547,148.52	1,543,272.35	1,658,483.00
Fire Department								
	100-42201-1110	Wages & salaries-FT	142,279.21	109,879.85	117,595.00	98,176.77	137,890.00	144,650.00
	100-42201-1120	Wages & salaries-PT	24,542.77	17,413.50	17,153.00	14,645.00	32,270.00	19,460.00
	100-42201-1130	Wages & salaries-firefighters	112,813.63	101,606.51	128,351.00	89,871.87	174,740.00	129,880.00
	100-42201-1210	PERA/FICA/MC	-	-	-	-	-	-
	100-42201-1211	PERA	20,347.80	17,202.86	20,431.00	17,066.51	24,620.00	24,700.00
	100-42201-1220	Fire Retirement Contribution	15,934.99	13,323.00	13,723.00	14,135.00	14,135.00	14,771.00
	100-42201-1212	FICA/MC	14,735.79	11,909.85	13,261.00	9,411.89	19,180.00	14,580.00
	100-42201-1213	PFML	-	-	-	-	-	1,280.00
	100-42201-1310	Flex plan contribution	-	-	-	-	-	-
	100-42201-1320	Life/disability/other insurance	19,763.68	14,372.50	10,084.00	8,333.97	20,800.00	20,620.00
	100-42201-1510	Worker's comp insurance	39,689.33	37,568.09	27,759.00	27,728.53	59,959.70	29,947.00
	100-42201-2110	Office supplies	709.37	426.52	410.00	70.77	800.00	800.00
	100-42201-2120	Postage	351.23	80.92	120.00	-	150.00	150.00
	100-42201-2210	Clothing & personal protective equipment	32,375.63	31,818.90	12,006.00	12,640.58	20,000.00	20,000.00
	100-42201-2220	Emergency food & beverage	235.40	-	-	693.30	500.00	500.00
	100-42201-2230	Fuel	7,605.92	5,586.45	5,611.00	3,335.24	8,000.00	6,000.00
	100-42201-2290	Operating supplies	4,782.92	4,234.22	7,721.00	6,459.52	4,500.00	5,000.00
	100-42201-2320	Equipment parts & supplies	2,318.46	3,270.93	1,531.00	1,745.91	1,500.00	2,500.00
	100-42201-2340	Vehicle parts & supplies	1,334.53	2,381.92	679.00	3,377.37	10,000.00	4,000.00
	100-42201-2410	Small tools	-	2,669.13	1,934.00	571.83	700.00	2,000.00
	100-42201-2510	Software licenses & upgrades	1,327.85	671.16	671.00	639.42	570.00	637.00
	100-42201-2810	Fire prevention-supplies	1,370.24	930.19	626.00	1,186.00	1,500.00	1,000.00
	100-42201-2820	Codes & standards	-	-	-	192.80	500.00	500.00
	100-42201-3110	Attorney	822.10	906.40	781.00	1,018.44	1,000.00	1,000.00
	100-42201-3120	Computer & software support	700.68	779.47	15,783.00	17,359.50	19,150.00	20,951.00
	100-42201-3135	Engineering	-	420.34	447.00	2,331.37	500.00	500.00
	100-42201-3140	Medical directorship	-	-	-	-	-	-
	100-42201-3150	Personnel testing & recruitment	13,643.44	22,183.98	9,662.00	9,080.00	23,000.00	15,000.00
	100-42201-3160	Safety program	-	-	-	-	510.00	510.00
	100-42201-3190	Other professional services	-	128.84	-	-	-	-
	100-42201-3210	Phones/radios/pagers	1,878.11	2,690.86	6,416.00	2,124.21	1,970.00	2,275.00
	100-42201-3220	Internet	-	-	3,537.00	4,429.12	5,940.00	6,240.00
	100-42201-3290	Other communication	12,708.00	12,495.00	15,237.00	9,848.00	9,200.00	10,600.00
	100-42201-3320	Equipment rentals	-	-	-	-	-	-
	100-42201-3390	Rentals-other	1,642.84	1,622.57	1,736.00	101.88	1,600.00	1,600.00
	100-42201-3440	Equipment repair & maintenance services	9,694.42	7,804.75	7,505.00	11,029.70	5,000.00	8,000.00
	100-42201-3450	Fire apparatus repair & maintenance services	29,665.39	22,050.19	29,987.00	32,730.42	37,000.00	37,000.00
	100-42201-3460	Inspections	-	-	-	-	-	-
	100-42201-3510	Training/conferences/schools	16,831.86	6,604.62	9,585.00	10,253.89	15,000.00	10,000.00
	100-42201-3520	Professional licenses & certifications	500.00	672.50	394.00	1,182.50	1,000.00	700.00
	100-42201-3530	Training supplies	1,186.54	120.38	-	100.72	1,000.00	500.00
	100-42201-3910	Advertising for employment	-	320.60	-	-	500.00	500.00
	100-42201-3920	Dues & subscriptions	1,550.00	1,476.00	1,822.00	1,807.30	2,500.00	2,000.00
	100-42201-3930	Grant expenditures	736.00	46,456.16	27,444.00	17,823.02	6,000.00	6,000.00
	100-42201-3940	Insurance	16,995.87	18,648.02	24,254.00	24,649.75	26,194.22	26,622.00
	100-42201-3960	Mileage	12.50	205.94	-	-	300.00	300.00
	100-42201-5110	Capital assets	22,587.17	-	48,205.00	9,067.71	20,000.00	20,000.00
	100-42201-5120	Controllable assets	-	2,756.26	6,404.00	4,854.19	27,000.00	12,000.00
	100-42201-7120	Fire equipment fund transfer	230,000.00	285,000.00	1,125,000.00	237,500.00	285,000.00	295,000.00
	Total		803,673.67	808,689.38	1,713,865.00	707,574.00	1,021,678.92	920,273.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			ACTUAL		YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
Fire Stations							
100-42202-2310	Building repair & maintenance supplies	859.37	42.39	856.00	167.79	5,000.00	10,000.00
100-42202-3420	Building repair & maintenance services	10,006.04	5,322.05	12,010.00	3,027.75	12,700.00	15,000.00
100-42202-3430	Cleaning service	3,168.00	3,456.00	6,066.00	6,990.00	8,700.00	8,961.00
100-42202-3610	Electricity	8,263.05	7,542.80	11,537.00	11,032.59	13,500.00	12,500.00
100-42202-3620	Natural gas	8,523.68	8,087.71	7,302.00	6,363.19	10,500.00	9,000.00
100-42202-3630	Waste management & recycling	337.26	337.26	337.00	406.40	500.00	500.00
Total		31,157.40	24,788.21	38,108.00	27,987.72	50,900.00	55,961.00
EOC							
100-42301-2110	Office supplies	-	-	-	-	-	-
100-42301-7115	EOC equipment fund transfer	-	2,000.00	2,000.00	1,666.70	2,000.00	2,000.00
Total		-	2,000.00	2,000.00	1,666.70	2,000.00	2,000.00
Sirens							
100-42302-3440	Equipment repair & maintenance services	7,195.50	7,720.84	8,620.00	7,795.32	8,000.00	8,000.00
100-42302-3610	Electricity	780.00	819.00	819.00	702.00	900.00	900.00
100-42302-3940	Insurance	229.81	375.19	319.00	214.20	344.02	231.00
Total		8,205.31	8,915.03	9,758.00	8,711.52	9,244.02	9,131.00
Building Inspection							
100-42401-1110	Wages & salaries-FT	294,166.18	275,281.37	260,358.00	216,988.10	260,650.00	273,550.00
100-42401-1120	Wages & salaries-PT	-	-	-	-	-	-
100-42401-1210	PERA/FICA/MC	-	-	-	-	-	-
100-42401-1211	PERA	22,244.65	20,582.29	19,458.00	16,336.86	19,550.00	20,520.00
100-42401-1212	FICA/MC	21,024.33	20,964.46	19,838.00	16,656.33	19,940.00	20,930.00
100-42401-1213	PFML	-	-	-	-	-	1,210.00
100-42401-1310	Flex plan contribution	-	-	-	-	-	-
100-42401-1320	Life/disability/other insurance	38,814.92	32,477.39	28,740.00	24,308.06	31,240.00	31,590.00
100-42401-1510	Worker's comp insurance	2,533.79	1,883.08	1,342.00	1,061.15	2,899.28	1,146.00
100-42401-2110	Office supplies	1,411.20	1,099.76	1,111.00	995.57	1,400.00	1,400.00
100-42401-2120	Postage	506.31	638.39	742.00	842.04	800.00	900.00
100-42401-2210	Clothing & personal protective equipment	-	300.00	-	281.74	600.00	800.00
100-42401-2230	Fuel	4,109.69	2,774.26	2,184.00	1,800.24	4,500.00	3,500.00
100-42401-2290	Operating supplies	54.01	18.98	270.00	37.98	100.00	100.00
100-42401-2340	Vehicle parts & supplies	50.80	-	85.00	33.10	1,000.00	1,000.00
100-42401-2410	Small tools	-	316.02	-	-	300.00	300.00
100-42401-2510	Software licenses & upgrades	709.32	1,143.60	1,157.00	1,005.30	1,210.00	1,362.00
100-42401-2820	Codes & standards	360.24	-	-	-	1,000.00	1,000.00
100-42401-3110	Attorney	615.50	4,124.12	3,174.00	2,681.89	6,000.00	6,000.00
100-42401-3120	Computer & software support	3,585.00	10,785.00	13,329.00	11,312.90	16,980.00	18,170.00
100-42401-3130	Electrical inspections	-	-	-	-	-	-
100-42401-3135	Engineering	11,754.63	6,676.81	7,895.00	2,850.41	7,500.00	7,500.00
100-42401-3150	Personnel testing & recruitment	-	401.46	-	-	-	-
100-42401-3210	Phones/radios/pagers	3,410.15	2,692.00	2,388.00	1,887.42	2,450.00	2,485.00
100-42401-3320	Equipment rentals	4,571.20	3,267.24	3,063.00	2,618.31	3,000.00	3,000.00
100-42401-3440	Equipment repair & maintenance services	-	-	-	-	-	-
100-42401-3470	Vehicle repair & maintenance services	-	-	-	-	1,000.00	1,000.00
100-42401-3510	Training/conferences/schools	2,108.79	4,150.00	-	2,290.00	4,500.00	4,500.00
100-42401-3520	Professional licenses & certifications	65.00	150.00	-	-	200.00	200.00
100-42401-3910	Advertising for employment	-	-	-	-	-	-
100-42401-3920	Dues & subscriptions	145.00	160.00	170.00	290.00	200.00	200.00
100-42401-3940	Insurance	1,685.84	1,936.03	2,020.00	2,092.29	2,181.45	2,260.00
100-42401-3960	Mileage	134.55	-	-	184.80	300.00	300.00
100-42401-5120	Controllable assets	-	-	205.00	-	-	10,000.00
100-42401-7170	Building inspection equipment fund transfer	7,000.00	10,000.00	10,000.00	8,333.30	10,000.00	10,000.00
Total		421,061.10	401,822.26	377,529.00	314,887.79	399,500.73	424,923.00
Animal Control							
100-42501-2290	Operating supplies	-	-	-	-	-	-
100-42501-3190	Other professional services	4,386.00	3,508.00	1,766.00	1,168.00	3,000.00	5,000.00
Total		4,386.00	3,508.00	1,766.00	1,168.00	3,000.00	5,000.00

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
Public Works								
100-43101-1110	Wages & salaries-FT		359,585.38	423,483.73	431,437.00	339,642.08	420,690.00	439,390.00
100-43101-1120	Wages & salaries-PT		7,154.00	2,320.00	8,442.00	3,972.00	17,000.00	16,000.00
100-43101-1210	PERA/FICA/MC		-	-	-	-	-	-
100-43101-1211	PERA		25,802.95	32,141.54	32,745.00	25,577.85	31,560.00	32,960.00
100-43101-1212	FICA/MC		28,108.80	32,924.03	34,190.00	26,718.94	33,490.00	34,840.00
100-43101-1213	PFML		-	-	-	-	-	2,010.00
100-43101-1310	Flex plan contribution		12,600.00	15,060.00	15,060.00	12,550.00	15,060.00	15,060.00
100-43101-1320	Life/disability/other insurance		37,490.97	46,504.40	45,080.00	35,877.19	46,380.00	46,100.00
100-43101-1410	Unemployment		15,531.81	-	-	-	-	-
100-43101-1510	Worker's comp insurance		29,671.00	19,581.25	22,091.00	18,057.75	47,716.56	19,502.00
100-43101-2110	Office Supplies		425.55	184.86	176.00	227.09	250.00	250.00
100-43101-2120	Postage		-	-	-	-	-	-
100-43101-2210	Clothing & personal protective equipment		6,268.81	5,966.86	6,308.00	6,958.13	6,500.00	7,500.00
100-43101-2230	Fuel		44,967.02	42,868.33	25,927.00	21,095.25	47,000.00	40,000.00
100-43101-2240	Safety supplies		939.22	3,443.13	1,973.00	715.41	2,500.00	2,500.00
100-43101-2290	Operating supplies		16,749.92	11,243.42	37,335.00	10,054.43	20,000.00	25,000.00
100-43101-2320	Equipment parts & supplies		3,169.36	10,291.38	17,535.00	6,402.12	9,000.00	14,000.00
100-43101-2330	Street repair & maintenance supplies		5,059.05	11,774.40	9,554.00	1,254.29	30,000.00	15,000.00
100-43101-2340	Vehicle parts & supplies		9,136.56	17,629.41	23,328.00	15,514.37	20,000.00	25,000.00
100-43101-2410	Small tools		2,360.95	2,995.59	912.00	1,417.79	3,000.00	3,500.00
100-43101-2510	Software licenses & upgrades		820.08	2,508.72	1,768.00	889.20	320.00	2,000.00
100-43101-2520	Computer supplies & small equipment		-	344.17	-	-	-	-
100-43101-2610	Street sweeping		8,963.00	19,200.00	16,750.00	21,980.00	35,500.00	23,500.00
100-43101-3110	Attorney		-	247.20	-	203.69	500.00	500.00
100-43101-3120	Computer & software support		-	-	9,622.00	10,208.60	9,280.00	17,470.00
100-43101-3135	Engineering		11,574.24	7,742.55	16,650.00	3,676.45	12,000.00	13,000.00
100-43101-3150	Personnel testing & recruitment		296.70	553.59	1,374.00	485.84	750.00	1,000.00
100-43101-3160	Safety program		1,498.26	1,632.59	1,683.00	1,733.08	1,800.00	1,800.00
100-43101-3210	Phones/radios/pagers		3,967.43	3,957.57	4,397.00	3,207.30	4,030.00	4,060.00
100-43101-3320	Equipment rentals		-	513.13	193.00	-	3,000.00	3,000.00
100-43101-3410	Blacktop maintenance		115,335.06	142,143.25	62,197.00	50,748.84	165,000.00	100,000.00
100-43101-3415	Gravel Maintenance		644.00	688.44	-	7,445.86	8,000.00	10,000.00
100-43101-3440	Equipment repair & maintenance services		5,514.74	7,192.05	5,123.00	5,641.08	7,700.00	7,700.00
100-43101-3460	Inspections		540.00	706.00	1,744.00	-	3,000.00	2,000.00
100-43101-3470	Vehicle repair & maintenance services		14,408.81	9,865.80	19,634.00	10,429.76	20,000.00	20,000.00
100-43101-3510	Training/conferences/schools		1,456.68	1,998.59	789.00	645.00	2,500.00	2,500.00
100-43101-3520	Professional licenses & certifications		100.00	110.00	89.00	-	250.00	200.00
100-43101-3910	Advertising for employment		791.20	-	-	-	300.00	300.00
100-43101-3920	Dues & subscriptions		-	-	-	289.00	450.00	450.00
100-43101-3940	Insurance		18,525.44	22,100.66	21,105.00	22,651.67	22,793.90	24,464.00
100-43101-3960	Mileage		214.70	25.00	-	-	150.00	150.00
100-43101-5110	Capital assets		-	-	-	2,496.50	23,000.00	23,000.00
100-43101-5120	Controllable assets		4,956.94	1,339.99	2,676.00	2,141.00	2,000.00	7,000.00
100-43101-7145	Pavement management transfer		900,000.00	1,100,000.00	1,100,000.00	1,000,000.00	1,200,000.00	1,300,000.00
100-43101-7150	Public works equipment fund transfer		150,000.00	200,000.00	250,000.00	208,333.30	250,000.00	250,000.00
Total			1,844,628.63	2,201,281.63	2,227,887.00	1,879,240.86	2,522,470.46	2,552,706.00
Snow & Ice Removal								
100-43102-1110	Wages & salaries-FT		46,038.93	46,580.29	29,163.00	16,309.74	-	-
100-43102-1120	Wages & salaries-PT		6,861.97	5,420.80	2,259.00	4,998.21	6,010.00	6,190.00
100-43102-1210	PERA/FICA/MC		-	-	-	-	-	-
100-43102-1211	PERA		3,345.57	3,083.55	2,150.00	1,202.08	-	-
100-43102-1212	FICA/MC		3,875.61	3,559.35	2,343.00	1,609.50	460.00	480.00
100-43102-1213	PFML		-	-	-	-	-	30.00
100-43102-1320	Life/disability/other insurance		5,415.05	6,138.60	3,163.00	2,054.27	-	-
100-43102-2290	Operating supplies		7,042.76	2,681.54	4,533.00	1,667.24	9,000.00	5,000.00
100-43102-2710	Salt & sand		42,873.38	33,929.47	56,445.00	36,864.01	50,000.00	55,000.00
100-43102-3135	Engineering		331.04	788.67	876.00	484.46	700.00	900.00
100-43102-3910	Advertising for employment		-	-	-	-	700.00	-
Total			115,784.31	102,182.27	100,932.00	65,189.51	66,870.00	67,600.00
Storm Water Drainage								
100-43103-1110	Wages & salaries-FT		1,375.14	1,290.90	-	3,388.48	-	-
100-43103-1120	Wages & salaries-PT		-	-	-	-	-	-
100-43103-1210	PERA/FICA/MC		-	-	-	-	-	-
100-43103-1211	PERA		102.48	96.81	-	254.13	-	-
100-43103-1212	FICA/MC		101.70	84.70	-	259.18	-	-
100-43103-1213	PFML		-	-	-	-	-	-
100-43103-1320	Life/disability/other insurance		137.85	296.08	-	138.36	-	-
100-43103-2290	Operating supplies		3,341.11	26.59	189.00	1,208.25	3,000.00	3,000.00
100-43103-2510	Software licenses & upgrades		-	-	-	-	-	-
100-43103-3120	Computer & software support		-	-	-	-	-	-
100-43103-3110	Attorney		-	-	-	-	-	200.00
100-43103-3135	Engineering		902.06	2,581.46	3,675.00	1,770.00	9,000.00	6,500.00
100-43103-3320	Equipment rentals		1,100.00	1,100.00	-	-	-	-
100-43103-3920	Dues & subscriptions		-	-	-	1,525.00	1,200.00	1,600.00
Total			7,060.34	5,476.54	3,864.00	8,543.40	13,200.00	11,300.00

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
PW Building								
100-43104-2310	Building repair & maintenance supplies		2,937.82	2,947.78	1,515.00	745.02	5,000.00	7,000.00
100-43104-3145	Monitoring		635.40	635.40	635.00	529.50	650.00	650.00
100-43104-3420	Building repair & maintenance services		9,927.15	10,278.65	14,203.00	1,047.00	12,000.00	12,000.00
100-43104-3430	Cleaning service		1,500.00	1,638.00	1,776.00	1,480.00	1,900.00	1,900.00
100-43104-3460	Inspections		535.00	-	10.00	575.00	600.00	650.00
100-43104-3610	Electricity		10,638.95	9,449.40	9,466.00	9,105.75	13,000.00	13,000.00
100-43104-3620	Natural gas		11,659.69	11,023.32	7,060.00	9,418.54	13,000.00	13,000.00
100-43104-3630	Waste management & recycling		1,175.55	77.77	273.00	272.58	80.00	350.00
	Total		39,009.56	36,050.32	34,938.00	23,173.39	46,230.00	48,550.00
Storm water WMOs								
100-43201-1610	Advisory/representative		180.00	360.00	150.00	-	-	-
100-43201-3110	Attorney		70.00	6,454.67	255.00	-	-	-
100-43201-3135	Engineering		19,275.06	12,044.42	8,992.00	-	-	-
100-43201-3710	Sunrise WMO		6,158.22	7,868.86	4,828.00	-	-	-
100-43201-3720	Upper Rum River WMO		2,346.93	2,434.69	2,370.00	-	-	-
100-43201-3920	Dues & subscriptions		750.00	820.00	1,070.00	-	-	-
	Total		28,780.21	29,982.64	17,665.00	-	-	-
Signs & Signals								
100-43401-2250	Street signs		4,624.37	5,063.61	3,135.00	2,197.45	6,000.00	6,000.00
100-43401-2320	Equipment parts & supplies		-	22.47	-	-	3,000.00	3,000.00
100-43401-3120	Computer & software support		225.00	474.00	520.00	-	600.00	600.00
100-43401-3440	Equipment repair & maintenance services		1,864.42	494.72	2,336.00	989.00	1,500.00	1,600.00
100-43401-3610	Electricity		11,195.77	11,041.19	10,963.00	9,740.90	12,000.00	11,200.00
100-43401-5120	Controllable assets		-	-	-	-	-	-
	Total		17,909.56	17,095.99	16,954.00	12,927.35	23,100.00	22,400.00
Utility Row								
100-43501-3135	Engineering		56,732.31	57,137.88	43,800.00	26,073.83	60,200.00	60,200.00
	Total		56,732.31	57,137.88	43,800.00	26,073.83	60,200.00	60,200.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			ACTUAL		YTD	BUDGET	
			2022	2023	2024	Oct-25	2025 2026
Parks							
100-44101-1110	Wages & salaries-FT		58,348.05	76,173.07	121,163.00	90,051.11	194,480.00 198,080.00
100-44101-1120	Wages & salaries-PT		17,473.00	6,671.00	14,519.00	20,763.52	25,500.00 8,000.00
100-44101-1150	Wages & salaries-commissioners		-	-	-	-	-
100-44101-1210	PERA/FICA/MC		-	-	-	-	-
100-44101-1211	PERA		4,356.84	5,724.46	8,989.00	6,803.84	14,590.00 14,860.00
100-44101-1212	FICA/MC		5,647.60	6,270.11	10,159.00	8,409.07	16,830.00 15,770.00
100-44101-1213	PFML		-	-	-	-	910.00
100-44101-1310	Flex plan contribution		-	-	-	-	-
100-44101-1320	Life/disability/other insurance		8,755.25	10,009.63	14,720.00	13,919.06	31,240.00 30,960.00
100-44101-1510	Worker's comp insurance		10,641.00	10,425.00	9,067.00	11,281.25	19,584.72 12,184.00
100-44101-2210	Clothing & personal protective equipment		1,972.85	3,378.45	3,473.00	2,638.90	2,000.00 4,000.00
100-44101-2230	Fuel		5,835.22	5,334.36	3,554.00	4,104.00	7,500.00 5,000.00
100-44101-2240	Safety supplies		-	-	-	52.41	500.00 500.00
100-44101-2290	Operating supplies		11,698.98	11,171.44	14,635.00	11,141.01	12,500.00 12,500.00
100-44101-2320	Equipment parts & supplies		2,585.46	4,231.27	6,137.00	9,671.48	5,000.00 7,000.00
100-44101-2330	Street repair & maintenance supplies		-	-	-	-	1,000.00 -
100-44101-2340	Vehicle parts & supplies		167.56	-	299.00	25.63	500.00 500.00
100-44101-2410	Small tools		50.98	425.91	-	66.74	750.00 750.00
100-44101-3120	Computer & software support		-	-	-	2,575.80	3,100.00 3,490.00
100-44101-3110	Attorney		-	626.24	-	-	1.00 -
100-44101-3135	Engineering		25.38	39.20	4,454.00	499.84	500.00 500.00
100-44101-3150	Personnel testing & recruitment		222.60	294.42	464.00	622.42	300.00 500.00
100-44101-3160	Safety program		686.00	748.00	770.00	793.10	750.00 820.00
100-44101-3210	Phones/radios/pagers		1,175.88	1,554.60	1,599.00	978.07	1,820.00 1,830.00
100-44101-3320	Equipment rentals		-	116.70	-	-	1,000.00 1,000.00
100-44101-3390	Rentals-other		5,460.86	5,784.62	5,845.00	5,599.23	6,500.00 6,000.00
100-44101-3410	Blacktop maintenance		-	-	-	-	2,000.00 2,000.00
100-44101-3440	Equipment repair & maintenance services		136.94	2,183.17	3,037.00	1,420.75	2,000.00 2,000.00
100-44101-3470	Vehicle repair & maintenance services		-	-	-	-	500.00 500.00
100-44101-3490	Other repair & maintenance services		-	3,075.00	2,575.00	-	501.00 500.00
100-44101-3510	Training/conferences/schools		200.00	120.00	-	-	1,000.00 1,000.00
100-44101-3520	Professional licenses & certifications		144.50	-	-	-	200.00 200.00
100-44101-3610	Electricity		4,209.93	4,472.66	3,354.00	3,089.72	5,000.00 4,200.00
100-44101-3910	Advertising for employment		-	-	-	-	450.00 450.00
100-44101-3920	Dues & subscriptions		143.30	-	400.00	-	300.00 300.00
100-44101-3940	Insurance		22,103.13	21,905.25	24,178.00	23,710.06	26,112.47 25,607.00
100-44101-3960	Mileage		-	-	-	-	-
100-44101-3990	Other services & charges		1,276.38	-	-	-	-
100-44101-5110	Capital assets		-	-	5,270.00	5,571.16	-
100-44101-5120	Controllable assets		12,210.00	3,990.00	503.00	1,032.76	-
100-44101-7140	Parks equipment fund transfer		40,000.00	40,000.00	42,000.00	35,000.00	42,000.00 42,000.00
Total			215,527.69	224,724.56	301,164.00	259,820.93	426,009.19 403,911.00
Parks Building							
100-44102-2310	Building repair & maintenance supplies		786.50	920.65	1,187.00	158.07	1,500.00 1,000.00
100-44102-3420	Building repair & maintenance services		1,730.55	3,432.10	1,985.00	986.50	3,500.00 2,500.00
100-44102-3610	Electricity		5,370.39	4,708.45	4,932.00	4,488.03	6,500.00 5,000.00
100-44102-3620	Natural gas		6,050.90	5,463.45	4,417.00	5,197.38	6,500.00 6,500.00
100-44102-3630	Waste management & recycling		200.15	200.15	395.00	394.96	450.00 450.00
Total			14,138.49	14,724.80	12,916.00	11,224.94	18,450.00 15,450.00
Senior Center							
100-44201-2290	Operating supplies		943.05	794.62	291.00	635.15	1,000.00 900.00
100-44201-2340	Vehicle parts & supplies		27.18	-	21.00	13.55	500.00 500.00
100-44201-3210	Phones/radios/pagers		843.05	492.00	291.00	377.90	570.00 625.00
100-44201-3440	Equipment repair & maintenance services		25.55	-	450.00	-	600.00 600.00
100-44201-3460	Inspections		478.00	270.00	1,179.00	364.80	900.00 1,300.00
100-44201-3470	Vehicle repair & maintenance services		-	-	-	-	-
100-44201-3940	Insurance		620.17	302.16	337.00	353.47	363.58 382.00
100-44201-5110	Capital assets		-	-	-	-	500.00 500.00
100-44201-5120	Controllable assets		-	-	3,600.00	-	-
100-44201-7125	General government equipment fund transfer		-	-	-	-	-
Total			2,937.00	1,858.78	6,169.00	1,744.87	4,433.58 4,807.00
Senior center BLDG							
100-44202-2310	Building repair & maintenance supplies		14.43	234.99	205.00	837.22	250.00 250.00
100-44202-3420	Building repair & maintenance services		120.00	250.00	300.00	4,682.67	750.00 750.00
100-44202-3430	Cleaning service		3,048.00	3,324.00	3,600.00	3,000.00	3,800.00 3,800.00
100-44202-3610	Electricity		6,439.65	6,416.10	5,755.00	5,104.49	7,200.00 6,500.00
100-44202-3620	Natural gas		2,934.92	2,706.04	1,938.00	1,965.69	3,500.00 3,000.00
100-44202-3630	Waste management & recycling		181.72	181.72	182.00	181.72	190.00 190.00
Total			12,738.72	13,112.85	11,980.00	15,771.79	15,690.00 14,490.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
		ACTUAL			YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
Misc/Unallocated							
100-48101-4135	Fire relief state aid	122,940.83	135,618.83	151,292.00	172,125.50	140,000.00	182,000.00
100-48101-4145	Refunds & reimbursements	-	1,056.44	-	151.00	-	-
100-48101-4150	Reimbursable expense	6,150.00	7,567.62	7,950.00	4,972.39	1,000.00	1,000.00
100-48101-4160	Uncollectible accounts	-	-	-	-	200.00	200.00
100-49101-7190	Other transfers	-	-	-	-	-	-
Total		129,090.83	144,242.89	159,242.00	177,248.89	141,200.00	183,200.00
	Grand Total Expenditures	6,453,335.31	7,989,985.17	7,832,101.00	6,110,821.75	7,681,525.64	7,873,362.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			ACTUAL		YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
CABLE TV FUND							
Revenues							
210-31402	Franchise Fees	(27,950.14)	(21,234.26)	(14,350.00)	-	(20,000.00)	(10,000.00)
210-37101	Interest on investments	1,150.15	(4,673.86)	(4,459.00)	(2,693.04)	(2,500.00)	(1,500.00)
Total		(26,799.99)	(25,908.12)	(18,809.00)	(2,693.04)	(22,500.00)	(11,500.00)
Expenditures							
210-41705-1120	Wages & salaries-PT	-	-	-	-	-	-
210-41705-1210	PERA/FICA/MC	-	-	-	-	-	-
210-41705-1211	PERA	-	-	-	-	-	-
210-41705-1212	FICA/MC	-	-	-	-	-	-
210-41705-1510	Worker's comp insurance	-	-	-	-	-	-
210-41705-2320	Equipment parts & supplies	-	-	-	-	-	-
210-41705-3190	Recording Services	-	-	-	-	-	-
210-41705-3440	Equipment repair & maintenance services	-	-	-	-	500.00	500.00
210-41705-5110	Capital assets	186,815.78	100,000.00	19,446.00	12,935.00	-	-
210-41705-5120	Controllable assets	-	-	-	-	13,000.00	-
210-41705-7130	Ham Laker transfer	89,000.00	-	15,450.00	15,450.00	15,450.00	15,450.00
Total		275,815.78	100,000.00	34,896.00	28,385.00	28,950.00	15,950.00
HAM LAKER FUND							
Revenues							
211-34101	Advertising & subscriptions	(2,700.00)	(4,125.00)	(4,275.00)	(3,975.00)	(3,000.00)	(3,000.00)
211-37101	Interest on investments	(60.57)	(473.72)	3.00	(0.46)	-	-
211-37501	General donations	(15,000.00)	(11,500.00)	(16,000.00)	(8,000.00)	(11,000.00)	(11,000.00)
211-39309	Transfer from other funds	(89,000.00)	-	(15,450.00)	(15,450.00)	(15,450.00)	(15,450.00)
Total		(106,760.57)	(16,098.72)	(35,722.00)	(27,425.46)	(29,450.00)	(29,450.00)
Expenditures							
211-41704-2120	Postage	11,800.79	13,248.85	15,777.00	15,705.63	15,500.00	16,000.00
211-41704-3125	Editing	9,918.90	9,887.40	10,177.00	9,362.70	10,000.00	10,500.00
211-41704-3970	Printing	7,460.02	7,328.99	8,748.00	6,308.79	7,600.00	9,000.00
211-41704-3990	Other services and charges	1,892.87	2,471.99	4,349.00	4,561.08	3,800.00	4,500.00
Total		31,072.58	32,937.23	39,051.00	35,938.20	36,900.00	40,000.00
LAWFUL GAMBLING CONSTRUCTION FUND							
Revenues							
212-37101	Interest on investments	(552.12)	(5,014.11)	(7,646.00)	(6,005.22)	-	-
212-37503	Lawful gambling contributions	(51,845.09)	(57,182.62)	(42,759.00)	(17,578.04)	(25,000.00)	(25,000.00)
Total		(52,397.21)	(62,196.73)	(50,405.00)	(23,583.26)	(25,000.00)	(25,000.00)
Expenditures							
212-41706-3155	Police protection	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	45,000.00
212-41706-7190	Transfer to General Fund	-	-	-	-	-	-
212-41706-7191	Transfer to Ham Laker Fund	-	-	-	-	-	-
Total		25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	45,000.00
FUTURE DRAINAGE FUND							
Revenues							
230-34401	Future drainage fees	(9,428.00)	(11,747.20)	(12,098.00)	(13,615.65)	(10,000.00)	(10,000.00)
230-37101	Interest on investments	(3.68)	(4,670.03)	(5,839.00)	(4,055.86)	(500.00)	(500.00)
Total		(9,431.68)	(16,417.23)	(17,937.00)	(17,671.51)	(10,500.00)	(10,500.00)
Expenditures							
230-43201-2390	Other repair & maintenance supplies	-	-	-	-	6,000.00	6,000.00
230-43201-2510	Software licenses & upgrades	4,260.00	6,260.00	-	-	27,583.22	32,824.03
230-43201-3110	Attorney	-	-	-	-	500.00	500.00
230-43201-3135	Engineering	5,040.44	4,997.90	15,485.00	12,902.41	10,000.00	10,000.00
230-43201-3190	Other professional services	-	-	-	-	-	-
230-43201-3320	Equipment rentals	-	-	-	-	-	-
230-43201-3490	Other repair & maintenance services	-	-	-	-	10,000.00	10,000.00
230-43201-3950	Legal notices/publications/bids	-	58.46	73.00	-	-	-
230-43201-3980	Filing fees	-	-	-	-	-	-
230-43201-5110	Capital assets	-	-	-	-	-	-
230-43201-5130	ROW acquisitions	-	-	-	-	-	-
Total		9,300.44	11,316.36	15,558.00	12,902.41	54,083.22	59,324.03

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
RECYCLING FUND								
Revenues								
231-33406	SCORE grants		(86,174.00)	(85,026.00)	(85,236.00)	-	(85,000.00)	(85,000.00)
231-34302	Recycling receipts		(2,064.12)	(2,480.85)	(1,197.00)	(1,304.00)	(1,000.00)	(1,000.00)
231-37101	Interest on investments		309.13	(1,700.41)	(2,691.00)	(1,624.34)	(50.00)	(50.00)
Total			(87,928.99)	(89,207.26)	(89,124.00)	(2,928.34)	(86,050.00)	(86,050.00)
Expenditures								
231-43601-1110	Wages & Salaries		-	6,016.03	3,272.00	5,380.86	-	-
231-43601-1211	PEAR		-	-	24.00	(47.04)	-	-
231-43601-1212	FICA		-	-	24.00	(47.98)	-	-
231-43601-2120	Postage		2,183.64	2,484.23	2,493.00	2,450.96	2,500.00	2,500.00
231-43601-2290	Operating supplies		-	-	-	-	500.00	500.00
231-43601-3630	Waste management & recycling		75,496.15	73,156.11	80,277.00	51,682.07	87,000.00	87,000.00
231-43601-3930	Grant expenditures		-	-	-	-	-	-
231-43601-3960	Mileage		-	-	-	-	50.00	50.00
231-43601-3970	Printing		4,083.16	4,314.37	4,645.00	4,404.38	4,500.00	5,000.00
Total			81,762.95	85,970.74	90,735.00	63,823.25	94,550.00	95,050.00
STREET LIGHT FUND								
Revenues								
232-34303	Street light fees		(85,613.95)	(70,647.25)	(74,235.00)	(8,746.00)	(66,000.00)	(70,000.00)
232-34306	Developer electrical service		(5,100.48)	(2,016.00)	(3,519.00)	-	-	-
232-36101	Current assessments		-	-	-	(38,476.80)	-	-
232-36102	Delinquent assessments		-	(155.15)	(129.00)	(81.53)	-	-
232-36104	Penalties & interest		(84.52)	(55.35)	(78.00)	(12.84)	-	-
232-37101	Interest on investments		(277.50)	(7,367.33)	(9,959.00)	(7,685.60)	(100.00)	(100.00)
232-37601	Refunds & reimbursements		-	(992.13)	(995.00)	-	-	-
Total			(91,076.45)	(81,233.21)	(88,915.00)	(55,002.77)	(66,100.00)	(70,100.00)
Expenditures								
232-43701-2120	Postage		-	435.26	-	560.40	-	-
232-43701-3105	Assessing/property tax administration		-	1,614.00	1,686.00	1,951.28	-	2,000.00
232-43701-3190	Other professional services		503.07	516.10	2,031.00	566.77	3,000.00	3,000.00
232-43701-3610	Electricity		55,164.91	54,189.62	54,528.00	48,313.45	60,000.00	60,000.00
232-43701-4145	Refunds & reimbursements		-	-	570.00	-	-	570.00
232-43701-4160	Uncollectible accounts		-	-	-	-	-	-
232-43701-5120	Controllable assets		-	-	-	-	-	-
Total			55,667.98	56,754.98	58,815.00	51,391.90	63,000.00	65,570.00
Sunrise WMO								
Revenues								
233-31001	Current property taxes		-	-	-	(5,782.35)	(11,530.00)	(8,615.00)
233-37101	Interest on investments		-	-	-	-	-	-
Total			-	-	-	(5,782.35)	(11,530.00)	(8,615.00)
Expenditures								
233-43201-1610	Representative		-	-	-	-	330.00	330.00
233-43201-3110	Attorney		-	-	-	67.90	500.00	350.00
233-43201-3135	Engineering		-	-	-	42.06	5,000.00	2,500.00
233-43201-3710	Sunrise WMO		-	-	-	5,771.84	5,700.00	5,435.00
Total			-	-	-	5,881.80	11,530.00	8,615.00
URRWMO								
Revenues								
234-31001	Current property taxes		-	-	-	(2,125.91)	(3,730.00)	(4,125.00)
234-37101	Interest on investments		-	-	-	-	-	-
Total			-	-	-	(2,125.91)	(3,730.00)	(4,125.00)
Expenditures								
234-43201-1610	Representative		-	-	-	-	330.00	330.00
234-43201-3110	Attorney		-	-	-	-	-	-
234-43201-3135	Engineering		-	-	-	255.73	800.00	800.00
234-43201-3720	Upper Rum River WMO		-	-	-	2,683.85	2,600.00	2,995.00
Total			-	-	-	2,939.58	3,730.00	4,125.00

CITY OF HAM LAKE								
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED								
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026								
			ACTUAL			YTD	BUDGET	
			2022	2023	2024	Oct-25	2025	2026
OAKWILT FUND								
Revenues								
	250-37101	Interest on investments	3.13	(420.30)	(536.00)	(376.70)	(50.00)	(50.00)
	Total		3.13	(420.30)	(536.00)	(376.70)	(50.00)	(50.00)
Expenditures								
	250-45101-2120	Postage	87.78	107.10	-	-	150.00	-
	250-45101-2290	Operating supplies	53.42	33.94	-	-	100.00	-
	250-45101-3320	Equipment rentals	-	-	-	-	-	-
	250-45101-3440	Equipment repair & maintenance services	-	-	-	-	-	-
	250-45101-3810	Contractors	-	-	-	-	-	-
	Total		141.20	141.04	-	-	250.00	-
ECONOMIC DEVELOPMENT FUND								
Revenues								
	261-37101	Interest on investments	(1.98)	(63.46)	(82.00)	(57.22)	(650.00)	(50.00)
	261-37102	Interest - Loans	-	-	-	-	-	-
	Total		(1.98)	(63.46)	(82.00)	(57.22)	(650.00)	(50.00)
Expenditures								
	261-46101-4105	Beautification grants	-	-	-	-	-	-
	Total		-	-	-	-	-	-
HAM LAKE EDA FUND								
Revenues								
	262-33402	MSA Construction	-	-	-	(710,000.00)	-	-
	262-37101	Interest on investments	617.79	(178.37)	(1,041.00)	(6,329.42)	(50.00)	(50.00)
	262-37302	Building lease	-	-	-	-	-	-
	262-37601	Refunds & reimbursements	-	-	(509,634.00)	(295,939.46)	-	-
	Total		617.79	(178.37)	(510,675.00)	(302,268.88)	(50.00)	(50.00)
Expenditures								
	262-46101-2310	Building repair & maintenance supplies	-	-	-	-	-	-
	262-46101-3110	Attorney	1,817.50	6,443.68	742.00	1,676.00	6,000.00	6,000.00
	262-46101-3135	Engineering	-	-	-	22,726.67	-	-
	262-46101-3190	Other professional services	5,000.00	400.00	36,046.00	18,000.00	400.00	36,046.00
	262-46101-3420	Building repair & maintenance services	-	-	-	-	-	-
	262-46101-3630	Waste management	-	-	-	-	-	-
	262-46101-3940	Insurance	-	-	-	-	-	-
	262-46101-3950	Legal notices/publications/bids	-	-	-	186.44	1.00	201.36
	262-46101-5110	Capital assets	-	281,277.66	68,934.00	1,808.64	-	70,000.00
	Total		6,817.50	288,121.34	105,722.00	44,397.75	6,400.00	112,247.36
LODGING TAX FUND								
Revenues								
	263-31401	Lodging tax	(29,743.38)	(27,460.86)	(23,821.00)	(6,190.74)	(31,000.00)	(31,000.00)
	263-37101	Interest on investments	0.85	(235.40)	(309.00)	(84.41)	-	-
	Total		(29,742.53)	(27,696.26)	(24,130.00)	(6,275.15)	(31,000.00)	(31,000.00)
Expenditures								
	263-46101-4120	Convention bureau	28,256.20	26,993.46	23,647.00	3,655.96	29,000.00	29,000.00
	263-46101-7135	Lodging tax transfer	1,200.00	2,000.00	2,000.00	-	2,000.00	2,000.00
	Total		29,456.20	28,993.46	25,647.00	3,655.96	31,000.00	31,000.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
		ACTUAL			YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
2010 CIP BOND DEBT SERVICE FUND							
Revenues							
370-31001	Current property taxes	(209,416.00)	(208,924.00)	(208,031.00)	(103,241.50)	(206,483.00)	-
370-31002	Delinquent property taxes	-	-	-	-	(1,500.00)	-
370-37101	Interest on investments	(1,300.40)	(6,263.37)	(6,851.00)	(4,527.35)	(500.00)	-
Total		(210,716.40)	(215,187.37)	(214,882.00)	(107,768.85)	(208,483.00)	-
Expenditures							
370-47101-6110	Principal	170,000.00	175,000.00	180,000.00	185,000.00	180,000.00	190,000.00
370-47101-6120	Interest	26,993.76	21,709.38	16,050.00	9,887.50	16,100.00	3,325.00
370-47101-6130	Agent fees	325.00	4,125.00	325.00	2,425.00	6,500.00	4,000.00
Total		197,318.76	200,834.38	196,375.00	197,312.50	202,600.00	197,325.00
2016 GO CAPITAL NOTE DEBT SERVICE FUND							
Revenues							
371-31402	Franchise fees	(31,895.81)	(32,027.73)	(32,145.00)	-	-	-
371-37101	Interest on investments	-	-	-	-	-	-
Total		(31,895.81)	(32,027.73)	(32,145.00)	-	-	-
Expenditures							
371-47101-6110	Principal	28,600.00	29,316.00	30,028.00	-	-	-
371-47101-6120	Interest	1,760.00	1,186.60	600.00	-	-	-
371-47101-6130	Agent fees & misc	1,535.81	1,525.13	1,517.00	-	-	-
Total		31,895.81	32,027.73	32,145.00	-	-	-

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			ACTUAL		YTD	BUDGET	
			2022	2023	2024	Oct-25	2025 2026
GENERAL GOVERNMENT EQUIPMENT FUND							
Revenues							
410-37101	Interest on investments	(22.99)	(2,657.82)	(3,561.00)	(2,551.57)	(400.00)	(400.00)
410-39301	Transfer from general fund	(5,500.00)	(5,500.00)	(5,500.00)	(4,166.70)	(5,000.00)	(5,000.00)
Total		(5,522.99)	(8,157.82)	(9,061.00)	(6,718.27)	(5,400.00)	(5,400.00)
Expenditures							
410-41701-5110	Capital assets	-	-	-	5,450.00	1,000.00	1,000.00
410-41701-7110	Election equipment fund transfer	-	-	-	-	-	-
Total		-	-	-	5,450.00	1,000.00	1,000.00
ELECTION EQUIPMENT FUND							
Revenues							
411-37101	Interest on investments	(19.37)	(174.67)	(304.00)	(311.94)	(100.00)	(100.00)
411-39309	Transfer from other funds	(4,000.00)	(4,000.00)	(4,000.00)	(3,333.30)	(4,000.00)	(4,000.00)
Total		(4,019.37)	(4,174.67)	(4,304.00)	(3,645.24)	(4,100.00)	(4,100.00)
Expenditures							
411-41302-5110	Capital assets	3,727.32	3,622.56	1,753.00	-	2,000.00	4,000.00
Total		3,727.32	3,622.56	1,753.00	-	2,000.00	4,000.00
BUILDING FUND							
Revenues							
412-37101	Interest on investments	(24.74)	(9,514.96)	(12,339.00)	(9,168.63)	(1,000.00)	(1,000.00)
412-37302	Building lease	-	-	-	-	-	-
412-39301	Transfer from general fund	(10,000.00)	(10,000.00)	(10,000.00)	(8,333.30)	(10,000.00)	(10,000.00)
Total		(10,024.74)	(19,514.96)	(22,339.00)	(17,501.93)	(11,000.00)	(11,000.00)
Expenditures							
412-41702-3420	Building repair & maintenance services	6,120.00	-	-	-	10,000.00	10,000.00
412-41702-5110	Capital assets	2,367.29	-	-	-	35,000.00	-
Total		8,487.29	-	-	-	45,000.00	10,000.00
FIRE DEPARTMENT EQUIPMENT FUND							
Revenues							
420-33102	Fire/emergency preparedness grants	-	-	-	-	-	-
420-33407	State Fire Grants	-	(721,564.00)	-	-	-	-
420-37101	Interest on investments	(358.39)	(41,254.87)	(2,053.00)	(27,442.04)	(1,000.00)	(1,000.00)
420-37502	Fire department donations	-	-	-	-	-	-
420-37601	Refunds & reimbursements	-	-	(2,477.00)	-	-	-
420-39101	Sale of assets	-	(2,000.00)	(101.00)	-	-	-
420-39301	Transfer from general fund	(230,000.00)	(285,000.00)	(1,125,000.00)	(237,500.00)	(285,000.00)	(295,000.00)
Total		(230,358.39)	(1,049,818.87)	(1,129,631.00)	(264,942.04)	(286,000.00)	(296,000.00)
Expenditures							
420-42201-5110	Capital assets	65,190.89	2,469,814.99	682,282.00	13,580.00	970,000.00	1,030,000.00
420-42201-7190	Other transfers	-	-	-	-	-	-
Total		65,190.89	2,469,814.99	682,282.00	13,580.00	970,000.00	1,030,000.00
EMERGENCY OPERATIONS CENTER FUND							
Revenues							
421-37101	Interest on investments	(495.90)	(2,254.08)	(1,721.00)	(1,284.68)	(250.00)	(250.00)
421-39301	Transfer from general fund	-	(2,000.00)	(2,000.00)	-	(2,000.00)	(2,000.00)
Total		(495.90)	(4,254.08)	(3,721.00)	(1,284.68)	(2,250.00)	(2,250.00)
Expenditures							
421-42301-3420	Building repair & maintenance services	-	-	-	-	-	-
421-42301-5110	Capital assets	-	-	-	-	1,000.00	1,000.00
Total		-	-	-	-	1,000.00	1,000.00
SIREN REPLACEMENT FUND							
Revenues							
422-37101	Interest on investments	3.55	(1,364.41)	(1,783.00)	(1,310.33)	(50.00)	(50.00)
422-39301	Transfer from general fund	-	-	-	(1,666.70)	-	-
Total		3.55	(1,364.41)	(1,783.00)	(2,977.03)	(50.00)	(50.00)
Expenditures							
422-42302-3440	Equipment repair & maintenance services	-	-	-	-	-	-
Total		-	-	-	-	-	-

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
			2022	ACTUAL 2023	2024	YTD Oct-25	BUDGET 2025 2026
BUILDING INSPECTION EQUIPMENT FUND							
Revenues							
428-37101	Interest on investments		(84.01)	(369.81)	(790.00)	(804.84)	(1,000.00) (1,000.00)
428-39101	Sale of Assets		-	-	-	-	- -
428-39301	Transfer from general fund		-	(10,000.00)	-	(8,333.30)	(10,000.00) (10,000.00)
428-39309	Transfer from other funds		(7,000.00)	-	(10,000.00)	-	- -
Total			(7,084.01)	(10,369.81)	(10,790.00)	(9,138.14)	(11,000.00) (11,000.00)
Expenditures							
428-42401-5110	Capital assets		-	7,400.00	-	-	- -
Total			-	7,400.00	-	-	- -
PUBLIC WORKS EQUIPMENT FUND							
Revenues							
430-37101	Interest on investments		(291.07)	(18,382.53)	(31,952.00)	(26,187.14)	(1,000.00) (1,000.00)
430-39101	Sale of assets		-	-	(4,000.00)	-	(45,000.00) (10,000.00)
430-39301	Transfer from general fund		(150,000.00)	(200,000.00)	(250,000.00)	(208,333.30)	(250,000.00) (250,000.00)
Total			(150,291.07)	(218,382.53)	(285,952.00)	(234,520.44)	(296,000.00) (261,000.00)
Expenditures							
430-43101-5110	Capital assets		-	1,600.00	-	479,087.48	1,042,900.00 370,000.00
Total			-	1,600.00	-	479,087.48	1,042,900.00 370,000.00
REVOLVING STREET FUND							
Revenues							
431-31002	Delinquent property taxes		-	-	-	-	- -
431-33401	MSA maintenance		(1,160,709.00)	(231,067.00)	(254,962.00)	(237,776.00)	(257,901.00) (260,000.00)
431-33402	MSA construction		-	(459,835.00)	(38,992.00)	(325,305.42)	(2,040,000.00) (920,000.00)
431-33403	Large City Assistance Aid		-	-	(8,703.00)	(26,558.00)	(61,734.00) (42,000.00)
431-33408	State bridge & highway grants		-	-	-	(223,834.93)	- -
431-33501	Other county grants & aids		-	-	-	-	- -
431-34301	Developer contributions		-	-	-	-	- -
431-34307	Future paving fees		-	-	-	-	- -
431-36101	Current assessments		(56,011.67)	(51,652.22)	(50,805.00)	(26,359.12)	(35,000.00) (34,000.00)
431-36102	Delinquent assessments		-	-	(440.00)	498.06	- -
431-36103	Prepaid assessments		(16,076.13)	(10,237.71)	(4,542.00)	(28,010.89)	- -
431-36104	Penalties & interest		(151.76)	(26.15)	(131.00)	-	- -
431-37101	Interest on investments		(5,367.83)	(121,859.32)	(115,339.00)	(74,266.80)	(1,000.00) (1,000.00)
431-37601	Refunds & reimbursements		(4,015.38)	-	-	-	(25,000.00) -
431-39301	Transfer from general fund		(900,000.00)	(2,153,576.29)	(1,100,000.00)	(1,000,000.00)	(1,200,000.00) (1,300,000.00)
Total			(2,142,331.77)	(3,028,253.69)	(1,573,914.00)	(1,941,613.10)	(3,620,635.00) (2,557,000.00)
Expenditures							
431-43301-2120	Postage		-	-	-	-	- -
431-43301-2330	Street supplies		3,053.28	20,190.06	-	-	- -
431-43301-3105	Assessing/property tax administration		229.26	212.79	165.00	-	200.00 200.00
431-43301-3110	Attorney		2,198.50	9,107.95	6,422.00	2,476.51	2,000.00 2,000.00
431-43301-3135	Engineering		230,384.80	384,905.55	273,526.00	136,909.11	360,000.00 360,000.00
431-43301-3190	Other professional services		-	89,345.37	27,391.00	12,000.00	40,000.00 40,000.00
431-43301-3320	Equipment rentals		405.39	4,985.75	-	-	- -
431-43301-3810	Contractors		1,051,844.03	2,145,631.60	2,530,279.00	729,065.26	2,946,816.00 3,266,027.00
431-43301-3950	Legal notices/publications/bids		388.80	214.88	485.00	346.02	500.00 -
431-43301-3980	Filing fees		230.00	230.00	-	-	300.00 -
431-43301-5130	ROW Acquisition		44,538.00	13,500.00	2,200.00	-	50,000.00 -
Total			2,936,699.00	2,668,323.95	2,840,468.00	880,796.90	3,399,816.00 3,668,227.00
PARK AND BEACH LAND FUND							
Revenues							
440-33601	Other local government grants & aids		-	-	-	-	- -
440-37101	Interest on investments		79.14	(36,995.64)	(33,658.00)	(19,279.77)	(1,000.00) (1,000.00)
440-37102	Interest - Loans		(1,216.57)	(1,216.72)	(641.00)	(1,129.18)	(2,000.00) (1,000.00)
440-37501	General donations		-	-	-	-	- -
440-37504	Parkland dedication		(45,635.64)	(62,895.12)	(20,751.00)	(98,256.13)	(20,000.00) (20,000.00)
440-39101	Sale of assets		-	-	-	-	- -
Total			(46,773.07)	(101,107.48)	(55,050.00)	(118,665.08)	(23,000.00) (22,000.00)
Expenditures							
440-44103-2390	Other repair & maintenance supplies		-	-	5,002.00	-	- -
440-44103-3135	Engineering		-	13,429.72	22,381.00	24,639.83	- -
440-44103-3490	Other repair & maintenance services		-	-	-	-	- -
440-44103-4150	Reimbursable expense		-	-	-	-	- -
440-44103-5110	Capital assets		16,249.61	289,005.82	239,489.00	32,129.41	50,000.00 50,000.00
440-44103-5120	Controllable assets		-	8,934.47	9,667.00	-	- -
Total			16,249.61	311,370.01	276,539.00	56,769.24	50,000.00 50,000.00

CITY OF HAM LAKE							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED							
BUDGET DETAIL - ACTUAL 2022-2024, YTD OCTOBER 2025, BUDGET FINAL 2025, PROPOSED 2026							
		ACTUAL			YTD	BUDGET	
		2022	2023	2024	Oct-25	2025	2026
PARKS EQUIPMENT FUND							
Revenues							
441-37101	Interest on investments	(225.89)	(5,455.73)	(8,593.00)	(7,343.28)	(1,000.00)	(1,000.00)
441-39101	Sale of assets	-	-	-	-	(13,000.00)	(10,000.00)
441-39301	Transfer from general fund	(40,000.00)	(40,000.00)	(42,000.00)	(35,000.00)	(42,000.00)	(42,000.00)
Total		(40,225.89)	(45,455.73)	(50,593.00)	(42,343.28)	(56,000.00)	(53,000.00)
Expenditures							
441-44101-5110	Capital assets	-	-	-	-	150,000.00	150,000.00
441-44101-7170	Building inspection equipment transfer	-	-	-	-	-	-
Total		-	-	-	-	150,000.00	150,000.00

CITY OF HAM LAKE

CAPITAL IMPROVEMENT

AND

EQUIPMENT REPLACEMENT PLAN

2026 - 2030

15544 Central Avenue NE, Ham Lake, MN 55304
763-434-9555
www.ci.ham-lake.mn.us

City of Ham Lake
Capital Improvement & Equipment Replacement Plan
2026 thru 2030
Sources and Uses of Funds - Equipment Funds

	2026	2027	2028	2029	2030
410 General Government Equipment					
Beginning Balance	80,870	85,270	89,670	94,070	98,470
Revenues and other fund sources					
Interest	400	400	400	400	400
Transfer from general fund	5,000	5,000	5,000	5,000	5,000
Total revenue and other fund sources	5,400	5,400	5,400	5,400	5,400
Expenditures and uses					
Miscellaneous as needed	1,000	1,000	1,000	1,000	1,000
Total expenditures and uses	1,000	1,000	1,000	1,000	1,000
Ending Balance	85,270	89,670	94,070	98,470	102,870
411 Election Equipment					
Beginning Balance	10,276	10,376	10,476	10,576	10,676
Revenues and other fund sources					
Interest	100	100	100	100	100
Transfer from general fund	4,000	4,000	4,000	4,000	4,000
Total revenue and other fund sources	4,100	4,100	4,100	4,100	4,100
Expenditures and uses					
2024 Expenditures					
City's share of Anoka County's cost for election equipment	4,000	4,000	4,000	4,000	4,000
Total expenditures and uses	4,000	4,000	4,000	4,000	4,000
Ending Balance	10,376	10,476	10,576	10,676	10,776
412 Building Fund					
Beginning Balance	306,987	272,987	273,987	274,987	275,987
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
Transfer from general fund	10,000	10,000	10,000	10,000	10,000
Total revenue and other fund sources	11,000	11,000	11,000	11,000	11,000
Expenditures and uses					
2024 Expenditures					
Miscellaneous as needed	45,000	10,000	10,000	10,000	10,000
Replace roof on Fire Station 2	-	-	-	-	-
Overlay of City Hall and Senior Center Parking Lot	45,000	10,000	10,000	10,000	10,000
Total expenditures and uses	45,000	10,000	10,000	10,000	10,000
Ending Balance	272,987	273,987	274,987	275,987	276,987
420 Fire Equipment					
Beginning Balance	980,625	246,625	542,625	683,625	909,625
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
Sale of assets-Utility Two (2006 Ford F250 crew cab)	-	-	-	-	-
Sale of C-1 '21 Dodge Durango	-	-	-	-	-
Sale of G-1 '20 Ford F350	-	-	-	-	-
Public Safety State Aid					
Transfer from general fund - fund balance (no increase in the levy)	295,000	295,000	295,000	295,000	295,000
Transfer from general fund	295,000	295,000	295,000	295,000	295,000
Total revenue and other fund sources	296,000	296,000	296,000	296,000	296,000
Expenditures and uses					
2024 Expenditures					
E-2 Replacement	970,000				
U-2 Replacement	60,000	-			
C-1 '21 DODGE DURANGO	-		55,000		
G-2 '20 FORD F350	-	-	100,000	-	-
Wash and Dryer for Station #3	-				
Bathrooms #1			-	70,000	-
Total expenditures and uses	1,030,000	-	155,000	70,000	-
Ending Balance	246,625	542,625	683,625	909,625	1,205,625

City of Ham Lake
Capital Improvement & Equipment Replacement Plan
2026 thru 2030
Sources and Uses of Funds - Equipment Funds

	2026	2027	2028	2029	2030
421 Emergency Operations Center					
Beginning Balance	44,856	46,106	47,356	48,606	49,856
Revenues and other fund sources					
Interest	250	250	250	250	250
Transfer from general fund	2,000	2,000	2,000	2,000	2,000
Total revenue and other fund sources	2,250	2,250	2,250	2,250	2,250
Expenditures and uses					
Miscellaneous as needed	1,000	1,000	1,000	1,000	1,000
Total expenditures and uses	1,000	1,000	1,000	1,000	1,000
Ending Balance	46,106	47,356	48,606	49,856	51,106
422 Siren Replacement					
Beginning Balance	43,586	43,636	43,686	43,736	43,786
Revenues and other fund sources					
Interest	50	50	50	50	50
Total revenue and other fund sources	50	50	50	50	50
Expenditures and uses					
Siren repairs and upgrades	-	-	-	-	-
Siren Transmitter Upgrade - 7K/Siren	-	-	-	-	-
Total expenditures and uses	-	-	-	-	-
Ending Balance	43,636	43,686	43,736	43,786	43,836
428 Building Inspection Equipment					
Beginning Balance	30,252	41,252	52,252	63,252	74,252
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
Future sale of assets	-	-	-	-	-
Transfer from general fund	10,000	10,000	10,000	10,000	10,000
Total revenue and other fund sources	11,000	11,000	11,000	11,000	11,000
Expenditures and uses					
Future purchase of Trucks	-	-	-	-	-
Total expenditures and uses	-	-	-	-	-
Ending Balance	41,252	52,252	63,252	74,252	85,252
430 Public Works Equipment					
Beginning Balance	692,603	395,292	441,592	162,592	13,592
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
Sale of Assets	10,000	10,000	10,000	-	-
Transfer from general fund	250,000	250,000	250,000	250,000	250,000
Total revenue and other fund sources	261,000	261,000	261,000	251,000	251,000
Expenditures and uses					
#26-01 Volvo Snow Plow	350,000	-	-	-	-
#91 '26 Mack Truck Build Out	188,311	-	-	-	-
#67 GOOSEN VAN N LOAD	-	-	-	-	-
#71 '08 JOHN DEERE 544J LOADER	-	-	-	-	-
#68 2001 ELGIN STREET SWEEPER	-	-	150,000	-	-
#83 1998 CHEV 1/2-TON PICKUP	-	-	40,000	-	-
#97 1989 FORD L8000 W/PLOW (Order in 2026 for 2029)	-	-	350,000	-	-
WAYNE IX FUEL DISPENSERS & CONTROL SYSTEM	-	70,000	-	-	-
#60 '05 ROLLER	-	-	-	-	15,000
#74 2009 FORD F450	-	94,700	-	-	-
#70 2011 FORD F350	-	50,000	-	-	50,000
#90 2000 FREIGHTLINER FL70 PATCH TRUCK	-	-	-	400,000	-
SIGN SOFTWARE AND EQUIPMENT	20,000	-	-	-	-
Total expenditures and uses	558,311	214,700	540,000	400,000	65,000
Ending Balance	395,292	441,592	162,592	13,592	199,592

City of Ham Lake
Capital Improvement & Equipment Replacement Plan
2026 thru 2030
Sources and Uses of Funds - Equipment Funds

	2026	2027	2028	2029	2030
431 Revolving Street Fund					
Beginning Balance	1,091,545	(61,682)	350,677	965,846	1,493,680
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
MSA Maintenance Grant	260,000	260,000	260,000	260,000	260,000
MSA Construction Grant (Carry Over)					
MSA Construction Grant (Allotment)	920,000	930,000	940,000	950,000	950,000
Large City Assistance					
State bridge & highway grants					
Coon Creek Watershed					
Local Partnership Program					
County grants					
Current assessments	34,000	34,000	33,000	32,000	32,000
Pavement management transfer from general fund	1,300,000	1,400,000	1,500,000	1,600,000	1,600,000
Total revenue and other fund sources	2,515,000	2,625,000	2,734,000	2,843,000	2,843,000
Expenditures and uses					
2024 Expenditures					
Prior Year Projects not yet completed					
Misc Fees					
Overlay-non MSA streets	908,369	1,297,794	953,946	1,303,979	1,339,094
Overlay-MSA streets	459,858	-	420,700	34,092	265,957
Reconstruction-non MSA streets	-	-	-	-	-
Reconstruction-MSA streets	2,300,000	-	-	732,086	-
New construction-non MSA streets	-	-	-	-	-
New construction MSA streets	-	540,347	-	-	-
Participation in county projects	-	374,500	744,185	245,009	-
Total expenditures and uses	3,668,227	2,212,641	2,118,831	2,315,166	1,605,051
Ending Balance	(61,682)	350,677	965,846	1,493,680	2,731,629
440 Park and Beach Land Fund					
Beginning Balance	488,149	441,149	571,733	524,733	477,733
Revenues and other fund sources					
Interest	3,000	3,000	3,000	3,000	3,000
Parkland dedications	unknown	unknown	unknown	unknown	unknown
Total revenue and other fund sources	3,000	3,000	3,000	3,000	3,000
Expenditures and uses					
Miscellaneous park improvements	30,000	30,000	30,000	30,000	30,000
Future park and trail development	20,000	20,000	20,000	20,000	20,000
Total expenditures and uses	50,000	50,000	50,000	50,000	50,000
Ending Balance	441,149	394,149	524,733	477,733	430,733
441 Park Equipment					
Beginning Balance	272,909	295,909	331,409	376,409	421,409
Revenues and other fund sources					
Interest	1,000	1,000	1,000	1,000	1,000
Sale of 2013 John Deer X950R Mower with 14-Bushel Dump (#53)	-	-	-	-	-
Sale of 2018 John Deer 1580 Mower - 72" Deck & Canopy (#62)	-	-	-	-	-
Sale of 2017 Bobcat 5600-T4 Toolcat (#47)	-	-	-	-	-
Sale of 2005 John Deer Pro Gator 2020 (#51)	1,000	-	-	-	-
Sale of Smith Co. Ballfield Groomer (#66)	1,000	-	-	-	-
Sale of Toro 36" Floating Deck Mower (#46)	-	1,000	-	-	-
Sale of 1994 Top - Utility Trailer (#107)	-	500	-	-	-
Transfer from general fund	42,000	44,000	44,000	44,000	44,000
Total revenue and other fund sources	45,000	46,500	45,000	45,000	45,000
Expenditures and uses					
Replace 2013 John Deer X950R Mower with 14-Bushel Dump (#53)	-	-	-	-	-
Replace 2018 John Deer 1580 Mower - 72" Deck & Canopy (#62)	-	-	-	-	-
Replace 2017 Bobcat 5600-T4 Toolcat (#47)	-	-	-	-	-
Replace 2005 John Deer Pro Gator 2020 (#51)	12,000	-	-	-	-
Replace Smith Co. Ballfield Groomer (#66)	10,000	-	-	-	-
Replace Toro 36" Floating Deck Mower (#46)	-	6,000	-	-	-
Replace 1994 Top - Utility Trailer (#107)	-	5,000	-	-	-
Total expenditures and uses	22,000	11,000	-	-	-
Ending Balance	295,909	331,409	376,409	421,409	466,409

**City of Ham Lake
Capital Improvement & Equipment Replacement Plan
2026 thru 2030**

General Fund Capital Outlay by Department

	2026	2027	2028	2029	2030	Total
41701 General Government & Elections	9,000	9,000	9,000	9,000	9,000	45,000
41702 General Building	10,000	10,000	10,000	10,000	10,000	50,000
42201 Fire Department	295,000	295,000	295,000	295,000	295,000	1,475,000
42301 EOC	2,000	2,000	2,000	2,000	2,000	10,000
42401 Building Department Equipment	10,000	10,000	10,000	10,000	10,000	50,000
43101 Public Works Equipment	250,000	250,000	250,000	250,000	250,000	1,250,000
43101 Revolving Street Fund	1,300,000	1,400,000	1,500,000	1,600,000	1,700,000	7,500,000
44101 Parks Equipment	42,000	44,000	44,000	44,000	44,000	218,000
TOTAL	1,918,000	2,020,000	2,120,000	2,220,000	2,320,000	10,598,000

General fund capital outlay in departments includes small equipment that is not budgeted in the equipment funds.
The unspent amounts have historically been transferred to the equipment funds at year end.

**City of Ham Lake
Street Overlays
2026 thru 2030**

2026		Year of Last Project	Last Project Type	Amount	Year Total
	Residential/Commercial/Industrial Streets and Bridges				
	Polk St.: Constance Blvd. to 833 feet N	2004	Overlay	35,153	
	Amberwood	2004	Overlay	37,771	
	Rosewood Addn.	2004	Overlay	41,736	
	Wisen's 14th Addn.	2005	Overlay	62,329	
	North Pines 1st Addn.	2005	Overlay	105,671	
	W. Frontage Rd. S. of Crosstown Blvd. (174th Ave./Central Ave./Johnson St.)	2004	Overlay	109,424	
	Landborg Industrial Park	2003	Overlay	144,081	
	West Coon Lake Shores Estates/179th Ave.	2004	Overlay	180,067	
	Ambershire	2004	Overlay	192,137	908,369
	MSA : Hastings St.: 149th Ave. to 153rd Ave.	2003	Overlay	111,070	
	MSA: Buchanan St.: Constance Blvd. to 165th Ave.	2004	Overlay	62,038	
	MSA: 149th Ave.: Naples St. to Lexington Ave.	2012	Overlay	286,750	459,858
2027		2005	Overlay	54,456	
	Naples Estates 2nd Addn.	2002	Overlay	67,731	
	Prairie Creek	2002	Overlay	76,717	
	Larson's Heritage Oaks 3rd Addn.	2002	Overlay	86,696	
	Larson's Heritage Oaks 4th Addn.	2005	Overlay	88,479	
	Christy's Estates	2007	Overlay	103,628	
	Heritage Forest	2003	Overlay	113,427	
	Cottages of Heritage Oaks	2003	Overlay	116,272	
	Clayton Park Estates	2002	Overlay	134,740	
	Larson's Heritage Oaks 6th Addn.	2003	Overlay	137,765	
	Larson's Heritage Oaks West	2007	Overlay	151,898	
	Woodland Preserve	2003	Overlay	165,986	1,297,794
2028					
	Stokes Addn.	2005	Overlay	10,436	
	Deer Haven Hills 5th Addn.	2005	Overlay	10,484	
	Oakview Meadows 1st Addn.	2002	Overlay	14,714	
	Hamlet Estates 2nd Addn.	2005	Overlay	22,853	
	Deer Haven Hills 6th Addn.	2005	Overlay	32,757	
	Westlund's Creekside	2005	Overlay	36,478	
	Larson's Heritage Oaks 5th Addn.	2002	Overlay	51,952	
	Lacina Addn.	2005	Overlay	57,526	
	Deer Haven Hills 2nd Addn.	2003	Overlay	62,036	
	Serenity Meadows	2005	Overlay	78,077	
	Deer Haven Hills 3rd Addn.	2003	Overlay	82,038	
	White Oak Ridge	2002	Overlay	102,825	
	135th Ave - 135th Ln - Johnson St.	2005	Overlay	112,510	
	Oakview Meadows 2nd Addn.	2002	Overlay	134,653	
	Westlund's Creekside 2nd Addn.	2005	Overlay	144,606	953,946
	MSA: 147th Ave.: Hwy. 65 to Aberdeen St.	2005	Overlay	37,474	
	MSA: 3rd St.: 167th Ln. to Crosstown Blvd.	2006	Overlay	165,659	
	MSA: East Lake Netta Dr.: 166th Ave. to Crosstown Blvd.	2013	Overlay	217,567	420,700
2029					
	Auditor's Subdivision No. 6	2007	Overlay	28,690	
	Able St.: Andover Blvd. to cds	2005	Overlay	50,387	
	Larson Addn.	2005	Overlay	57,729	
	Jensen Estates	2005	Overlay	64,052	
	Jefferson Oaks Estates	2007	Overlay	99,276	
	Deer Haven Hills 4th Addn.	2005	Overlay	115,439	
	Hidden Forest West 2nd Addn.	2004	Overlay	175,924	
	Hidden Forest West	2004	Overlay	184,558	
	Birch View Acres	2004	Overlay	527,923	1,303,979
	MSA: 181st Ave: Hwy. 65 to Baltimore St. (1/2 East Bethel)	2001	Overlay	13,045	
	MSA: Aberdeen St.: 133rd Ave. to 133rd Ln.	2007	Overlay	21,047	34,092
2030					
	Auditor's Subdivision No. 62	2005	Overlay	182,736	
	Tomlyn Addn.	2002	Overlay	184,212	
	176th Ln., Jefferson St., 177th Ave. & 6th St.	2005	Overlay	224,109	

ALL FUTURE STREET PROJECTS
2025 thru 2030

	2026	2027	2028	2029	2030	Total
Overlay-non MSA streets and roads	908,369	1,297,794	953,946	1,303,979	1,339,094	5,803,182
Overlay-MSA streets and roads	-	-	-	-	265,957	265,957
Reconstruction-MSA-Crosstown Shopping Center ('98 rehab, '79 construct)	2,300,000					2,300,000
Overlay - MSA - 181st Ave: Hwy 65 to Baltimore St (1/2 East Bethel)	-			13,045		13,045
Overlay- MSA - Hastings St: 149th ave to 153rd Ave	111,070	-				111,070
Overlay - MSA - Buchanan St: Constance Blvd to 165th Ave	62,038	-				62,038
Overlay - MSA - 149th Ave: Naples St. to Lexington Ave	286,750	-				286,750
Overlay - MSA - 147th Ave: Hwy 65 to Aberdeen St			37,474			37,474
Participate-MSA - Lexington Ave: Bunker Lake Blvd. to 155th Ave		374,500	-			374,500
Overlay- 3rd St: 167th In to Crosstown Blvd			165,659	-		165,659
Overlay- East Lake Netta: Constance Blvd to 166th Ave			217,567	-		217,567
Participate-MSA - Bunker Lake Blvd: Naples Intersection		-	572,450			572,450
Participate-MSA - Bunker Lake Blvd.: Van Buren St. to Hwy. 65 (County project)		-	171,735			171,735
Participate-MSA - Bunker Lake Blvd: Naples St to Lexington Ave		-	-	245,009		245,009
County Shared-MSA - Bunker Lake Blvd: Jefferson St. To Hwy 65				-		-
Reconstruction- MSA Central Ave, 303 feet N of 149th Ave				732,086	-	732,086
Overlay- MSA - Aberdeen St: 133rd Ave to 133rd Ln				21,047	-	21,047
Construct-MSA-Jackson St., .16 miles north of McKay Dr. to .06 miles south of 154th Avenue		540,347	-			540,347
Total Non-MSA Projects	908,369	1,297,794	953,946	1,303,979	1,339,094	5,803,182
Total MSA Projects	2,759,858	914,847	1,164,885	1,011,187	265,957	6,116,734



CITY OF HAM LAKE

2026 Proposed Budget and Capital Improvement Plan

December 1st, 2025

Presented by Andrea Murff, Finance Director

Budget Process



Budget Workshops – Summer/Fall 2025

Preliminary Levy and Budget Adoption – September 2, 2025

Final Levy and Budget Adoption - December 1, 2025

Submission to County for Certification due by December 30, 2025

Tax Rate and Fiscal Disparities

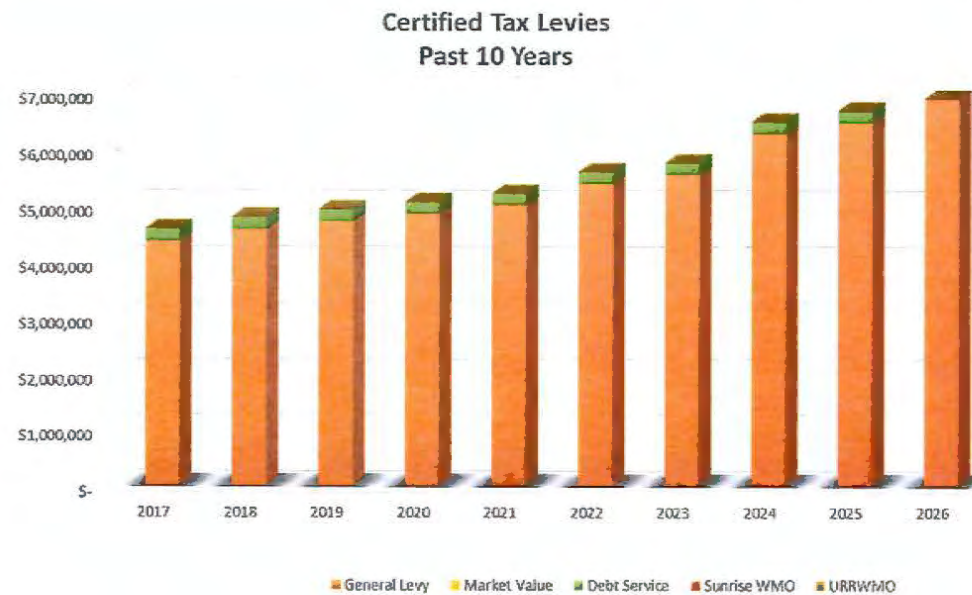
- ▶ Tax Rate or Tax Capacity Rate = Tax Levy dollars divided by the Tax Capacity of all Properties within the City, plus or minus fiscal disparities.
- ▶ Fiscal Disparities = Seven County Metro Area re-allocation of tax capacity resources depending on types of homes or businesses in your City.

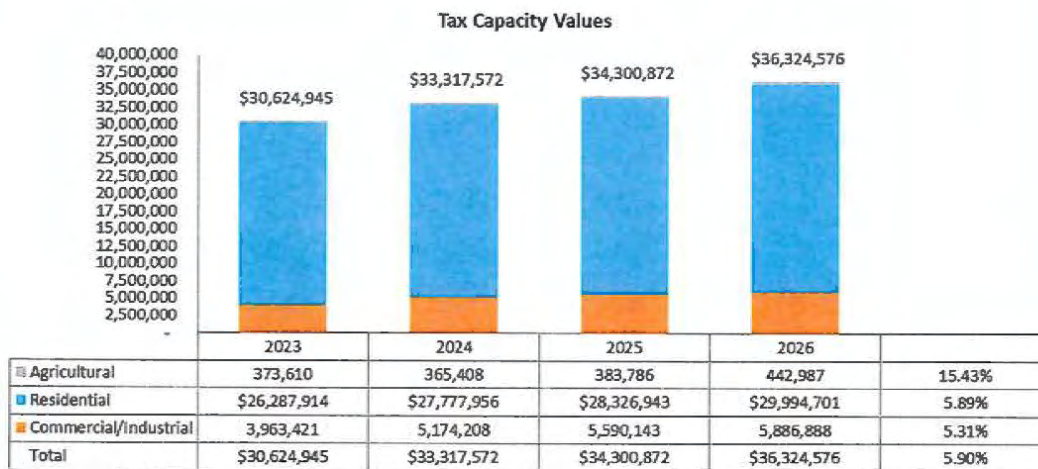
Proposed Property Tax Levy

CITY OF HAMLAKE PROPERTY TAX LEVY - ALL FUNDS COMPARISON OF PROPERTY TAXES

	<u>2025 Levied</u>	<u>2026 Requested</u>	<u>Increase / Decrease</u>	<u>% Change</u>
Program or service				
Base Levy				
General fund	\$ 6,462,445	\$ 6,886,427	\$ 423,982	6.56%
Economic Development Authority	-	-	-	0.00%
Debt Service				
2010A GO Capital Improvement	206,483	-	(206,483)	-100.00%
Other Levies				
Sunrise WMO	11,530	8,615	(2,915)	-25.28%
URRWMO	3,730	4,125	395	10.6%
Total Property Taxes	<u>\$ 6,684,188</u>	<u>\$ 6,899,167</u>	<u>\$ 214,979</u>	<u>3.22%</u>

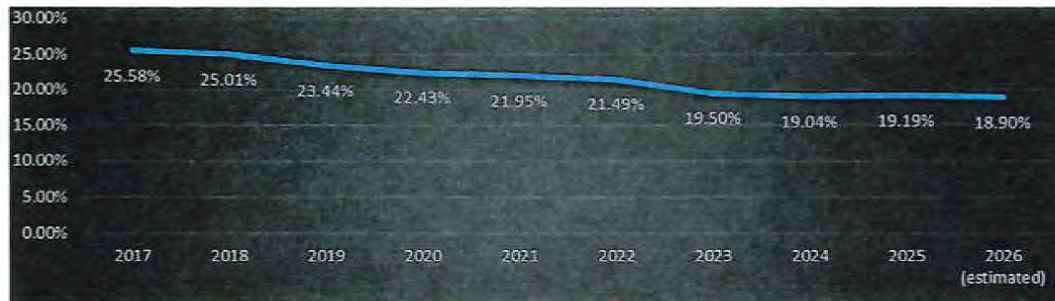
Certified Tax Levy History





Tax Capacity

	Payable 2023	Payable 2024	Payable 2025	Payable 2026
Tax Capacity	30,624,945	33,207,596	34,300,872	36,324,576
FD Contribution	(1,367,034)	(1,682,328)	(2,100,886)	(2,360,476)
Net Tax Capacity	29,257,911	31,525,268	32,199,986	33,964,100
Certified Levy	6,219,957	6,482,249	6,668,928	6,899,167
FD Distribution	(513,971)	(481,053)	(491,416)	(478,445)
Local Levy	4,664,610	6,001,196	6,177,512	6,420,722
City Tax Rate	2023 21.952%	2024 19.036%	2025 19.185%	2026 18.904%



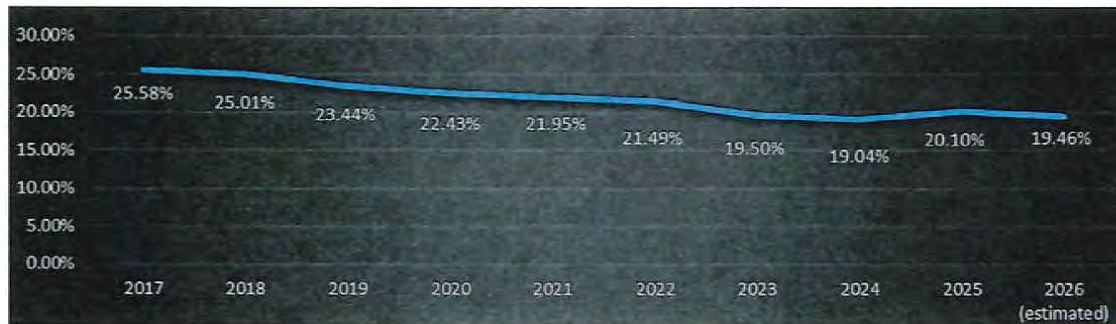
Tax Rate Calculation History General Revenue & Bonds

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	576	593	17	3%
375,000	391,875	719	741	22	3%
439,510	459,484 *	843	869	26	3%
550,000	574,750	1,055	1,087	32	3%
650,000	679,250	1,247	1,284	37	3%

* Average Home Taxable Market Value

Impact on Homeowners General Revenue & Bond Levy

General Revenue & Bond	Payable 2023	Payable 2024	Payable 2025	Payable 2026
Tax Capacity	30,624,945	33,207,596	34,300,872	36,324,576
FD Contribution	(1,367,034)	(1,682,328)	(2,100,886)	(2,360,476)
Net Tax Capacity	29,257,911	31,525,268	32,199,986	33,964,100
Certified Levy	6,219,957	6,482,249	6,668,928	6,899,167
FD Distribution	(513,971)	(481,053)	(491,416)	(478,445)
Local Levy	4,664,610	6,001,196	6,177,512	6,420,722
City Tax Rate	21.952%	19.036%	19.185%	18.904%
Sunrise Watershed Area				
Net Tax Capacity			1,266,828	1,380,561
FD Distribution			11,530.00	8,615.00
Local Levy			-	(997)
Sunrise Watershed Tax Rate			0.910%	0.552%
	2023	2024	2025	2026
Total City Tax Rate	21.952%	19.036%	20.095%	19.456%



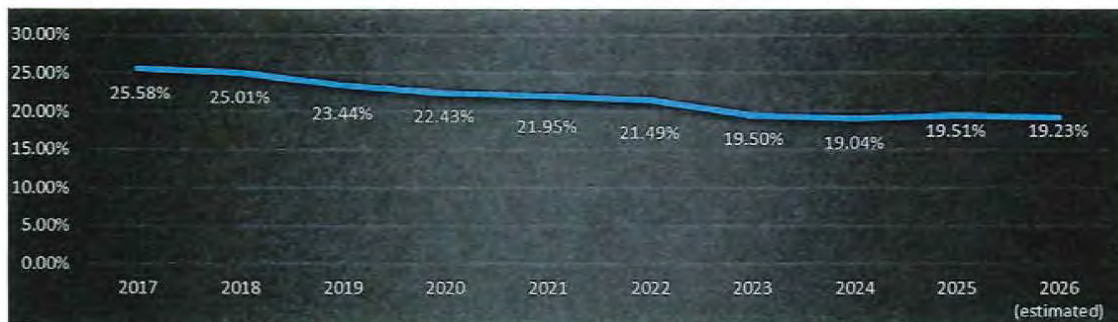
Tax Rate
Calculation
General Revenue
& Bonds with
Sunrise Watershed
Levy
(298 Properties)

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	603	610	7	1%
375,000	391,875	754	762	8	1%
439,510	459,484 *	883	894	11	1%
550,000	574,750	1,105	1,118	13	1%
650,000	679,250	1,306	1,322	16	1%

* Average Home Taxable Market Value

Impact on
Homeowners
General
Revenue & Bond
Levy with Sunrise
Watershed Levy

General Revenue & Bond	Payable 2023	Payable 2024	Payable 2025	Payable 2026
Tax Capacity	30,624,945	33,207,596	34,300,872	36,324,576
FD Contribution	(1,367,034)	(1,682,328)	(2,100,886)	(2,360,476)
Net Tax Capacity	29,257,911	31,525,268	32,199,986	33,964,100
Certified Levy	6,219,957	6,482,249	6,668,928	6,899,167
FD Distribution	(513,971)	(481,053)	(491,416)	(478,445)
Local Levy	4,664,610	6,001,196	6,177,512	6,420,722
City Tax Rate	21.952%	19.036%	19.185%	18.906%
Upper Rum River Watershed Area				
Net Tax Capacity			1,150,138	1,206,441
Local Levy			3,730.00	4,125.00
FD Distribution			-	(280)
Upper Rum River Watershed Tax Rate			0.324%	0.319%
Total City Tax Rate	2023 23.440%	2024 21.952%	2025 19.509%	2026 19.225%



Tax Rate
Calculation
General Revenue
& Bonds with Upper
Rum River
Watershed Levy
(268 Properties)

<u>2025 Value of Home</u>	<u>2026 Value of Home</u>	<u>2025 Actual</u>	<u>2026 Estimated</u>	<u>\$ Increase / (decrease)</u>	<u>% Increase / (decrease)</u>
300,000	313,500	585	603	18	3%
375,000	391,875	732	753	21	3%
439,510	459,484 *	857	883	26	3%
550,000	574,750	1,073	1,105	32	3%
650,000	679,250	1,268	1,306	38	3%

* Average Home Taxable Market Value

Impact on
Homeowners
General
Revenue & Bond
Levy with Upper
Rum River
Watershed Levy

Where do my taxes go?

- ▶ Property Taxes are split amongst the local government units that are within your taxing district. These include Anoka County, School District, Met Council, County HRA, Watershed Districts, and the City of Ham Lake. (Watershed Districts and levies not in calculation.)



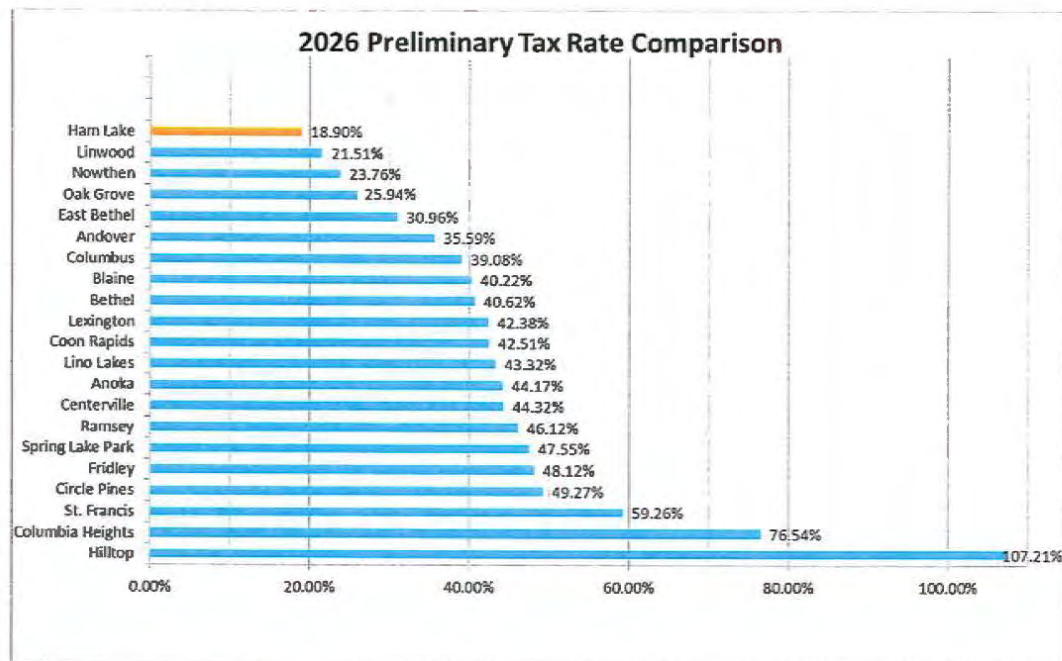
City of
Ham Lake
\$0.29

Anoka
County
\$0.51

Dist. 11
\$0.20

Other
\$0.01





****Tax Rates reported are for General Fund and Debt Service**

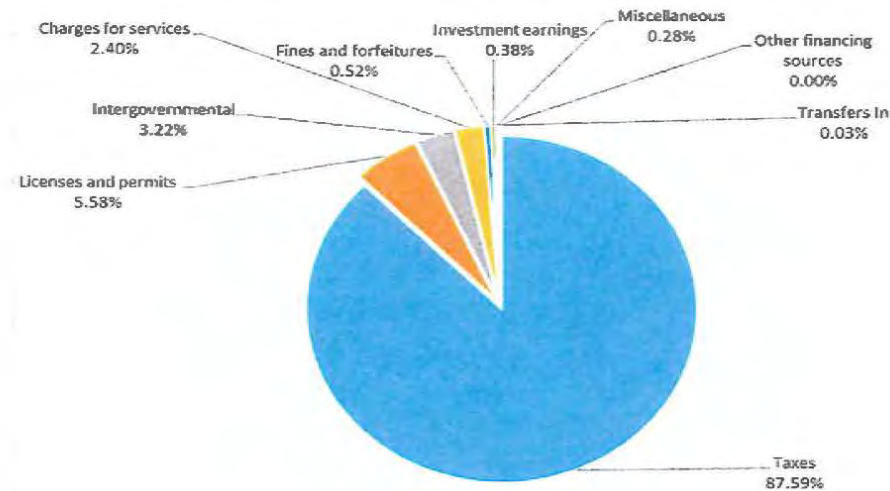
Where do we
compare?
Average tax
rate for Anoka
County is
44.16%.

General Fund Budget

- ▶ The General Fund pays for the day-to-day operations of the City, including police and fire, street and building maintenance, parks, and administration.



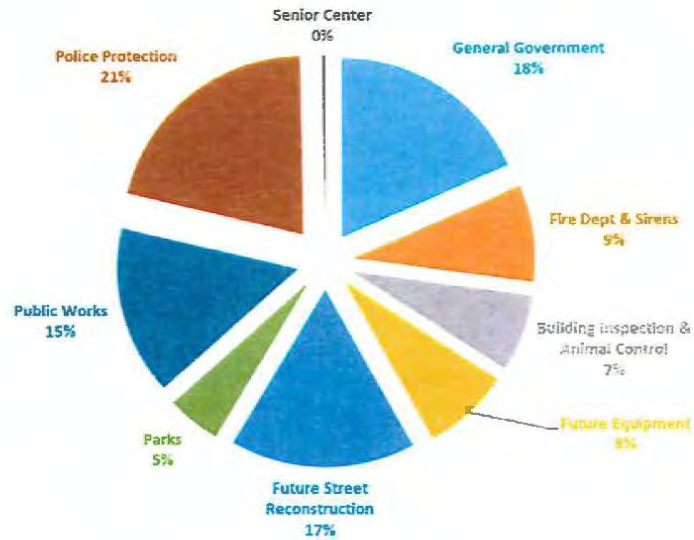
2026 Proposed General Fund Revenue Sources



General Fund Revenues

	Actual 2024	Budget 2025	Proposed 2026	Percent Of Change
Taxes	\$ 6,259,389	\$ 6,474,695	\$ 6,896,427	7.00%
Licenses and permits	436,579	480,000	439,700	-8.00%
Intergovernmental	336,775	216,500	253,500	17.00%
Charges for services	256,389	218,099	188,735	-13.00%
Fines and forfeitures	45,214	31,500	41,000	30.00%
Investment earnings	169,808	50,000	30,000	-40.00%
Miscellaneous	183,317	22,000	22,000	0.00%
Other financing sources	-	-	-	0.00%
Transfers In	2,000	2,000	2,000	0.00%
Total Revenue	\$ 7,689,471	\$ 7,494,794	\$ 7,873,362	-7.00%

2026 GENERAL FUND PROPOSED EXPENDITURES BY DEPT



	Actual 2024	Budget 2025	Proposed 2026
General Government	1,413,408	1,311,500	1,448,192
Fire Dept & Sirens	636,731	796,823	690,365
Building Inspection & Animal Control	478,355	517,278	548,908
Future Equipment	1,448,500	608,000	618,000
Future Street Reconstruction	1,100,000	1,200,000	1,300,000
Parks	272,080	402,459	377,361
Public Works	1,096,040	1,282,070	1,212,756
Police Protection	1,368,838	1,543,272	1,658,483
Senior Center	18,149	20,124	19,297
	7,832,101	7,681,526	7,873,362

General Fund Expenditures

	2025 Budget	2026 Proposed	Change
General Government Equipment Fund	5,500.00	5,500.00	-
Election Equipment Fund	4,000.00	4,000.00	-
Building Fund	10,000.00	10,000.00	-
Fire Equipment Fund	285,000.00	295,000.00	10,000.00
Emergency Operations Fund	2,000.00	2,000.00	-
Building Inspection Fund	10,000.00	10,000.00	-
Revolving Street Fund	1,200,000.00	1,300,000.00	100,000.00
Public Works Equipment Fund	250,000.00	250,000.00	-
Parks Equipment Fund	42,000.00	42,000.00	-
Total	1,808,500.00	1,918,500.00	110,000.00

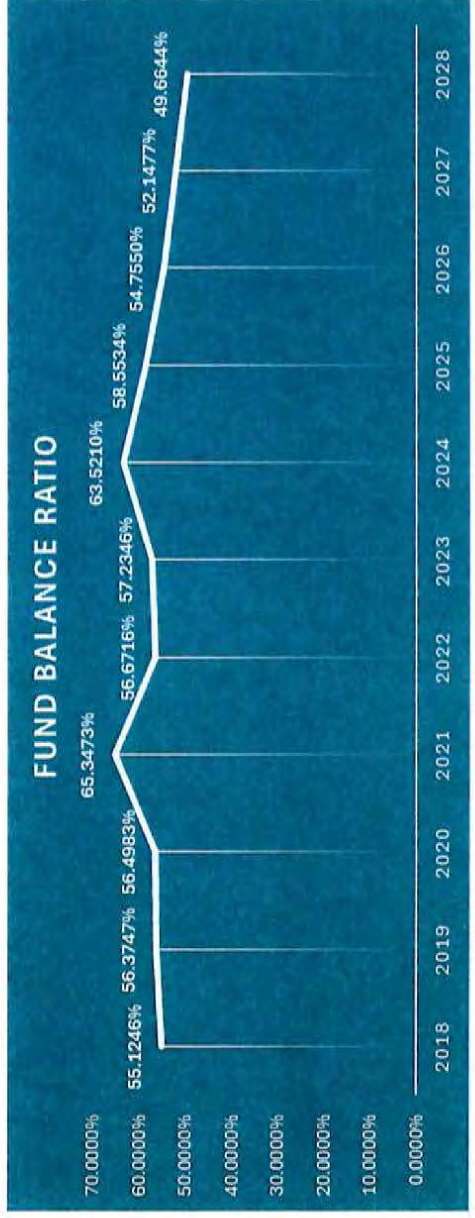
General Fund Transfers

Fund Balance – General Fund

Fund balance policy: “The City will strive to maintain an unassigned fund balance in the range of 35-50% of the next year's budgeted expenditures, including transfers.”

The fund balance at the end of 2024 to 2025 budgeted expenditures is 58.55%. Budgeted Fund Balance at the end of 2025 based on 2026 proposed expenditures would be 54.76%.

The 2025 budget has a deficit budget where the expenditures exceed revenues. It is projected \$186,732 of reserves will be used to cover the deficit.



Fund Balance Ratio Projections – General Fund

Capital Improvement and Replacement 2025-2029





What is a Capital Improvement Plan?

- ▶ A short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule, and identifies options for financing the plan (Wikipedia)
- ▶ It does not authorize future expenditures
- ▶ Council must authorize each item prior to spending, in accordance with the City's purchasing policy.



Fire Equipment

E-2 Replacement	\$	970,000
U-2 Replacement		60,000



Public Works Equipment

#26-01 Volvo Snow Plow	\$	350,000
#91 '26 Mack Truck Build Out		188,311
SIGN SOFTWARE AND EQUIPMENT		20,000



Park and Beach Land Fund

Miscellaneous park improvements	\$	30,000
Future park and trail development		20,000



Park Equipment

Replace 2005 John Deer Pro Gator 2020 (#51)	\$	12,000
Replace Smith Co. Ballfield Groomer (#66)		10,000
Replace #47 2017 Bobcat 5600-T4 Toolcat		60,000

2025 Capital Improvement and Equipment Replacement

Revolving Street Fund

Revolving Street Fund

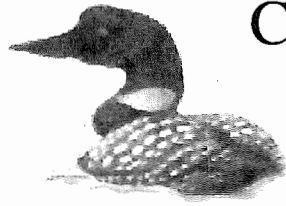
Overlays:

Polk St.: Constance Blvd. to 833 feet N	\$	35,153
		37,771
Rosewood Addn.		41,736
Wisen's 14th Addn.		62,329
North Pines 1st Addn.		105,671
W. Frontage Rd. S. of Crosstown Blvd. (174th Ave./Central Ave./Johnson St.)		109,424
Landborg Industrial Park		144,081
West Coon Lake Shores Estates/179th Ave.		180,067
Ambershire		192,137
MSA : Hastings St.: 149th Ave. to 153rd Ave.		111,070
MSA: Buchanan St.: Constance Blvd. to 165th Ave.		62,038
MSA: 149th Ave.: Naples St. to Lexington Ave.		286,750

Street Projects:

Reconstruction-MSA-Crosstown Shopping Center	\$	2,300,000
--	----	-----------

ANY
QUESTIONS?



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES MONDAY, NOVEMBER 17, 2025

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 17, 2025 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Andrew Hallberg and Al Parranto

MEMBERS ABSENT: Councilmember Mike Van Kirk

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; Administrator, Denise Webster; Finance Director, Andrea Murff; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Report for October 2025

Lt. Mendoza gave a summary of the Sheriff's Report for October 2025.

2.0 PUBLIC COMMENT – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of November 3, 2025 and Budget Meeting minutes of November 3, 2025
- 4.2 Approval of claims in the amount of \$153,677.13
- 4.3 Approval of updating the Employee Handbook
- 4.4 Approval of hiring part-time Snowplow drivers
- 4.5 Approval of Ordinance No. 25-14 rezoning Ruds Skogsted in Section 23
- 4.6 Approval of the First Reading an Ordinance establishing Permit Fees and Service Charges to be collected by the City of Ham Lake

- 4.7 Approval of an Off-Site Gambling Permit for the Way of the Shepherd to conduct a raffle on January 30, 2026 at Majestic Oaks Golf Club (701 Bunker Lake Boulevard NE)
- 4.8 Approval of Resolution No. 25-44 scheduling a public hearing to vacate drainage and utility easements lying over, under, and across Outlot A, Harmony Estates 2nd Addition
- 4.9 Approval of extending Conditional Offers to paid on-call Firefighter Candidates

Motion by Doyle, seconded by Parranto, to approve the Consent Agenda as written. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Joseph Radach of Contour Development LLC, requesting rezoning for Elwell Farms in Section 36 from R-A (Rural Single Family Residential) and R-1 (Single Family Residential) to Planned Unit Development (PUD) (this is considered the First Reading of a Rezoning Ordinance)

Motion by Kirkham, seconded by Doyle, to concur with the recommendation of the Planning Commission and approve the request of Joseph Radach of Contour Development, LLC, to rezone Elwell Farms in Section 36 from R-A (Rural Single Family Residential) and R-1 (Single Family Residential) to Planned Unit Development (PUD) to allow lots for single family residential home construction meeting the R-1 zoning requirements, one lot to have a clubhouse and pool for recreational use and three outlots in the R-A zoning district for wetland banking usage and meeting all City, County and State requirements. All present in favor, motion carried. (This is considered the First Reading of a Rezoning Ordinance)

- 5.2 Jeff Entsminger of Nova Development, LLC, requesting Final Plat Approval of Harmony Estates 3rd Addition (21 Single Family Residential lots and 3 outlots) in Section 22

Motion by Kirkham, seconded by Parranto, to concur with the recommendation of the Planning Commission and approve the Final Plat of Harmony Estates 3rd Addition (21 Single Family Residential lots and 3 outlots) in Section 22 as requested by Jeff Entsminger of Nova Development, LLC, subject to Outlot B, consisting of 8.62 acres, being dedicated as parkland, constructing a 10 foot wide bituminous path south of 153rd Avenue NE and 154th Avenue NE, obtaining FEMA Letters of Map Amendment for Lots 1 and 6, Block 1; Lot 1, Block 2; and Lots 4, 5 and 6, Block 3, submitting FEMA Letters of Map Amendment to the city before any building permits will be issued, obtaining an encroachment agreement for a septic line crossing the drainage and utility easement on Lot 5, Block 3, vacating the 154th Lane NE temporary cul-de-sac right-of-way, demolishing existing buildings, capping existing wells, and abandoning existing septic systems within the plat prior to the issuance of any building permits, meeting the requirements of the City Engineer and meeting all City, State and County requirements. All present in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

Attorney Berglund stated that the State of Minnesota is amending requirements for Cannabis and THC licensing and licensing will be taken over by the State of Minnesota. Attorney Berglund stated that the City's Ordinance will need to be updated.

9.0 CITY ENGINEER

City Engineer Krugler stated that the Anoka County Highway Department will be holding an open house on Thursday, November 20, 2025 from 5:00 p.m. to 7:00 p.m. at Fire Station #3 to discuss the construction of a roundabout at Bunker Lake Boulevard NE and Naples Street NE. Engineer Krugler stated that roundabout construction is planned for 2028.

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Parranto stated that he met with the Fire Chief Raczkowski prior to the meeting and will be updating Councilmember Hallberg regarding the discussion.

11.2 Announcements and future agenda items – None

Motion by Parranto, seconded by Hallberg, to adjourn the City Council meeting at 6:09 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk

**CITY OF HAM LAKE
CLAIMS SUBMITTED TO COUNCIL
December 1, 2025**

CITY OF HAM LAKE

EFTS, CHECKS, AND BANK DRAFTS		11/18/25 - 12/01/2025	
EFT	# 2426 - 2435	\$	14,141.18
REFUND CHECKS	# 67679 - 67681	\$	209,786.24
CHECKS	# 67682 - 67707	\$	498,505.73
BANK DRAFTS	DFT0002990 - DFT0002995	\$	32,514.44
TOTAL EFTS, CHECKS, AND BANK DRAFTS		<u>\$</u>	<u>754,947.59</u>
 PAYROLL CHECKS			
11/26/25	Direct Deposits	\$	53,859.07
 TOTAL PAYROLL CHECKS		<u>\$</u>	<u>53,859.07</u>
 VOID CHECKS			
CHECKS			
ZERO CHECKS	#67701, 67707	\$	-
ZERO EFT		\$	-
BANK DRAFT REVERSAL			
TOTAL VOIDS		<u>\$</u>	<u>-</u>
 TOTAL OF ALL PAYMENTS		<u>\$</u>	<u>808,806.66</u>

APPROVED BY THE HAM LAKE CITY COUNCIL THIS 1ST DAY OF DECEMBER 2025

MAYOR

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

**APPROVED****Refund Check Register**City of Ham Lake, MN **By Andrea Murff at 8:43 am, Nov 18, 2025****CREATED 11/17/25
SEK**

Packet: ARPKT01587 - HIDDEN FOREST EAST 4TH & EVERGREEN ESTATES PERF BOND REFUNDS

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00461	HFN PROPERTIES LLC	11/17/2025	67679	204,272.58
00614	EVERGREEN DEVELOPMENT COMPANY LLC	11/17/2025	67680	705.72
			Total Refund Amount:	204,978.30

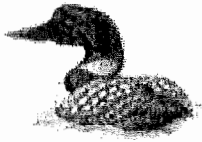
Revenue Totals

Revenue Code	Total Distribution
TRUST DEPOSITS - TRUST DEPOSITS	24.86
TR- PERF BOND - PERFORMANCE BOND DEPOSIT	204,094.22
TR - PERF INT - PERFORMANCE BOND INTEREST	859.22
Revenue Totals:	204,978.30

General Ledger Distribution

Posting Date: 11/17/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	890 - TRUST FUND			
	890-10101	Cash-claim on pooled cash	-204,978.30	Yes
	890-11501	Misc receivables	24.86	
	890-22804	Performance bonds	204,953.44	
	890 Total:		0.00	
Fund:	999 - POOLED CASH			
	999-10100	Pooled Cash	-204,978.30	
	999-20702	Due to other funds	204,978.30	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Ham Lake, MN

Refund Check Register

Packet: ARPKT01591 - WHITETAIL CROSSING 2ND PERF BOND

Refund Detail

Account Number	Name	Check Date	Check Number	Amount
00084	WHITETAIL CROSSING INVESTMENTS LLC	11/20/2025	67681	4,807.94
Total Refund Amount:				4,807.94

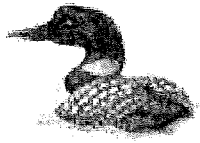
Revenue Totals

Revenue Code	Total Distribution
TR- PERF BOND - PERFORMANCE BOND DEPOSIT	4,665.83
TR - PERF INT - PERFORMANCE BOND INTEREST	142.11
Revenue Totals:	4,807.94

General Ledger Distribution

Posting Date: 11/20/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	890 - TRUST FUND			
	890-10101	Cash-claim on pooled cash	-4,807.94	Yes
	890-22804	Performance bonds	4,807.94	
	890 Total:		0.00	
Fund:	999 - POOLED CASH			
	999-10100	Pooled Cash	-4,807.94	
	999-20702	Due to other funds	4,807.94	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Ham Lake, MN

Council Approval List

By (None)

Payment Dates 11/18/2025 - 12/1/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
2426	BRODIN PRESS	DEC HAM LAKER	Editing	211-41704-3125	900.00
2427	CHARLES SIMMONS	SAFETY BOOTS	Clothing & personal protectiv	100-43101-2210	143.49
2428	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2428	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2428	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-43101-2210	141.73
2428	CINTAS CORP	UNIFORMS	Clothing & personal protectiv	100-44101-2210	59.08
2429	CMT JANITORIAL SERVICES	SHERIFF'S OFFICE CLEANING	Cleaning service	100-41702-3430	153.00
2429	CMT JANITORIAL SERVICES	CITY HALL CLEANING	Cleaning service	100-41702-3430	612.00
2429	CMT JANITORIAL SERVICES	FIRE #1 CLEANING	Cleaning service	100-42202-3430	161.00
2429	CMT JANITORIAL SERVICES	FIRE #2 CLEANING	Cleaning service	100-42202-3430	151.00
2429	CMT JANITORIAL SERVICES	FIRE #3	Cleaning service	100-42202-3430	387.00
2429	CMT JANITORIAL SERVICES	PW CLEANING	Cleaning service	100-43104-3430	148.00
2429	CMT JANITORIAL SERVICES	SR CENTER CLEANING	Cleaning service	100-44202-3430	300.00
2430	DELTA DENTAL PLAN OF MINN	DEC COBRA - DK	COBRA receivable	100-11502	52.06
2430	DELTA DENTAL PLAN OF MINN	DEC DENTAL	Dental Insurance	100-21711	906.47
2431	FES, INC	COAT/PANT - AY	Clothing & personal protectiv	100-42201-2210	4,001.60
2432	KILLMER ELECTRIC CO INC	HOCKEY RINK - RELAMPED LI	Other repair & maintenance s	440-44103-3490	2,932.22
2433	METRO SALES INC	COLOR COPIES	Equipment rentals	100-41701-3320	203.20
2433	METRO SALES INC	B/W COPIES	Equipment rentals	100-41701-3320	41.72
2433	METRO SALES INC	SEPT - NOV COPIER LEASE	Equipment rentals	100-41701-3320	1,206.24
2433	METRO SALES INC	SEPT - NOV COPIER LEASE	Equipment rentals	100-42401-3320	565.26
2433	METRO SALES INC	COLOR COPIES	Equipment rentals	100-42401-3320	313.88
2433	METRO SALES INC	B/W COPIES	Equipment rentals	100-42401-3320	42.79
2434	O'REILLY AUTOMOTIVE STORE	#83 OIL FILTER AND OIL	Vehicle parts & supplies	100-43101-2340	32.16
2434	O'REILLY AUTOMOTIVE STORE	#83 FUEL FILTER	Vehicle parts & supplies	100-43101-2340	6.52
2434	O'REILLY AUTOMOTIVE STORE	#83 VAPOR CANSTR, HD RLS C	Vehicle parts & supplies	100-43101-2340	156.08
2434	O'REILLY AUTOMOTIVE STORE	#58 OIL, HEPA, AIR FILTERS &	Vehicle parts & supplies	100-43101-2340	100.17
2434	O'REILLY AUTOMOTIVE STORE	#63 OIL, AIR, SEAT FILTERS	Vehicle parts & supplies	100-43101-2340	49.91
2434	O'REILLY AUTOMOTIVE STORE	#63 KNOCK SENSOR, INT MA	Vehicle parts & supplies	100-43101-2340	81.08
2435	UNLIMITED SUPPLIES INC	GRINDING WHEELS, LOCK & H	Operating supplies	100-43101-2290	92.71
67682	A-1 EXCAVATING LLC	CBP E FRONT RD, CR 18 - 171S	Contractors	262-46101-3810	436,973.95
67683	AARON COPELAND	SAFETY BOOTS	Clothing & personal protectiv	100-44101-2210	150.00
67684	ANOKA COUNTY TREASURY D	BROADBAND CITY HALL CAM	Internet & website	100-41707-3220	37.50
67684	ANOKA COUNTY TREASURY D	BROADBAND FIRE #2	Internet	100-42201-3220	75.00
67685	ASPEN MILLS INC	HI-VIZ VESTS	Clothing & personal protectiv	100-42201-2210	659.40
67686	COMCAST BUSINESS	DEC FIRE #1 ADD'L CABLE BOX	Rentals-other	100-42201-3390	11.33
67687	COON CREEK WATERSHED DIS	WACONIA STREET REPAIR REI	Other professional services	230-43201-3190	10,000.00
67688	DEARBORN LIFE INS CO	DEC VOL LIFE	Life Insurance	100-21714	204.00
67688	DEARBORN LIFE INS CO	DEC LIFE	Life Insurance	100-21714	53.28
67689	DEHN OIL CO	100.1 GAL DIESEL	Fuel	100-43101-2230	312.89
67689	DEHN OIL CO	102.5 GAL GASOLINE	Fuel	100-43101-2230	230.34
67690	ERIK SKOGQUIST	4TH QTR ASSESSING	Assessing/property tax admin	100-41403-3105	10,582.07
67691	FIRST ADVANTAGE LNS OCC H	DRUG TESTING	Personnel testing & recruitme	100-44101-3150	69.39
67692	GOODYEAR TIRE	#63 TIRES	Vehicle parts & supplies	100-43101-2340	834.28
67692	GOODYEAR TIRE	#58 TIRES	Vehicle parts & supplies	100-43101-2340	834.28
67693	HAM LAKE HARDWARE INC	MOUSE TRAPS	Operating supplies	100-41701-2290	17.98
67694	HAM LAKE HAULERS INC	3RD QTR RECYCLING	Waste management & recycli	231-43601-3630	8,127.50
67695	INT'L INSTITUTE OF MUNICIPA	2026 MEMBERSHIP DUES - D	Prepaid expense	100-15501	195.00
67696	JOHNSON FITNESS & WELLNE	EXERCISE EQUIPMENT REPAIR	Equipment repair & maintena	100-42201-3440	1,508.37
67697	LEPAGE & SONS INC	11/3 YARDWASTE	Waste management & recycli	231-43601-3630	482.00
67698	MARTIN MARIETTA MATERIAL	2.07 TN ASPHALT	Street repair & maintenance s	100-43101-2330	158.67
67698	MARTIN MARIETTA MATERIAL	1.52 TN ASPHALT	Street repair & maintenance s	100-43101-2330	121.83
67699	MARY WELLS	4TH QTR ASSESSING	Assessing/property tax admin	100-41403-3105	10,582.07
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41201-2510	36.90

Council Approval List

Payment Dates: 11/18/2025 - 12/1/2025

Payment Number	Vendor Name	Description (Item)	Account Name	Account Number	Amount
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41301-2510	63.63
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41401-2510	63.63
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-41601-2510	26.73
67700	METRO - INET	PHONES	Phones/radios/pagers	100-41701-3210	122.82
67700	METRO - INET	IT SUPPORT	Computer & software support	100-41707-3120	3,404.37
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42201-2510	47.07
67700	METRO - INET	IT SUPPORT	Computer & software support	100-42201-3120	1,037.35
67700	METRO - INET	PHONES	Phones/radios/pagers	100-42201-3210	37.79
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-42401-2510	100.53
67700	METRO - INET	IT SUPPORT	Computer & software support	100-42401-3120	772.79
67700	METRO - INET	PHONES	Phones/radios/pagers	100-42401-3210	28.34
67700	METRO - INET	LASERFICHE & ADOBE LICENS	Software licenses & upgrades	100-43101-2510	26.42
67700	METRO - INET	IT SUPPORT	Computer & software support	100-43101-3120	993.91
67700	METRO - INET	PHONES	Phones/radios/pagers	100-43101-3210	18.90
67700	METRO - INET	IT SUPPORT	Computer & software support	100-44101-3120	257.58
67700	METRO - INET	PHONES	Phones/radios/pagers	100-44101-3210	9.45
67700	METRO - INET	PHONES	Phones/radios/pagers	100-44201-3210	37.79
67702	MN METRO NORTH TOURISM	FEBRUARY '25 LODGING TAX	Convention bureau	263-46101-4120	1,235.39
67702	MN METRO NORTH TOURISM	MARCH '25 LODGING TAX	Convention bureau	263-46101-4120	1,730.63
67702	MN METRO NORTH TOURISM	APRIL '25 LODGING TAX	Convention bureau	263-46101-4120	1,380.88
67703	SPECIALTY SOLUTIONS LLC	250 GAL BEET JUICE	Operating supplies	100-43102-2290	754.88
67704	SUMMIT COMPANIES	SEMI ANNUAL SUPPRESSION	Inspections	100-44201-3460	318.00
67705	TASC	JAN '26 COBRA ADMINISTRATI	Prepaid expense	100-15501	43.30
67706	US BANK CORPORATE PAYME	GOOD CUSTOMER REBATE	Refunds & reimbursements	100-37601	-124.46
67706	US BANK CORPORATE PAYME	ZOOM-zoom-NW	Dues & subscriptions	100-41201-3920	14.69
67706	US BANK CORPORATE PAYME	IOS-corkboard DS-NW	Office supplies	100-41301-2110	-99.22
67706	US BANK CORPORATE PAYME	AMAZON-folders-NW	Office supplies	100-41401-2110	13.13
67706	US BANK CORPORATE PAYME	AMAZON-red pens-NW	Office supplies	100-41701-2110	13.36
67706	US BANK CORPORATE PAYME	IOS-copier paper-NW	Office supplies	100-41701-2110	98.96
67706	US BANK CORPORATE PAYME	AMAZON-coffee creamer-NW	Operating supplies	100-41701-2290	35.94
67706	US BANK CORPORATE PAYME	AMAZON-data cable, usb cabl	Operating supplies	100-41701-2290	17.71
67706	US BANK CORPORATE PAYME	AMAZON-power strip-NW	Operating supplies	100-41701-2290	16.99
67706	US BANK CORPORATE PAYME	AMAZON-coffee-NW	Operating supplies	100-41701-2290	82.35
67706	US BANK CORPORATE PAYME	IOS-paper towels-NW	Operating supplies	100-41701-2290	41.56
67706	US BANK CORPORATE PAYME	IOS-toilet paper, trash bags, h	Operating supplies	100-41701-2290	116.75
67706	US BANK CORPORATE PAYME	PANTEON-website-NW	Internet & website	100-41707-3220	350.00
67706	US BANK CORPORATE PAYME	IOS-paper towel rolls-NW	Operating supplies	100-42201-2290	74.50
67706	US BANK CORPORATE PAYME	AMAZON-fire extinguisher-N	Operating supplies	100-42201-2290	32.49
67706	US BANK CORPORATE PAYME	AMAZON-brooms, shovel-NW	Operating supplies	100-42201-2290	97.69
67706	US BANK CORPORATE PAYME	AMAZON-black pens-NW	Office supplies	100-42401-2110	13.02
67706	US BANK CORPORATE PAYME	IOS-chair MJ-NW	Operating supplies	100-42401-2290	395.08
67706	US BANK CORPORATE PAYME	AMAZON-#62 seat part-NW	Equipment parts & supplies	100-43101-2320	65.99
67706	US BANK CORPORATE PAYME	SAI-Nov sign software subscri	Computer & software support	100-43401-3120	87.99
67706	US BANK CORPORATE PAYME	ESRI- GIS System-AM	Other professional services	230-43201-3190	2,391.00
DFT0002990	COMPENSATION CONSULTAN	Health Savings Account	HSA Account	100-21712	150.00
DFT0002991	IRS-Payroll Tax	Federal Withholding	Federal WH/FICA/MC	100-21701	6,604.62
DFT0002991	IRS-Payroll Tax	Medicare Payable	Federal WH/FICA/MC	100-21701	2,214.98
DFT0002991	IRS-Payroll Tax	Social Security Payable	Federal WH/FICA/MC	100-21701	8,865.70
DFT0002992	MN STATE DEPT OF REVENUE-	MN State Withholding	State W/H	100-21702	2,896.18
DFT0002993	PERA	Retirement-Coordinated	PERA	100-21703	7,694.90
DFT0002993	PERA	Retirement-Elected Officials	PERA	100-21703	40.84
DFT0002993	PERA	Retirement-Police & Fire	PERA	100-21703	1,318.92
DFT0002994	VOYA	Deferred Compensation	Deferred compensation	100-21704	2,635.00
DFT0002994	VOYA	Roth IRA	Deferred compensation	100-21704	50.00
DFT0002995	US POSTMASTER	SR CENTER POSTAGE	Postage Liability	100-20204	43.30
Grand Total:					545,161.35

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	79,007.78
211 - HAM LAKER	900.00
230 - FUTURE DRAINAGE	12,391.00
231 - RECYCLING	8,609.50
262 - HAM LAKE EDA	436,973.95
263 - LODGING TAX	4,346.90
440 - PARK & BEACH LAND	2,932.22
Grand Total:	545,161.35

Account Summary

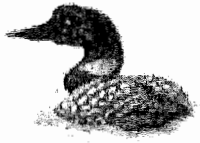
Account Number	Account Name	Payment Amount
100-11502	COBRA receivable	52.06
100-15501	Prepaid expense	238.30
100-20204	Postage Liability	43.30
100-21701	Federal WH/FICA/MC	17,685.30
100-21702	State W/H	2,896.18
100-21703	PERA	9,054.66
100-21704	Deferred compensation	2,685.00
100-21711	Dental Insurance	906.47
100-21712	HSA Account	150.00
100-21714	Life Insurance	257.28
100-37601	Refunds & reimburseme	-124.46
100-41201-2510	Software licenses & upgr	36.90
100-41201-3920	Dues & subscriptions	14.69
100-41301-2110	Office supplies	-99.22
100-41301-2510	Software licenses & upgr	63.63
100-41401-2110	Office supplies	13.13
100-41401-2510	Software licenses & upgr	63.63
100-41403-3105	Assessing/property tax a	21,164.14
100-41601-2510	Software licenses & upgr	26.73
100-41701-2110	Office supplies	112.32
100-41701-2290	Operating supplies	329.28
100-41701-3210	Phones/radios/pagers	122.82
100-41701-3320	Equipment rentals	1,451.16
100-41702-3430	Cleaning service	765.00
100-41707-3120	Computer & software su	3,404.37
100-41707-3220	Internet & website	387.50
100-42201-2210	Clothing & personal prot	4,661.00
100-42201-2290	Operating supplies	204.68
100-42201-2510	Software licenses & upgr	47.07
100-42201-3120	Computer & software su	1,037.35
100-42201-3210	Phones/radios/pagers	37.79
100-42201-3220	Internet	75.00
100-42201-3390	Rentals-other	11.33
100-42201-3440	Equipment repair & mai	1,508.37
100-42202-3430	Cleaning service	699.00
100-42401-2110	Office supplies	13.02
100-42401-2290	Operating supplies	395.08
100-42401-2510	Software licenses & upgr	100.53
100-42401-3120	Computer & software su	772.79
100-42401-3210	Phones/radios/pagers	28.34
100-42401-3320	Equipment rentals	921.93
100-43101-2210	Clothing & personal prot	426.95
100-43101-2230	Fuel	543.23
100-43101-2290	Operating supplies	92.71
100-43101-2320	Equipment parts & suppl	65.99
100-43101-2330	Street repair & mainten	280.50

Account Summary

Account Number	Account Name	Payment Amount
100-43101-2340	Vehicle parts & supplies	2,094.48
100-43101-2510	Software licenses & upgr	26.42
100-43101-3120	Computer & software su	993.91
100-43101-3210	Phones/radios/pagers	18.90
100-43102-2290	Operating supplies	754.88
100-43104-3430	Cleaning service	148.00
100-43401-3120	Computer & software su	87.99
100-44101-2210	Clothing & personal prot	268.16
100-44101-3120	Computer & software su	257.58
100-44101-3150	Personnel testing & recr	69.39
100-44101-3210	Phones/radios/pagers	9.45
100-44201-3210	Phones/radios/pagers	37.79
100-44201-3460	Inspections	318.00
100-44202-3430	Cleaning service	300.00
211-41704-3125	Editing	900.00
230-43201-3190	Other professional servi	12,391.00
231-43601-3630	Waste management & r	8,609.50
262-46101-3810	Contractors	436,973.95
263-46101-4120	Convention bureau	4,346.90
440-44103-3490	Other repair & maintena	2,932.22
Grand Total:		545,161.35

Project Account Summary

Project Account Key	Payment Amount
None	96,645.68
202002.083-140	436,973.95
231001001	8,127.50
231004009	482.00
MISC-100	2,932.22
Grand Total:	545,161.35



City of Ham Lake, MN

EFT Payroll Check Register Report Summary

Pay Period: 11/9/2025-11/22/2025

Packet: PYPKT01824 - PPE 11/22/25 PAID 11/26/25

Payroll Set: City of Ham Lake - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	78	53,859.07
Total	78	53,859.07

Jennifer Bohr

November 25, 2025



Honorable City Council Members
Administrator Denise Webster
City of Ham Lake
15544 Central Ave NE
Ham Lake, MN 55304

Dear Honorable City Council Members and Ms. Webster,

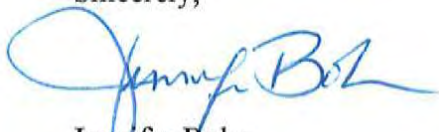
Please accept this letter as formal notice of my resignation from the position of Building and Zoning Clerk for the City of Ham Lake. My last day will be December 9, 2025.

It has been an honor to serve the residents and businesses of Ham Lake in advancing the interests of our community.

Thank you for the opportunity to work for the city for the past twelve years. I gained a great deal of knowledge and experience in local government administration.

I intend to provide any assistance needed over the next two weeks to ensure a smooth and successful transfer of tasks and projects to other staff members.

Sincerely,



Jennifer Bohr

ORDINANCE NO. 25-XX

AN ORDINANCE AMENDING A PORTION OF CHAPTER 9 OF THE CITY OF HAM LAKE, COUNTY OF ANOKA, STATE OF MINNESOTA.

The City Council of the City of Ham Lake does hereby ordain as follows, pursuant to Article 9 of the Ham Lake City Code.

That the zoning classification for the following described property situated in the City of Ham Lake, Anoka County, Minnesota is hereby designated from R-A (Rural Single Family Residential) and R-1 (Single Family Residential) to PUD (Planned Unit Development) in Section 36 for Elwell Farms.

Lot 1, Block 1; Lots 1-5, Block 2; Lots 1-31, Block 3; Lots 1-13, Block 4; and Outlots A, B, C, D, E, F, G, H, Elwell Farms

Presented to the Ham Lake City Council on November 17, 2025 and adopted by a unanimous vote this 1st day of December, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

ORDINANCE NO. 25-13

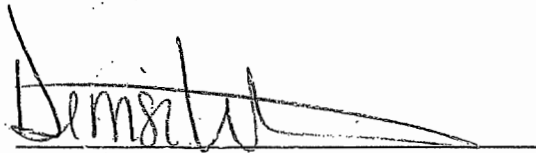
AN ORDINANCE AMENDING A PORTION OF CHAPTER 9 OF THE CITY OF HAM LAKE, COUNTY OF ANOKA, STATE OF MINNESOTA.


The City Council of the City of Ham Lake does hereby ordain as follows, pursuant to Article 9 of the Ham Lake City Code.

That the zoning classification for the following described property situated in the City of Ham Lake, Anoka County, Minnesota is hereby designated from R-A (Rural Single Family Residential) to R-1 (Single Family Residential) for Elwell Farms in Section 36.

Lot 1, Block 1; Lots 1-5, Block 2; Lots 1-31, Block 3 and Lots 1-13, Block 4; All in the Plat of Elwell Farms, Anoka County, Minnesota.

Presented to the Ham Lake City Council on July 21, 2025 and adopted by a unanimous vote this 6th day of October, 2025.


Denise Webster, City Clerk


Brian Kirkham, Mayor

ORDINANCE NO. 25-XX

An Ordinance relating to establishing Permit Fees and Service Charges to be collected by the City of Ham Lake.

Be it ordained by the City Council of the City of Ham Lake, Anoka County, Minnesota, as follows:

ALCOHOLIC BEVERAGES

Club license	300.00
Off-Sale 3.2%	50.00
Off-Sale Liquor	380.00
Off-Sale Liquor Investigation fee	500.00
On-Sale Liquor 3.2%	100.00
On-Sale Liquor	4,600.00
Sunday On-Sale Liquor	200.00
Temporary On-Sale 3.2%	25.00
Temporary On-Sale Liquor	10.00
Wine On-Sale	700.00
Brew Pubs	380.00
Brewers of Malt Liquor	380.00

BUSINESS

Amusement and Vending Machine License	15.00 per location <u>plus</u>
(excluding food; food is licensed by Anoka County)	15.00 per machine
Cabaret License	200.00
Cannabis Registration	
Initial Registration/Annual Fee	1,500.00
Annual Renewal Fee	1,000.00
Violation Civil Penalty – Per Violation	2,000.00
Fireworks Sales	350.00
Hotel/Motel License	250.00
Motor Vehicle Sales Lot License	350.00
Pawn Shop License	10,000.00
Public Kennel License	100.00
Recycling/Refuse Hauler License	500.00
Sexually Orientated Businesses	10,000.00
Tobacco License	125.00
Transient Sales (Peddler) License (6 month term)	30.00

COMPENSATION FOR REPRESENTATIVES\COMMISSIONERS

Commissioner attendance at a City Council meeting	20.00 per meeting
Planning and Park Commissioners	30.00 per meeting
Planning Commissioner Inspection Compensation	20.00

Representatives to:

Coon Creek Watershed	30.00 per meeting
Twin Cities Gateway	30.00 per meeting
North Suburban Consumer Advocates for the Handicapped	30.00 per meeting
Rum River Watershed Management Organization	30.00 per meeting
Sunrise Watershed Management Organization	30.00 per meeting

CONSTRUCTION

The permit fee schedule for the Building Department shall be as follows:
2007 MN Dept of Labor & Industry data with lesser amended fees:

NEW CONSTRUCTION – COMMERCIAL

(see Planning & Zoning – Planning & Zoning Comm. Deposit)

(Note: the Plan Review Fee for commercial property is 65% of the Building Permit fee.)

NEW CONSTRUCTION VALUATION - RESIDENTIAL

1 st and 2 nd floor	100.00 sq. ft./valuation
Crawl space	15.00 sq. ft./valuation
Deck	30.00 sq. ft./valuation
Finished basement	50.00 sq. ft./valuation
Garage/Attached or Detached	40.00 sq. ft./valuation
Porch	50.00 sq. ft./valuation
Screen Porch	50.00 sq. ft./valuation
Unfinished basement	25.00 sq. ft./valuation

(Note: The Plan Review Fee for residential property is 65% of the Building Permit fee.)

EXISTING VALUATION – RESIDENTIAL

Addition	75.00 sq. ft./valuation
Basement finish	10.00 sq. ft./valuation
Garage Addition	40.00 sq. ft./valuation
Remodel	10.00 sq. ft./valuation

BUILDING PERMITS – ADDITIONAL

(Note: State surcharge will be charged in addition to most permit fees.)

Air Conditioning – Commercial	based on valuation
Air Conditioning - Residential	100.00
Air to Air Exchanger	100.00
Building Demolition	150.00
Plus an escrow equal to 150% of the estimate provided by contractor to complete the project, including clean-up	
Fireplace	100.00
Fuel Tank Installation	100.00
Fuel Tank Removal	50.00
Heating – Commercial	based on valuation
Heating – Residential	100.00

Manufactured Mobile Home	150.00
Plumbing - Commercial	based on valuation
Plumbing - Residential minimum fee	100.00
Rate per opening	10.00
Pool – Above Ground	100.00
Pool – In-Ground	125.00
Roofing	100.00
Septic Tank Installation	100.00
Septic Tank Removal	75.00
Septic System – Commercial	300.00
(All , including Performance and Other) (up to 2,500 gallons per day)	
Intermediate or Advanced Systems	
Plan Review & Inspection Costs	300.00 +\$2,000 escrow
Septic Performance Inspection (required by permit)	50.00
Septic System – Residential (new or replace)	300.00
(Includes: trenches, beds, chambered, mounds, at-grades)	
Septic System Repair	200.00
Siding	100.00
Water Softener	60.00
Windows (structural or mechanism changes)	100.00

CONTRACTOR'S LICENSE 100.00

(required for: general, heating, ventilating air conditioning,
cement & masonry, roofing, plaster, lath stucco, blacktopping,
moving & wrecking, signs & billboards)

ESCROWS & FILING FEES

Accessory Bldg. Driveway Escrow	4,500.00
Accessory Bldg. Driveway Agreement Filing Fee	75.00
Driveway Escrow (24' x 43')	4,500.00
(Additional escrow for concrete curb and gutter removal)	900.00
Turf Escrow	3,500.00
(Note: Escrows for completion of Building permits are equal to 150% of estimate provided by contractor to complete the items.)	

OTHER MISC. PERMITS

Commercial Fence Permits	75.00
Moving-in of buildings:	
Pre-Inspection Fee	75.00 per hour
Garage (minimum)	300.00
House (minimum)	500.00
Sign Permits (\$1.00 per sq. ft. per side)	75.00 minimum
Sign – Temporary	
(only for 30 days, maximum 3 times annually)	50.00
Temporary Commercial Structure/Tent Permit	75.00
(For up to six weeks in a calendar year. May be divided into 3 separate usages, each of which must be separated by at least 30 days)	

RESIDUAL LICENSES – PERMITS - FEES

Burning Permit Inspection Fee	30.00
Burns – Prescribed	
Less than one acre	50.00
1 to 5 acres	60.00
Over 5 acres	80.00
Dangerous Dog Certificate	35.00
Plus proof of insurance and other applicable fees	
Special Vehicle Operator's Permit	15.00
Field Party License	50.00
Horse Permits	50.00
Investigation Fee for Lawful Gambling License	100.00
Temporary Mobile Home Permits (for 90 days)	25.00
Large Assemblies	100.00
Multiple Dog License	50.00
Short-Term Rental License	100.00

SPECIAL INSPECTIONS

Re-Inspection Fee (Building Inspector or Fire Inspector)	75.00
--	-------

WORK IN RIGHT-OF-WAY

Delay Penalty (up to 3 days late)	60.00 plus \$10/day each day after
Individual Service Work in Right-of-Way	10.00
Mapping (must be provided in City format)	30.00
Obstruction	70.00
Permit Extension	55.00
Right-of-Way Excavation Permit	150.00 per mile or fraction thereof
Trench (open cut of pavement)	100.00 per lineal foot

PLANNING AND ZONING

Special meeting of the Planning Commission	500.00
--	--------

THE FOLLOWING ARE DEPOSITS:

Lot Line Adjustment/Courtesy Combination/Metes and Bounds Conveyance (no new lots are created)	500.00
City Code Change Request	500.00
Flood Zone Map Amendment	100.00
Planning Expedited Review (Flat Fee to give app priority status)	1,000.00
Planning Commission Review Deposit (includes staff review fee \$200, inspection fee \$20, other actual costs)	500.00
Planning Comm. Review Deposit – Commercial Bldg Permit (includes staff review fee \$200, inspection fee \$20, costs for City Engineer and/or City Attorney and any additional costs)	1,000.00
Public Hearing Deposit – New CUP or Amendment CUP (includes inspection fee \$20, publication, CUP \$300, land use change sign \$50, any additional costs)	1,000.00

Public Hearing Deposit – Rezoning or Multiple Dog License (includes staff review fee \$200, inspection fee \$20, publication, actual postage, land use change sign \$50, multiple Dog License \$30, other actual costs)	400.00
Public Hearing Deposit - Excavation Permit (includes staff review fee \$200, inspection fee \$20, publication, actual postage, land use change sign \$50, Excavation Permit \$50, other actual costs)	5,000.00
Sub-Division of Land	
Plat (at sketch Plan stage) per lot or per unit	700.00
Upper Rum River WMO or Sunrise WMO Permit Application	750.00
Vacation of Public Land (includes publication, postage, other actual costs, filing fee)	650.00
Variance Requests	500.00

THE FOLLOWING ARE FEES:

Deviation Permit Fee/Livability Review Fee (Lots that deviate from approved Grading Plan)	400.00
Future Development Placement Sign Fee (deposit is refundable when sign is returned undamaged)	50.00
Future Drainage Improvement Fund (Residential living unit) (Commercial is computed by City Engineer)	500.00
Future Street Improvement Fund (Note: Determined in development agreement)	
Parkland Dedication Fee (City Valuation \$25,000 per acre) (Note: parkland dedication is not charged on commercial property)	2,500.00 per lot
Signs for notification of cul-de-sacs or parkland	200.00

**NOTE: ACTUAL CITY ATTORNEY AND CITY ENGINEER EXPENSES
ARE REQUIRED FOR REVIEW/INSPECTION OF ANY TOPE OF
DEVELOPER/TAXPAYER REQUEST**

PUBLIC SAFETY

Chief Officer, Duty Officer (including vehicle)	125.00 per hour
Engine, Tanker, Aerial (including personnel)	300.00 per hour
False Alarm Fee – Commercial	100.00
False Alarm Fee - Residential	50.00
Personnel, Additional (regardless of rank)	18.00 per hour
Rescue, Grass, utility (including personnel)	175.00 per hour
Re-Inspection Fee	75.00

RESALE AND SERVICE FEES

City Map	5.00
City Zoning Map	5.00
Comprehensive Plan	250.00
DVD of any City event or meeting	15.00
Filing Fee (election)	25.00
Ham Laker Ad (business card size)	75.00
(Free to non-profit organizations & Chamber Members)	
Impounding horses, donkeys or mules	1,000.00
Mailing/Handling Fee	5.00
(actual postage cost is in addition to the fee)	
Providing water to contractors (includes tax)	50.00 minimum
plus \$3.00 per every 1,000 gallons	
Returned Check Fee	35.00
Special Assessment Search	30.00
Storm Water Mgmt. Plan (includes tax)	500.00
Street Lighting charges (per unit, per month)	3.75
Xerox Copy (per page) (includes tax)	.25
Yearly subscription to "Ham Laker"	50.00

USAGE OF PARK FACILITIES

Note: All rental fees will have sales tax added

LIONS PARK – includes large picnic shelter, small picnic shelter, indoor restrooms

	<u>Monday-Thursday</u>	<u>Friday-Sunday</u>	<u>Deposit</u>
Resident	50.00 + tax	100.00 + tax	150.00
Non-Resident	100.00 + tax	175.00 + tax	150.00
Non-Profit	No Fee	No Fee	150.00

HAM LAKE PARK – includes indoor pavilion, outdoor picnic shelter, indoor restrooms

	<u>Monday-Thursday</u>	<u>Friday-Sunday</u>	<u>Deposit</u>
Resident	50.00 + tax	100.00 + tax	150.00
Non-Resident	100.00 + tax	175.00 + tax	150.00
Non-Profit	No Fee	No Fee	150.00

Ham Lake Ballfields, for use by adult leagues, \$10.00, plus tax, per field, per day.

RULES/REGULATIONS

1. Rates are for exclusive use permits. There will be no charge for occasional, incidental or neighborhood usage, if permits have not been issued to others.
2. The City of Ham Lake may regulate the size of the group, any requirements for insurance and the use of motorized vehicles in other than parking areas.
3. Permits are good for the time, date and place specified.

- 4. The deposit will be collected and if the facility is not cleaned, the city reserves the right to withhold return of that deposit to cover clean-up costs. The user will be responsible (charged) for additional damages or clean up costs not covered by the required deposit.
- 5. There must be adequate adult supervision.
- 6. No alcoholic beverages without valid city licenses.

Ham Lake Park Ballfield Complex and/or Lions Park Ballfield Complex fees for tournaments (two days):

	4-Field Complex	w/Fields 5 & 6 (Lions Park only)
Resident (per complex, plus tax) (see definition below)	300.00	350.00
Non-Resident/Other Organizations (per complex, plus tax) (see definition below)	1,000.00	1,000.00
Damage Deposit	1,000.00	1,000.00

Soderville Blaine Athletic Association (See Facility Agreement)
(only official sponsored SBAA events, with authorized signature)

All Rules/Regulations listed above will also apply.

Resident: A group that has at least 50% of its membership that live within the City of Ham Lake, or a business, industry, church or school, which has its physical facilities within the City of Ham Lake.

Non-Resident/Other Organization: Any organization who does not live within or have its physical facilities within the City of Ham Lake.

Presented to the Ham Lake City Council on November 17, 2025 and adopted by a unanimous vote this 1st day of December, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

Meeting Date: December 1, 2025



***CITY OF HAM LAKE
STAFF REPORT***

To: Mayor and Councilmembers

From: Dawnette Shimek, Deputy City Clerk

Item/Title/Subject: Vacation of a portion of drainage and utility easements over, under and across that part of Lots 3 and 4, Block 2, Stone Estates

Introduction/Discussion:

The property owner of 1544 134th Avenue NE (Cool Air Mechanical) is requesting to vacate a portion of drainage and utility easements on Lots 3 and 4, Block 2, Stone Estates. Engineer Krugler has reviewed the legal descriptions and has no issue with this vacation being there is no public need for the easements.

Recommendation:

I recommend approval of a Resolution scheduling a Public Hearing for January 5, 2026 to vacate a portion of drainage and utility easements lying over, under, and across Lots 3 and 4, Block 2, Stone Estates.

RESOLUTION NO. 25-XX

WHEREAS, the Ham Lake City Council, on its own motion, wishes to consider the vacation of the following described land in the City of Ham Lake, pursuant to Minnesota Statutes Chapter 412.851:

PROPOSED EASEMENT VACATION DESCRIPTION:

DESCRIPTION FOR: City of Ham Lake

Drainage and Utility Easement to be vacated:

That part of the drainage and utility easement over, under and across that part of Lots 3 and 4, Block 2, STONE ESTATES, Anoka County, Minnesota as dedicated on the plat thereof and conveyed by Document No. 2134273.001, described jointly as follows:

Commencing at the southeast corner of said Lot 3; thence South 88 degrees 51 minutes 59 seconds West, assumed bearing, along the south line of said Lot 3, a distance of 10.00 feet to the west line of the East 10.00 feet of said Lot 3, also being the point of beginning; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 198.68 feet to a line hereinafter described as "Line A"; thence southwesterly 74.85 feet, along said "Line A", being a curve concave to the northwest, not tangent with the last described line, said curve has a radius of 354.79 feet, a central angle of 12 degrees 05 minutes 18 seconds, the chord of said curve is 74.72 feet and bears South 24 degrees 42 minutes 03 seconds West, thence South 04 degrees 48 minutes 27 seconds East, along a line not tangent to curve, 17.67 feet; thence South 28 degrees 26 minutes 36 seconds West, 83.55 feet; thence South 73 degrees 36 minutes 53 seconds West, 36.62 feet; thence South 79 degrees 05 minutes 14 seconds West, 23.69 feet to said "Line A"; thence southwesterly, along said "Line A" to the intersection with a circle which has a circumference of 70.00 feet from the center of the cul-de-sac at the east end of 134th Avenue N.E., said STONE ESTATES; thence southerly along said circle to the south line of the North 10.00 feet of said Lot 4; thence North 88 degrees 51 minutes 59 seconds East, along said south line, 190.64 feet to the west line of the East 10.00 feet of said Lot 4; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 10.00 feet to the point of beginning.

"Line A" described as a line lying 43.00 feet easterly and southeasterly of the following described line:

Commencing at the northeast corner of said Lot 3; thence North 89 degrees 51 minutes 26 seconds West, assumed bearing along the north line of said Lot 3, a distance of 33.00 feet to the point of beginning; thence South 00 degrees 40 minutes 29 seconds East, 70.57 feet; thence southwesterly 349.71 feet along a tangential curve concave to the northwest, said curve having a radius of 311.79 feet and a central angle of 64 degrees 15 minutes 48 seconds; thence South 63 degrees 35 minutes 19 seconds West, tangent to the last described curve, 16.47 feet; thence southwesterly along a tangential curve, concave to the northwest, 137.56 feet, said curve having a radius of 311.79 feet and a central angle of 25 degrees 16 minutes 46 seconds and said line there terminating.

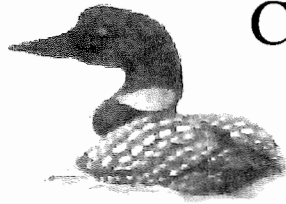
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, that the City Clerk is directed to post in a conspicuous place in the City Hall between the dates of December 2, 2025 and January 5, 2026 and to cause publication of a NOTICE OF PUBLIC HEARING, a copy

of which is attached to this Resolution, for a public hearing to be held on January 5, 2026, with publication to occur in the Star Tribune on December 4, 2025 and December 11, 2025.

Adopted by the City Council of the City of Ham Lake on this 1st day of December 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

NOTICE OF PUBLIC HEARING VACATION OF PUBLIC LAND

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the Ham Lake City Council on January 5, 2026 at 6:01 p.m. in the City Council Chambers, City Hall, 15544 Central Avenue NE, Ham Lake, Minnesota 55304, to hear comments and questions concerning the proposed vacation of the following described land within the City of Ham Lake, Minnesota:

PROPOSED EASEMENT VACATION DESCRIPTION:

DESCRIPTION FOR: City of Ham Lake

Drainage and Utility Easement to be vacated:

That part of the drainage and utility easement over, under and across that part of Lots 3 and 4, Block 2, STONE ESTATES, Anoka County, Minnesota as dedicated on the plat thereof and conveyed by Document No. 2134273.001, described jointly as follows:

Commencing at the southeast corner of said Lot 3; thence South 88 degrees 51 minutes 59 seconds West, assumed bearing, along the south line of said Lot 3, a distance of 10.00 feet to the west line of the East 10.00 feet of said Lot 3, also being the point of beginning; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 198.68 feet to a line hereinafter described as "Line A"; thence southwesterly 74.85 feet, along said "Line A", being a curve concave to the northwest, not tangent with the last described line, said curve has a radius of 354.79 feet, a central angle of 12 degrees 05 minutes 18 seconds, the chord of said curve is 74.72 feet and bears South 24 degrees 42 minutes 03 seconds West, thence South 04 degrees 48 minutes 27 seconds East, along a line not tangent to curve, 17.67 feet; thence South 28 degrees 26 minutes 36 seconds West, 83.55 feet; thence South 73 degrees 36 minutes 53 seconds West, 36.62 feet; thence South 79 degrees 05 minutes 14 seconds West, 23.69 feet to said "Line A"; thence southwesterly, along said "Line A" to the intersection with a circle which has a circumference of 70.00 feet from the center of the cul-de-sac at the east end of 134th Avenue N.E., said STONE ESTATES; thence southerly along said circle to the south line of the North 10.00 feet of said Lot 4; thence North 88 degrees 51 minutes 59 seconds East, along said south line, 190.64 feet to the west line of the East 10.00 feet of said Lot 4; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 10.00 feet to the point of beginning.

"Line A" described as a line lying 43.00 feet easterly and southeasterly of the following described line:

Commencing at the northeast corner of said Lot 3; thence North 89 degrees 51 minutes 26 seconds West, assumed bearing along the north line of said Lot 3, a distance of 33.00 feet to the point of beginning; thence South 00 degrees 40 minutes 29 seconds East, 70.57 feet; thence southwesterly 349.71 feet along a tangential curve concave to the northwest, said curve having a radius of 311.79

feet and a central angle of 64 degrees 15 minutes 48 seconds; thence South 63 degrees 35 minutes 19 seconds West, tangent to the last described curve, 16.47 feet; thence southwesterly along a tangential curve, concave to the northwest, 137.56 feet, said curve having a radius of 311.79 feet and a central angle of 25 degrees 16 minutes 46 seconds and said line there terminating.

Said hearing is conducted pursuant to Minnesota Statutes Chapter 412.851.

Dated: December 4, 2025

Dawnette Shimek, Deputy City Clerk

Posted at City Hall between the dates of December 2, 2025 and January 5, 2026.

Published in the Star Tribune on December 4, 2025 and December 11, 2025.



VACATE EASEMENT EXHIBIT

LOTS 3 AND 4, BLOCK 2, STONE ESTATES
SEC. 32, TWP. 32, RNG. 23
ANOKA COUNTY, MINNESOTA

PROPOSED EASEMENT VACATION DESCRIPTION:

DESCRIPTION FOR: City of Ham Lake

Drainage and Utility Easement to be vacated:

That part of the drainage and utility easement over, under and across that part of Lots 3 and 4, Block 2, STONE ESTATES, Anoka County, Minnesota as dedicated on the plat thereof and conveyed by Document No. 2134273.001, described jointly as follows:

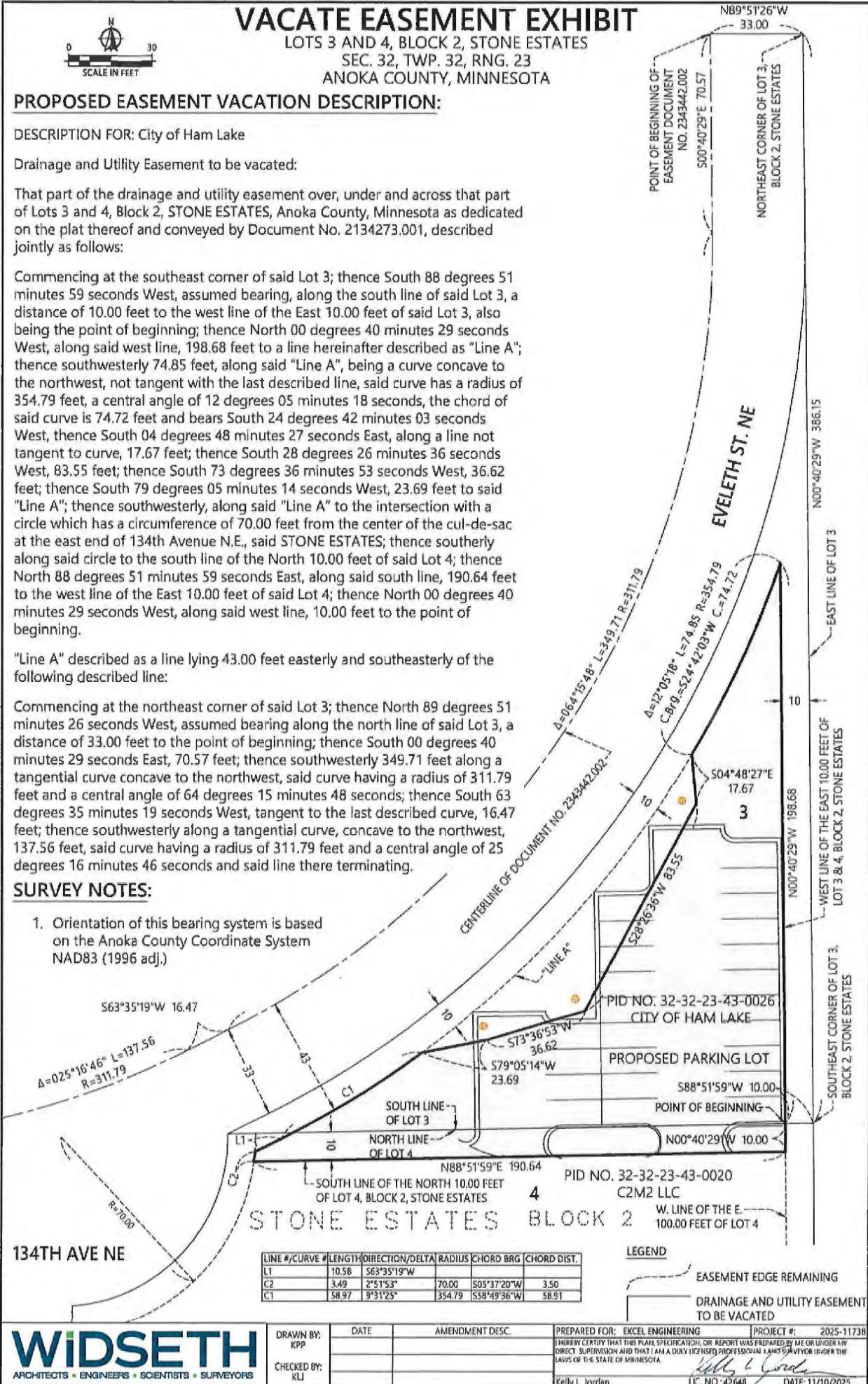
Commencing at the southeast corner of said Lot 3; thence South 88 degrees 51 minutes 59 seconds West, assumed bearing, along the south line of said Lot 3, a distance of 10.00 feet to the west line of the East 10.00 feet of said Lot 3, also being the point of beginning; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 198.68 feet to a line hereinafter described as "Line A"; thence southwesterly 74.85 feet, along said "Line A", being a curve concave to the northwest, not tangent with the last described line, said curve has a radius of 354.79 feet, a central angle of 12 degrees 05 minutes 18 seconds, the chord of said curve is 74.72 feet and bears South 24 degrees 42 minutes 03 seconds West, thence South 04 degrees 48 minutes 27 seconds East, along a line not tangent to curve, 17.67 feet; thence South 28 degrees 26 minutes 36 seconds West, 83.55 feet; thence South 73 degrees 36 minutes 53 seconds West, 36.62 feet; thence South 79 degrees 05 minutes 14 seconds West, 23.69 feet to said "Line A"; thence southwesterly, along said "Line A" to the intersection with a circle which has a circumference of 70.00 feet from the center of the cul-de-sac at the east end of 134th Avenue N.E., said STONE ESTATES; thence southerly along said circle to the south line of the North 10.00 feet of said Lot 4; thence North 88 degrees 51 minutes 59 seconds East, along said south line, 190.64 feet to the west line of the East 10.00 feet of said Lot 4; thence North 00 degrees 40 minutes 29 seconds West, along said west line, 10.00 feet to the point of beginning.

"Line A" described as a line lying 43.00 feet easterly and southeasterly of the following described line:

Commencing at the northeast corner of said Lot 3; thence North 89 degrees 51 minutes 26 seconds West, assumed bearing along the north line of said Lot 3, a distance of 33.00 feet to the point of beginning; thence South 00 degrees 40 minutes 29 seconds East, 70.57 feet; thence southwesterly 349.71 feet along a tangential curve concave to the northwest, said curve having a radius of 311.79 feet and a central angle of 64 degrees 15 minutes 48 seconds; thence South 63 degrees 35 minutes 19 seconds West, tangent to the last described curve, 16.47 feet; thence southwesterly along a tangential curve, concave to the northwest, 137.56 feet, said curve having a radius of 311.79 feet and a central angle of 25 degrees 16 minutes 46 seconds and said line there terminating.

SURVEY NOTES:

- Orientation of this bearing system is based on the Anoka County Coordinate System NAD83 (1996 adj.).



LINE #	CURVE #	LENGTH	DIRECTION/DELTA	RADIUS	CHORD BRG	CHORD DIST.
L1		10.56	S63°35'19\"W			
C2		3.49	2°51'53\"	70.00	S05°37'20\"W	3.50
C1		58.97	9°31'25\"	354.79	S58°49'36\"W	58.91

LEGEND

EASEMENT EDGE REMAINING

DRAINAGE AND UTILITY EASEMENT TO BE VACATED

WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

DRAWN BY:
KPP
CHECKED BY:
KLI

DATE

AMENDMENT DESC.

PREPARED FOR: EXCEL ENGINEERING

PROJECT #:

I HEREBY CERTIFY THAT THIS PLAT, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Kelly L. Jordan

LC. NO. 42648

DATE: 11/10/2025

RESOLUTION NO. 25-XX
RESOLUTION APPROVING CONTRIBUTIONS

WHEREAS, the City of Ham Lake is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statute Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute property set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Kenneth Peterson <i>(Ham Lake Fire Department Engine 2 Equipment)</i>	\$2,000.00

WHEREAS, all such sums have been contributed to assist the City in the establishment and operation of programs within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ham Lake, Minnesota, as follows:

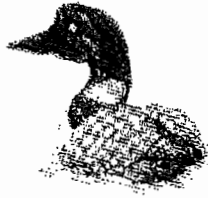
1. The contributions described above are hereby accepted by the City of Ham Lake and shall be used to establish and operate programs within the City's corporate limits either alone or in cooperation with others, as allowed by law.
2. That the City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Ham Lake this 1st day of December, 2025.

Brian Kirkham, Mayor

Denise Webster, City Clerk

Meeting Date: December 1, 2025



CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

From: Dawnette Shimek, Deputy City Clerk

**Subject: Outdoor Lighting Energy and Maintenance Agreement for
Elwell Commercial Park**

Introduction/Discussion:

Attached is the Energy and Maintenance Agreement with Connexus Energy for streetlights in Elwell Commercial Park. The system includes 2 fixtures for the development in accordance with the requirements for street lighting in new subdivisions.

Recommendation:

I recommend approval of the Outdoor Lighting Energy and Maintenance Agreement for Elwell Commercial Park.

Outdoor Lighting

your most powerful membership[®]

Energy and Maintenance Agreement

CITY OF HAM LAKE
15544 CENTRAL AVE NE
HAM LAKE MN 55304

Account #411023-240512

Location: ELWELL COMMERCIAL PARL (Service order: SORD000W2503771)

Connexus Energy shall provide the energy and maintenance for the outdoor lighting system as detailed below:

- (2) LED Outdoor Cobra with 8' Arm Light fixture installed on smooth fiberglass poles.

The current energy and maintenance rate for these fixtures is \$8.00 per month, per fixture. This rate adheres to Connexus Energy's published rate schedule and is subject to change.

Maintenance of the fixtures, including lamp replacement, will be provided by Connexus Energy for a period of 25 years (According to Connexus Energy's Outdoor Lighting Guidelines). If, in Connexus Energy's opinion, after 25 years, the condition of the outdoor lighting system is such that replacement or significant renovation is necessary (due to deterioration from age), the customer will be responsible for the replacement cost.

Please indicate your acceptance of this monthly Energy and Maintenance Agreement by signing the line below and returning it in the envelope provided.

Sincerely,

Candi Swenson
Engineering Services Specialist

November 12, 2025

(Accepted By)

(Date)

(Print Name)

(Title)

Connexus® Energy
14601 Ramsey Boulevard
Ramsey, MN 55303

763.323.2740
Fax: 763.712.3878
www.connexusenergy.com
engineering.services@connexusenergy.com

Outdoor Lighting New Construction

Bill To: LINCOLN STREET COMMERCIAL LLC
3235 OAK RIDGE LOOP E

WEST FARGO NORTH DAKOTA 58078

Quote Number	LGT0001227
Date	10/31/2025
Customer ID	898770
Service Order	SORD000W2503771
Representative	candjohn
Page	1

Re: Outdoor Lighting System at: ELWELL COMMERCIAL PARK

Thank you for your Outdoor Lighting request. Listed below are the estimated charges that includes the cost of all materials and labor. Payment is required upfront before construction will be scheduled. Installation of your outdoor lighting system is subject to the enclosed Conditions of Service. Please review the documents and include a signed copy along with your payment.

Winter construction fees may apply between November 1st and April 1st.

To avoid fees, requirements must be met prior to November 1st.

Payment must be made by check or money order.

****Do not combine payment for this invoice with electric service payments or application may be delayed.****

 **COPY**

Quantity	U of M	Unit Price	Description	Ext. Price
2	EA	\$3,041.00	COMPLETE LIGHT FIXTURE(S)	\$6,082.00
715	EA	\$10.05	LIGHTING CONDUCTOR	\$7,185.75
2	EA	\$435.00	LIGHT POLE SETUP FEE	\$870.00
715	FT	\$12.00	BORING CHARGE	\$8,580.00
1	EA	\$35.00	PERMIT ADMINISTRATION FEE	\$35.00
1	EA	\$260.00	PERMIT	\$260.00
Subtotal:				\$23,012.75
Tax:				\$0.00
Total:				\$23,012.75

----- Detach Along Line -----

Please Remit with Payment!

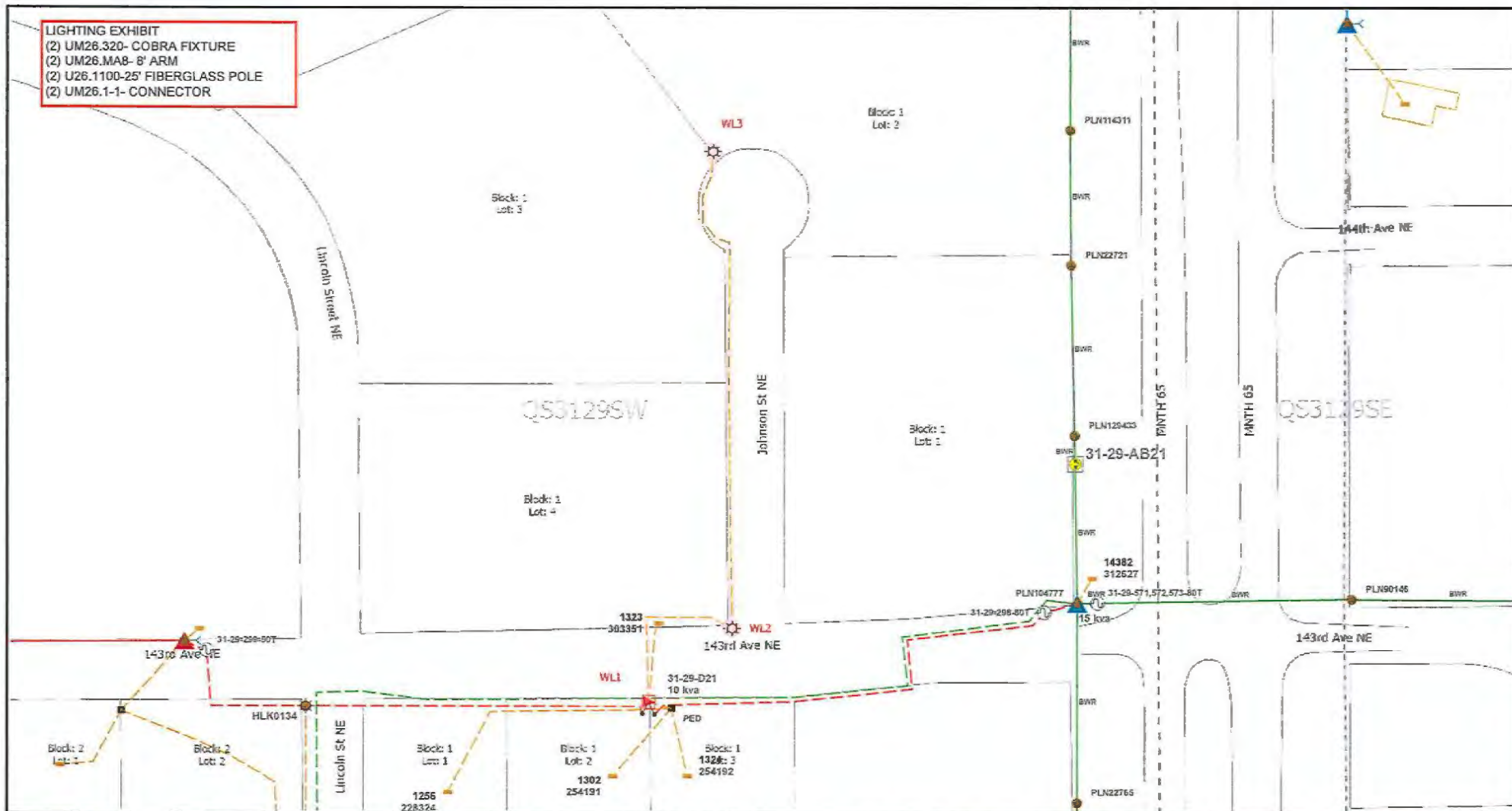
Customer Number: 898770
Amount Due: \$23,012.75

Quote: LGT0001227
Service Order: SORD000W2503771
Due Date: Upon Receipt

LINCOLN STREET COMMERCIAL LLC
3235 OAK RIDGE LOOP E
WEST FARGO NORTH DAKOTA 58078

Remit To: Connexus Energy
Attn: AR Accounting
14601 Ramsey Blvd
Ramsey, MN 55303

LIGHTING EXHIBIT
 (2) UM26.320- COBRA FIXTURE
 (2) UM26.MA8- 8' ARM
 (2) U26.1100-25' FIBERGLASS POLE
 (2) UM26.1-1- CONNECTOR



14601 Ramsey Blvd.
 Ramsey, MN 55303

THIS PRINT REPRESENTS THE LOCATION OF ELECTRICAL FACILITIES AS OF THE PRINTED DATE TO THE BEST OF OUR KNOWLEDGE. THIS INFORMATION IS INTENDED FOR GENERAL USE ONLY AND IS NOT TO BE USED FOR EXCAVATION PURPOSES. STATE LAW REQUIRES ANYONE DIGGING, GRADING OR EXCAVATING TO OBTAIN A FIELD LOCATION OF ALL UTILITIES. CALL GOPHER STATE ONE CALL FOR A FIELD LOCATION AT 1-800-252-1166

Project Name: ELWELL COMMERCIAL PARK- COMMERCIAL PLAT LIGHTING

Addr: ELWELL COMMERCIAL PARK

City: HAM LAKE

T/R/S:

Crew Signoff: _____

Date: _____



WO #: W2503771

Date: 11/13/2025

Designer: Jennie Weiss

Contact Info: 763-286-1322

Page # 1 of 1

Meeting Date: December 1, 2025



CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

From: Dawnette Shimek, Deputy City Clerk

**Subject: Outdoor Lighting Energy and Maintenance Agreement for
Harmony Estates 3rd Addition**

Introduction/Discussion:

Attached is the Energy and Maintenance Agreement with Connexus Energy for streetlights in Harmony Estates 3rd Addition. The system includes 7 fixtures for the development in accordance with the requirements for street lighting in new subdivisions.

Recommendation:

I recommend approval of the Outdoor Lighting Energy and Maintenance Agreement for Harmony Estates 3rd Addition.



14601 Ramsey Boulevard
Ramsey, Minnesota 55303
763.323.2600
Fax: 763.323.2603
www.connexusenergy.com
info@connexusenergy.com

Outdoor Lighting

your most powerful membership*

Energy and Maintenance Agreement

CITY OF HAM LAKE
15544 CENTRAL AVE NE
HAM LAKE MN 55304
ATTN: DEVELOPMENT LIGHTING

Account #411023-240512

Location: HARMONY ESTATES PHASE 3 (Service order: SORD000W2502969)

Connexus Energy shall provide the energy and maintenance for the outdoor lighting system as detailed below:

- (7) LED Outdoor TRADITIONAIRE Light fixture installed on a smooth fiberglass pole

The current energy and maintenance rate for these fixtures is \$7.00 per month, per fixture. This rate adheres to Connexus Energy's published rate schedule and is subject to change.

Maintenance of the fixtures, including lamp replacement, will be provided by Connexus Energy for a period of 25 years (According to Connexus Energy's Outdoor Lighting Guidelines). If, in Connexus Energy's opinion, after 25 years, the condition of the outdoor lighting system is such that replacement or significant renovation is necessary (due to deterioration from age), the customer will be responsible for the replacement cost.

Please indicate your acceptance of this monthly Energy and Maintenance Agreement by signing the line below and returning it in the envelope provided.

Sincerely,

Candi Swenson
Engineering Services Specialist

October 20, 2025

(Accepted By)

(Date)

(Print Name)

(Title)

Connexu® Energy
14601 Ramsey Boulevard
Ramsey, MN 55303

763.323.2740
Fax: 763.712.3878
www.connexusenergy.com
engineering.services@connexusenergy.com

Outdoor Lighting New Construction

Bill To: NOVA DEVELOPMENT LLC
14916 CENTRAL AVE NE

HAM LAKE MN 55304

Quote Number	LGT0001216
Date	10/19/2025
Customer ID	896738
Service Order	SORD000W2502969
Representative	candjohn
Page	1

Re: Outdoor Lighting System at: HARMONY ESTATES PHASE 3

Thank you for your Outdoor Lighting request. Listed below are the estimated charges that includes the cost of all materials and labor. Payment is required upfront before construction will be scheduled. Installation of your outdoor lighting system is subject to the enclosed Conditions of Service. Please review the documents and include a signed copy along with your payment.

Winter construction fees may apply between November 1st and April 1st.

To avoid fees, requirements must be met prior to November 1st.

Payment must be made by check or money order.

****Do not combine payment for this invoice with electric service payments or application may be delayed.****

Quantity	U of M	Unit Price	Description	Ext. Price
7	EA	\$1,847.00	COMPLETE LIGHT FIXTURE(S)	\$12,929.00
1,455	EA	\$3.20	LIGHTING CONDUCTOR	\$4,656.00
Subtotal:				\$17,585.00
Tax:				\$0.00
Total:				\$17,585.00

----- Detach Along Line -----

Please Remit with Payment!

Customer Number: 896738
Amount Due: \$17,585.00

Quote: LGT0001216
Service Order: SORD000W2502969
Due Date: Upon Receipt

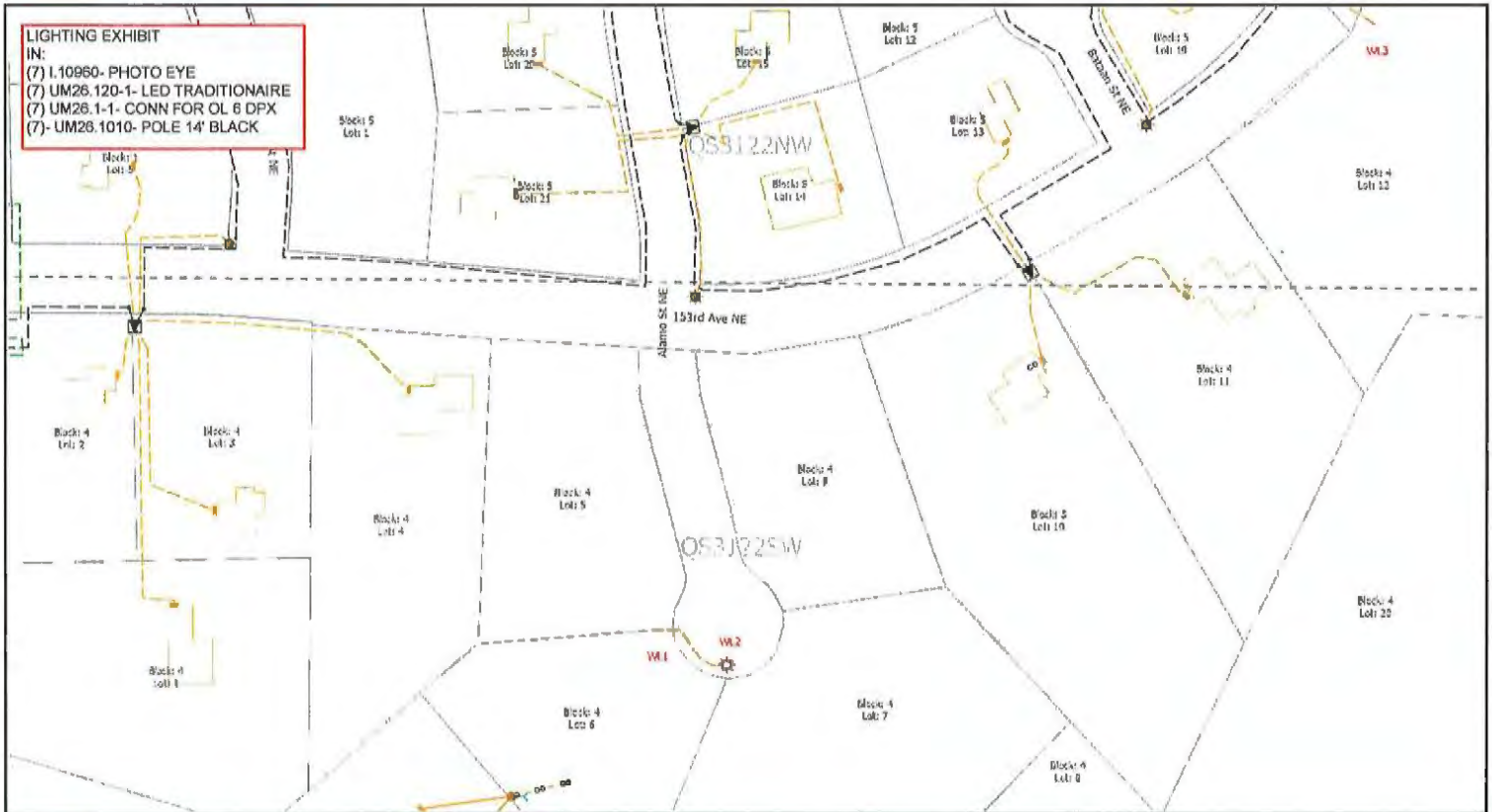
NOVA DEVELOPMENT LLC
14916 CENTRAL AVE NE
HAM LAKE MN 55304

Remit To: Connexus Energy
Attn: AR Accounting
14601 Ramsey Blvd
Ramsey, MN 55303

LIGHTING EXHIBIT

IN:

- (7) I.10960- PHOTO EYE
- (7) UM26.120-1- LED TRADITIONAIRE
- (7) UM26.1-1- CONN FOR OL 6 DFX
- (7)-UM26.1010- POLE 14' BLACK



14801 Ramsey Blvd.
Ramsey, MN 55303

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Project Name: HARMONY ESTATES PHASE 3 LIGHTING

Addr: HARMONY ESTATES PHASE 3

City: HAM LAKE

T/R/S:

Crew Signoff: _____

Date: _____



WO #: W2502969

Date: 10/23/2025

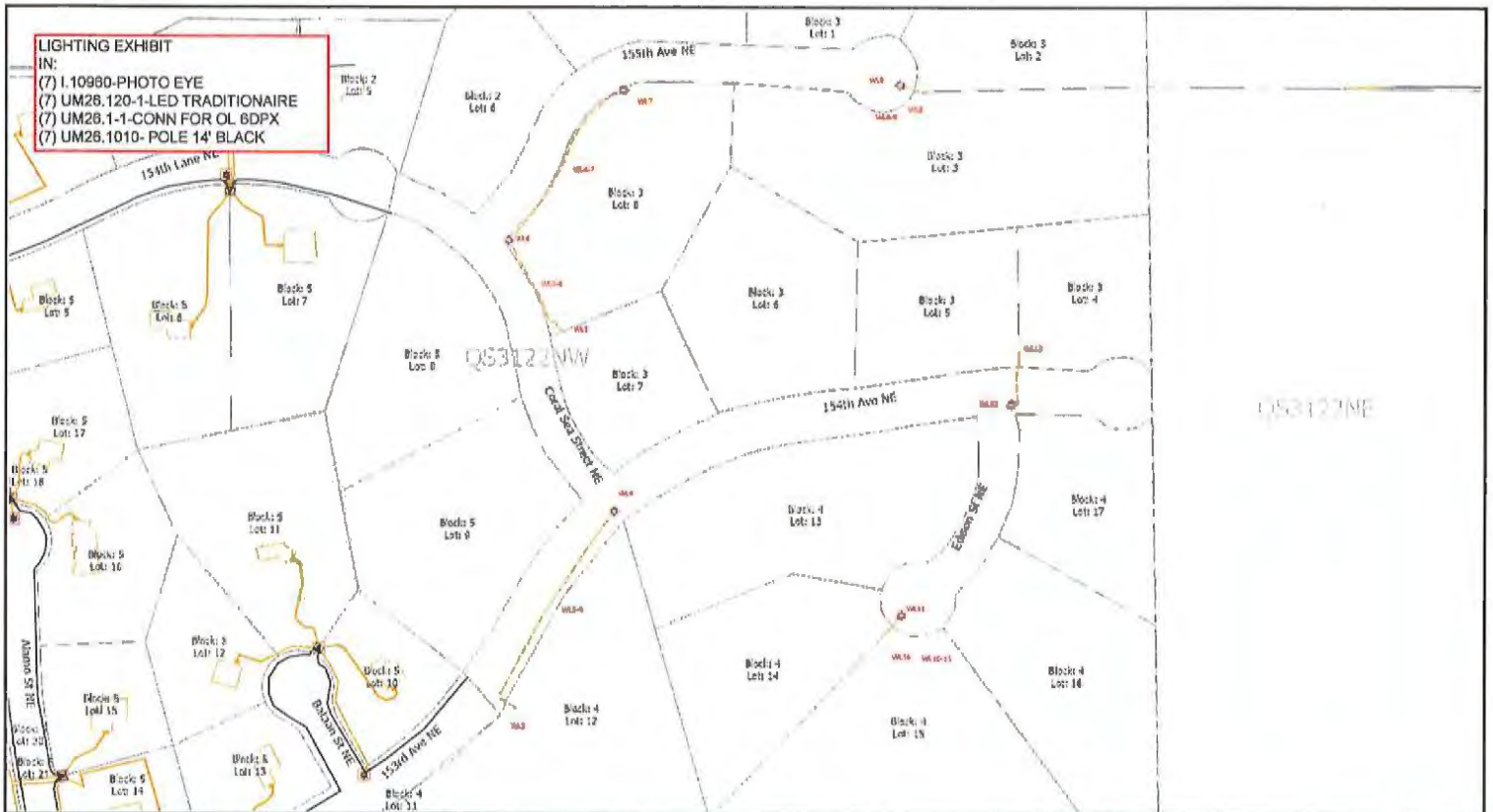
Designer: Jennie Weiss

Contact Info: 763-286-1322

Page # 1 of 2

LIGHTING EXHIBIT

- IN:
- (7) 1.10980-PHOTO EYE
- (7) UM26.120-1-LED TRADITIONAIRE
- (7) UM26.1-1-CONN FOR OL 6DPX
- (7) UM26.1010- POLE 14' BLACK



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Date: _____



WO #: W2502969

Date: 10/23/2025

Designer: Jennie Weiss

Contact Info:

Meeting Date: December 1, 2025

CITY OF HAM LAKE

STAFF REPORT

To: Mayor and Councilmembers

From: John Witkowski, Public Works Superintendent

Subject: Hiring Public Works part-time Seasonal/On-Call Snowplow Operator

Introduction: I am recommending the hiring of an additional part-time seasonal/on-call snowplow operator.

Recommendation: Listed below is the individual that is being recommended for the Public Works part-time seasonal/on-call snowplow operator position.

Gary Steinke at a pay rate of \$21.64 per hour as new hires.

Denise Webster

From: Luke Zellmer <LZellmer@rfcengineering.com>
Sent: Tuesday, November 25, 2025 9:10 AM
To: Denise Webster
Cc: Rick Weber
Subject: Performance Security Reduction - Washington Street

Denise,

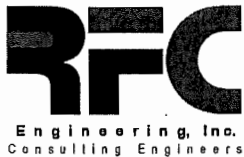
The City policy allows a one-time reduction of the performance security. The policy is a 50% reduction after 75% completion. The current performance security is posted at \$277,650 for the Washington Street cul-de-sac extension. 75% of the construction items covered by the performance security have been completed. Approval of reducing the performance security for the Washington Street cul-de-sac extension from \$277,650 to \$73,100 can be placed on the Consent Agenda of the December 1st City Council Meeting.

The Letter of Credit reduction breakdown is as follows:

Performance Security:

Turf Establishment	\$ 4,700
Silt Fence/Inlet Protection	\$ 2,300
Infiltration Certification	\$ 40,000
Storm Sewer As-Builts	\$ 1,700
	\$ 48,700 x 150% = \$73,100

Thanks,



Luke Zellmer
RFC Engineering, Inc.
(763) 862-8000
(763) 862-8042 (fax)
(763) 207-9859 (Direct)